



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
Office of the Chief Medical Officer of Health, Howrah
11, Biplabi Haren Ghosh Sarani, Howrah-711101

e-mail: hwhcmohoffice.contact@gmail.com

Memo no. CMOH/How/ 23/0

Date: 29/06/2022

NOTICE INVITING TENDER FOR HIRING OF STAFF CAR

CMOH, Howrah invites sealed tenders from owner/ agency for providing **1(one) Staff car for DMHP Cells, Howrah** on monthly hired basis for a period **one year** from the date of signing the contract. The Bids of the successful bidders will be evaluated based on the criteria of offering the lowest rate of hiring charges.

Tender form, terms & Conditions may be downloaded from the two websites: 1. <http://www.wbhealth.gov.in>
2. <http://www.healthyhowrah.org.in>. A refundable earnest money through D/D of Rs. 5000/- (Rupees Five thousand) only from any nationalize bank in favor of "Chief Medical Officer of Health, Howrah" payable at Howrah is to be submitted for each Bid separately. Cooperative Society/ PSU without having any proper license for business of vehicle rental will not get any exemption from deposition of earnest money.

The date of last submission of Bid document is **20/07/2022** up to 5 p.m. at the Office of the Chief Medical Officer of Health, Howrah, 11, Biplabi Haren Ghosh Sarani, Howrah-711101. Tender will be opened on **21/07/2022** at 1.00 p.m. Opening date may be changed due to some unforeseen reason, if arises.

The tender committee reserves the right of cancellation, adding, reducing or deferring the Tender in total or in part without assigning any reason thereof.

Chief Medical Officer of Health

Howrah

Date: 29/06/2022

Memo no. CMOH/How/ 23/5

Copy forwarded for information and n.a. to the:-

- 1) Hon'ble Sabhadhipati, Howrah Zilla Parishad.
- 2) Director of Health Services, West Bengal, Swasthya Bhawan, Kolkata -91.
- 3) Commissioner to the Govt. of West Bengal, Department of H&FW, Transport Branch, Swasthya Bhawan Kolkata -91.
- 4) District Magistrate, Howrah.
- 5) Dy. D.H.S (Transport) and SHTO, W.B, 142, A.J.C. Bose Road, Kolkata.
- 6) Karmadhyaksha, J-O-P-S-S, HZP for information please.
- 7) Dy. CMOH-I/II/III/ZLO/DMCHO, Howrah.
- 8) ACMOH (Sadar)/ACMOH(Uluberia)/ACMOH (PH & FW) -cum-DTO, Howrah.
- 9) DMO, AYUSH, Howrah
- 10) Accounts Officer, O/o CMOH, Howrah.
- 11) RHTO, M.M. Unit, Howrah.
- 12) Administrative Officer, O/o CMOH, Howrah
- 13) IT Coordinator, Swasthya Bhawan, Kolkata -91 with request to upload at <http://www.wbhealth.gov.in>
- 14) DSM, Howrah with request to upload at <http://www.healthyhowrah.org.in>.
- 15) Guard file.

Chief Medical Officer of Health

Howrah



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Memo no. CMOH/How/_____

Date:

**BID DOCUMENT FOR THE
HIRING OF STAFF CAR**
For DMHP Cells, O/o CMOH . Howrah

Tender Notice bearing memo no, CMOH/How/_____ dated.

Last date of Submission: **20/07/2022 up to 5 p.m.**

(Tender Box will be kept open for bidders between 10:00 AM to 5 PM on all working days at the office of the CMOH, Howrah 11, Biplabi Haren Ghosh Sarani, Howrah-711101)

TIME OF OPENING OF TENDER: 1pm. on 21/07/2022

**Venue: Office Chamber of the CMOH, Howrah
11, Biplabi Haren Ghosh Sarani, Howrah-711101.**

Schedule for Tender process:

Start Date of submission of Tender	06.07.2022 from 11:00 a.m. onwards
Start date for submission of Earnest Money	06.07.2022 from 11:00 a.m. onwards
Pre – bid meeting	11/07/2022 at 2:00 p.m.
Last date of submission of Earnest money	20/07/2022 at 5 p.m.
Last date of submission of Tender	20/07/2022 at 5 p.m.
Date of opening of Tender	21/07/2022 at 1 p.m.

TECHNICAL BID

1. Name of the Work	Hiring Dedicated Vehicle For_DMHP Cells , Howrah .
2. Tender Notice No. with date:	CMOH/How/ dated.
3. Due date of the submission of Tender	
4. Name of the Bidder	
5. Full Address	
	E-mail:
	Telephone No. / Mobile: Fax:
6. Local Address, if any	
7. Legal entity of the bidder whether Firm/Society/Company/other entity.	
a) Registration no. b) Authority with whom register	
8. PAN no	
9. Working Experience if any	
10. Details of past experience Proposed for hiring a) Type of vehicle b) Make & year c) Proof of ownership (copy of blue book) d) Bharat-III/IV or above. e) Road permit no. & issued by f) Tax Clearance g) Pollution Control Board Certificate h) Insurance Certificate.	
11. Signature copy of Annexure-TC (Attached in Tender Notice) is to be submitted with the Bid.	

Certified that the above information is correct and true to the best of my knowledge and belief. In case of information found incorrect later on, I will be responsible and be liable to be rejected forthwith.

Date:

Full Signature of the bidder

FINANCIAL /PRICE BID
(To be submitted in separate sealed envelope)
PROFORMA FOR TENDER OF RATES

Name, Address and contact no. of the bidder:-.....

Rate Quoted:

Sl No.	Mass Emission Standard (2)	Category of Vehicles (3)	Casual hiring (4) (In Rupees)		Monthly Hiring (5) per day	Remarks
			Per km.(a)	Per hour(b)		
1	Bharat Stage-III or above purchased on or after 01.05.2008 with Diesel Engine.	Maxi Cab & (Non Air-Conditioned)				*Monthly rate is Rs.490/- per day for 10 hours and an additional charge @ Rs.20 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 liter per 10 k.m.

The above chart should be followed as per order no. 3564-WT/3M-81/98 dated 24.11.2008 of Transport Deptt, Govt. of West Bengal.

*Hiring charges rates are applicable as per no. 3564-WT/3M-81/98 date 24.11.2008 of Transport Deptt, Govt. of West Bengal.

** Rate should not exceed the maximum allowed in terms of existing hiring rate approved by the Govt. of West Bengal through no. 3564-WT/3M-81/98 dated. 24.11.2008 of Transport Deptt.

I/we _____ agree to all the terms and conditions laid by Chief Medical Officer of Health, Howrah in their notice for hiring of vehicles, dated _____.

Full signature of the bidder.

ANNEXURE-TC

Terms and condition in connection with hiring of Dedicated Vehicle For DMHP Cells

Following terms and condition are to be followed by the Owner/Agency.

1. The total number of Vehicle required will be 1(one) number.
2. Car must be holding a valid registration as COMMERCIAL CAR conforming Bharat Stage -III/IV or above and Diesel driven Non-AC Type.
3. Only Maxi Cab (Yellow Number Plate) must be engaged as defined under rule 2 of the MV Act, 1988.
4. Only vehicles registered in State of West Bengal.
5. Car should be promote Fast tag Service.
6. Driver should hold effective light motor vehicles (LMV)/HMV driving license under rule 3 of the MV Act 1988.
7. Maximum of 10 Kms (up+down) between garage of the vehicle and place of reporting will be allowed (both ways inclusive).
8. The bidder will be responsible to ensure the availability of vehicle and place of reporting will be allowed (both ways inclusive).
9. The bidder will be responsible for all the repair and maintenance / taxes and certification and fees and fines in respect of the vehicles and all the papers of the vehicles should be up to date.
10. The vehicle should be maintained in excellent conditions and should abide by all the norms of plying commercial vehicle as laid down by the Transport Department or any other related Department of the Govt. of W.B.
11. The bidder will be responsible to ensure that alternative arraignment of vehicle of similar category in case of any breakdown of vehicle or other reasons, where scheduled vehicles are unavailable.
12. The driver to be engaged for the hired car by the bidder, should be physically fit and mentally alert and should be disciplined well behaved and maintain cleanness of the car.
13. Vehicle should have certificate of Insurance under Rule 146 and 147 of M.V Act. 1988.
14. In no case hiring charges will be more than the rate approved by the Government through No. 3564-0WT/3M-81/98 dated, 24/11/2008 of Transport Deptt of West Bengal, W.B. i.e. @ Rs.490/- per day for hiring up to 10 hours and Rs. 20 per hour beyond 10 hrs.
15. The car must be in good and sound condition having Road Permit, Tax Clearance, PCB Certification and all other related documents required for playing in the roads.
16. The car must be maintained clean by the agency/owner regularly and properly.
17. The owner will be liable to deploy the Car round the clock. Punctuality will have to be ensured.
18. The driver of the car should possess the commercial driving license issued by the RTO or appropriate authority for the class of Car he is driving and should have a running mobile phone. The Drivers must observe all the etiquette and protocol while performing the duty.

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19. The engaged owner will ensure the submission of relevant documents signed by the head of the office of user end or his/her authorized person authenticating movements of vehicle before payment of hiring charges.
20. In no case hiring charges will be more than the rate approved by the Government through no. 3564- WT/3M-81/98 dated. 24/11/2008 of Transport Deptt. Govt. of W.B.
21. No escalation of rate shall be provided within the contract period.
22. New log book must be provided by the agency, certified by authority.
23. The photocopy of the following must be submitted along with the Technical Bid papers (i) Identity Proof of the Driver (ii) Driving License of the Driver(iii)Fitness Certificate of the Driver.
24. The order of hiring can be terminated by the CMOH, Howrah at any time without any prior notice and assigning any reason thereof.
25. In case of any dispute, decision of authority hiring the Car will decide the Issued and the decision will be the final.
26. The selection committee reserves the right to accept any of quoted rate(s) suitable for user. Besides, reserves the rights to accept or cancel any or all Re-tenders(s) without assigning any reasons thereof.

DECLARATION

I/we do hereby declare that I/we..... will abide by all terms and conditions mentioned above accordingly.

Signature of the Appicant/Owner.