

**GOVT. OF WEST BENGAL**  
**OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH**  
**DISTRICT HEALTH AND FAMILY WELFARE SAMITY**  
**Purba Bardhaman.**

**Memo. No:- 07/DHFWS/ES/2020-21**

**Dated:- 09/01/2021**

**N.I.T. NO- 11of 2020-2021 (ENGG SEC)**  
**Notice for e-tender**

The Chief Medical Officer of Health, Purba Bardhaman invite e-tender for the work detailed in the table below.  
 (Submission of bid throw online: <http://wbtenders.gov.in>)

S.I. no.	Name of the work	Estimate amount (in Rs.)	Earnest money (in Rs.)	Period of completion.	Eligibility of the bidder.
1	Renovation work of existing Sub-Centre at Konarpara SC under Memari-I of Purba Bardhaman.	₹. 8,43,631.00	₹. 16,873.00	45 days from the issuing of work order.	Intending tenderer should have credential in similar nature of work in government or govt. Undertaking during last five years with successfully executed not less than 40% of the tender amount in a single contract.
2	Renovation work of existing Sub-Ceneter at Palla Road SCUnder Memari-I of Purba Bardhaman District.	₹. 7,28,419.00	₹. 14,568.00	45 days from the issuing of work order.	
3	Setting up of Su-Swasthya Kendras at Palla Camp-3 SC under Memari-I Block at Purba Bardhaman District.	₹. 19,72,175.00	₹. 39,444.00	90 days from the issuing of work order.	
4	Setting up of Su-Swasthya Kendras at Sashinara SC under Memari-I Block, Purba Bardhaman.	₹. 19,78,847.00	₹. 39,577.00	90 days from the issuing of work order.	

**Date of time Schedule of Tender:**

Sl. No.	Particulars	Date & Time
1	Date of Publishing N.I.T & Other documents online	09/01/2021 at 06:00 PM
2	Online document download start date	09/01/2021 at 06:00 PM
3	Online document download end date	16/01/2021 at 12:00 Noon
4	Online bid submission start date	13/01/2021 at 05:00 pm.
5	Pre bid Meeting to be held at Office of the CMOH, Purba Bardhaman.	13/01/2021at 12.00 noon at Office chamber of CMOH Purba Bardhaman.
6	Online bid submission closing date	16/01/2021at 05:00PM
7	Online Bid opening date for technical proposals	18/01/2021 at 05:00 PM
8	Date of online uploading list for Technically Qualified bidders	To be notified later
9	Date of online opening of financial proposals.	To be notified later

1. The tender paper consists of two parts. **Form-A:- Technical Bid&Form-B –Financial Bid/ BOQ (to be uploaded online)**

All relevant papers mentioned in NIT have to be submitted in Form-A thorough online duly digitally signed.

**Note: Any discrepancy / error or otherwise if arise in the specific price schedule of work attached to the tender the decision based on the circle schedule of rates for Purba Bardhaman District as enforced during date of tendering of such work is final & binding.**

#### **Instruction to the Bidder.**

➤ Technical Proposal.

##### **Statutory Cover Containing.**

1. NIT, Special Terms and Condition, all Corrigendum & Addendum. (Properly downloaded & upload the same Digitally Signed)
2. **Methodology for submission of EMD**[ as per order no- 3975-F(Y) Dated-28/07/2016 of Finance Dept, Govt of W.B.] For all bidders required to submit the requisite EMD using the online payment mode. Accordingly , the net banking option shall have to be availed with any of the Banks listed in the ICICI Bank payment gateway & the option of RTGS / NEFT through Bank A/C in any Bank have to procure with the payment gateway of ICICI Bank by the e-procurement portal through web services .As a prequalification documents , the EMD amount paid by the bidder will get credited to the respective pooling A/C maintained by the Focal point Branch of ICICI Bank .
3. **Refund / settlement process of EMD**[ as per order no- 3975-F(Y) Dated-28/07/2016 of Finance Dept , Govt of W.B.]
4. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-procurement portal of the State Government, the tender inviting authority will process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bids is uploaded to the e-procurement portal by the tender inviting authority.
5. Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process successful.
6. If the L1 bidder accepts the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract(AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.

##### **Non Statutory Cover Containing.**

1. Registration certificate under company act. (If any)
2. Registered deed of partnership Firm/ Article of the Association & Memorandum (If any)
3. Power of attorney (for partnership firm / private Limited company if any.)
4. Professional Tax (P Tax) certificate and deposited receipt challan for the Last Financial year, Pan Card, IT return Last Assessment Year (AY-2017-18, AY- 2018-19, AY- 2019-20), GST Registration Certificate, Up To Date GST Challan (March 2020)
5. Valid Trade Licence (relating to the similar nature of work).
6. Provident Fund enlistment. (Notarised self-declaration in case the total strength of employees is less than 20)

7. Employee State Insurance enlistment. (Notarised self-declaration in case the total strength of employees is less than 20)
8. Intending tender having good credential in the similar nature of the work in Government / Semi Government Department during last 5 years, having successfully executed at least one single project at least 40% of the tender Amount. This credential certificate must comply with Work Order, BOQ, Completion Certificate and the payment certificate of the same job.
9. For Electrical work the bidder has to provide a valid electrical licence and valid supervisory Licence (with having part- 1,2,11)

#### **OTHER PARTICULARS AND TERMS & CONDITIONS.**

1. The intending bidder shall have to produce valid certificate (valid up to the date of sale of tender submission) for PAN,GSTRegistration certificate, Trade Licence (relating to the similar nature of work), Professional Tax certificate, I.T. Return.
2. The intending bidders are requested to visit the site of the work to get themselves acquainted with the condition of the site before formulating their bids. Bidders should inspect at their own cost the site and acquaint themselves with difficulties and peculiarities if any prevailing at sites and quote the rate accordingly.
3. The tender accepting authority reserves the right to reject any or all tenders received without assigning any reasons.
4. Bidders shall have to fill up Form A (Technical Bid) and upload the same with other bid documents.
5. The bidders shall have to submit Earnest Money as mention above. **Methodology for submission of EMD** [ as per order no- 3975-F(Y) Dated-28/07/2016 of Finance Dept , Govt of W.B.] infavour of the **"District Health and Family Welfare Samity"** payable at **Purba Bardhaman**. All bidders have to submit Earnest money against the work.
6. The Bidder having experience in building and allied works and who have successfully completed at least 1 (one) work in construction of Govt. Building / building works of Govt. Undertaking in last 5 (Five) years and the Value of the each work should not in any case be less than 40% (Forty) of the value put to Tender, shall be eligible for participant. No credential will be considered unless it is supported by Completion Certificate mentioning the date of completion issued by an Officer not below the rank of Executive Engineer or Similar Rank have the Concern Department or any Officer equivalent to the Engineer-in-Charge of the work.
7. **If any credentials submitted by bidders are found faulty during the evolution of bid documents, that agency will be liable to be debarred for next three years in participation of any kind of tender inviting by the CMOH, Purba Bardhaman. It is also notified that in such cases if the work order may be issued and subsequently work may be taken up by the contractor the value of work-done by the contractor shall stand forfeited and be absolutely at the disposal of the Government.**
8. Payment for the works will be made on availability of fund & subjected to fulfil of terms and condition.
9. The successful contractor must complete the work within the stipulated time. No extension of time will be allowed except in special cases. If any contractor fails to complete the work within the stipulated time, the work order will be cancelled without assigning any reason thereof. The excess expenditure if any due to such a step will be recovered from the unpaid bill/ Security deposits of the successful bidder. This is a part from any other penal measure the undersigned may take including blacklisting of contractors and forfeit of earnest money.
10. All works will have to be done according to specification and drawing approved by the authority and as per direction of the AE in charge. The mode of measurement will be according to rule of P.W.D. Govt. of West Bengal, as the work will be executed as per schedule of rates, specifications of P.W.D. There will be no price escalation in any reason.
11. The Bidder shall provide an undertaking in from Affidavit (Given Below Annex-A) in Non-Judicial Stamp Paper that the proprietor/ Promoter/ Director of the firm, its Employee, Partner or representative are not convicted by the court of law for offence involving moral turpitude in relation to business dealing such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation evasion or habitual delay in payment of taxes etc. the firm does not employ a Govt. Servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any Govt. Ministry/ deptt. / local Self Govt./ PSU etc, in the last two years from the schedule date of Opening of this Tender.

12. Any bidder wishing to participate only in civil works (and not electrical) or failing to produce the abovesaid documents (described in **point 6 of Non-Statutory cover**) would not be allowed to participate in the tender process and any request made in this matter, thereafter, would not be entertained.
13. Before issuing the work order Authority would desire to check into all Original Documents.
14. All working tools and plants required for the work are to be arranged by the successful contractor at his own cost. **The authority reserves the right to accept or to reject any or all the tenders and to get part work done by the engaged contractors without assigning any reason.**

**Chief Medical officer of Health  
& Secretary, DH&FWS Purba Bardhaman.**

**Memo. No:- 07 /1(17)/DH&FWS/ES/2020-21**

**Dated:- 09/01/2021**

Copy forwarded for kind information and with request to arrange for wide publicity.

1. The Sabhadipati, PurbaBardhaman. .
2. The District Magistrate, Purba Bardhaman
3. The ADM (Health), Purba Bardhaman
4. The Accounts Officer, CMOH Office Purba Bardhaman D.H.& FW.S., Purba Bardhaman.
- 5-9. Dy. CMOH -II/III/ DMCHO / DTO /ZLO
10. The Engineer in charge, WBH&FWS, Swasthya Bhawan, Kolkata.- with the request to publish this memo in the GOVT web site.
11. The Assistant Engineer, Civil, DPMU, Purba Bardhaman. .
12. The Sub-Assistant Engineer, Civil / Electrical, DPMU, Purba Bardhaman.
13. The D.P.C, DPMU, Purba Bardhaman.
14. The D.A.M, DPMU, Purba Bardhaman.
15. Notice Board of the CMOH Office, Purba Bardhaman.
16. Notice Board of the DPMU Unit, Purba Bardhaman
17. Office Copy.

**Chief Medical officer of Health  
& Secretary, DH&FWS Purba Bardhaman.**

**Office of the Chief Medical Officer of Health, Purba Bardhaman**

**TENDER FOR SUPPLY MATERIALS / LOCAL WORKS**  
**From-A (Technical Bid)**

- Name of the Supplier / Contractor .....
- Farm / Concern : .....
- Name of work : .....
- NIT No : ..... Sl No : .....

**General Rules and Directions**

1. In the event of the Tender being submitted by a farm it must be signed on his behalf by a person holding power of attorney authorizing him to do so.
2. Photocopy of valid certificates (as mentioned in NIT) should be submitted along with the Tender paper. Original certificated have to be produced on demand.
3. @ 10% of the bill amount shall be deducted from the final bill as Security Money, if necessary and may be released after the security period of six months of the work is satisfactorily completed.
4. Deduction should be made as per the Govt orders.
5. The accepting authority reserves the right to reject all the Tender or any tender without assigning any reason thereof and it will not be bound to accept either the lowest tender or any of the tenders.

**SPECIAL TERMS AND CONDITIONS OF CONTRACT**

- I. The specification of the work, mode of the execution of the measurement will be governed by the specification laid down in the current schedule and relevant provision of I.S. Code and as per base practice according, to the direction of the Engineer- in Charge.
- II. The work should be carried out strictly according to the schedule of the work and should follow the stipulated technical specification. No extra or supplementary work should be undertaken nor any deviation should any deviation from specification and drawing be made without written permission of the Engineer-in Charge.
- III. The rate shall be inclusive of all incidental charge and fees i.e. Royalties, Octoroi, Tax on Materials, Electricity Charge and other charges OF Municipalities or statutory bodies, sales tax , income tax etc. Inclusive of all necessary expenditure as well as cover all incidental factor like location, condition, approachability of the site and no extra clam on any account will be entertained. No claim for idle labour would be entertained under any circumstances.
- IV. Water for construction in purpose, use of labour should arrange by the Contractor and no claim on this regard will be entertained. The contractor shall arrange for transport of tools and plants implements and material etc. At his own cost.
- V. All provision of labour laws including any amendment thereof should be followed by the contractor strictly. No child labour should be engaged. Proper working condition for the labour should be maintained and minimum stipulated facilities to the labourers should be arranged by the contractor. Local labourers should be engaged and minimum wages should be paid to them accordingly.
- VI. No departmental material like cement / steel will be supplied. Cement and steel required for the work should be procured by the contractor and should be got approval by the Engineer-in-Charge before use. Cement should be good quality, fresh (date of the manufacture should not cross three months) and free from the clod. M.S. rod required for the work should be free from rust and uniform in size preferably Portland slag cement is to be used for the work.
- VII. All martial to the supplied by the contractor should be got approved by the Engineer-In-Charge or his authorized representative before use. Rejected material should be cleared from the site within 48 hours of rejection.
- VIII. The contractor shall make their own arrangement for storage of material at their tool, plants and material. All shed, vats platform etc. Constructed by the contractor for structural purpose shall have to be removed by them on completion of the work at their own cost and ground restored to its original condition to the

satisfaction of the Engineer-in-Charge. Before using any Govt land for the purpose, prior approval of the Engineer-in-charge is to be obtained.

- IX. The contractor shall remove all unserviceable materials at the place as directed. He should level and dress the work site after completion of work as per direction of Engineer-in-Charge. No extra payment will be paid on this account unless specially provided in the priced schedule.
- X. Site order book with machine numbered pages in triplicate should have to be maintained in the site by the contractor will be entered (in Triplicate) in the site order book and also record therein, the action taken or being taken by him complying with the said direction.
- XI. Materials:-
1. All stone material and stone chips be black colour, trap in quality, free from any yellow surge, stones shall be hard, coarse grain and rough. Material shall be free from clay, dust, dirt or any foreign matter (Civil Work Only).
  2. Gravel should be free from any dead stone, clean and washed of uniform size (Civil Work Only).
  3. Alljhama metal shall be free from dirt, obtained by braking good quality of well burned, through and heavy kiln burnt brick, burnt from clayey soil and of dark read colour. Any spongy or under burnt metal shall not be accepted (Civil Work Only).
  4. Bricks shall be of approved quality well burnt kiln, sound, hard true to shape and of the standard dimension (Civil Work Only).
  5. Cement and steel should be approve by the Engineer-in-charge, without approval of the Engineer-in-charge no cementing / steel work can be done. (Civil Work Only)
  6. All sand shall be clean sharp and free from clay, lean, organic or any other foreign matter and shall be obtained from approved source. The contractor shall got the sample of the sand to be used in different kind of work approved by the Engineer-in-Charge before using the same in work (Civil Work Only).
  7. Cube Test of concrete used at the site is to be done as per I.S. Specification and test result are to be submitted under the supervision of Engineer-in-Charge or department authorized officials. Cube test cost will have to be borne by the Respective Agency (Civil Work Only).
  8. For wood work the wooden material should be supplied by the contractor (Civil Work Only).
  9. The contractor has to supply the wood as mention in the schedule of the tender and in case of ply wood the material should be approved by the Engineer-in-charge (Civil Work Only).
  10. No additional clamed will be entertained for the material (Like Screw, bolt etc.) / machineries /plant etc. which are required during the wood work, agency has to supply this material at his own cost (Civil Work Only).
  11. All electrical material must be approve make and approve brand as mentioned in the Schedule attached with this tender.
  12. Before use any electrical/Civil martial prior approval can be obtain from the Engineer-in-charge.
- XII. Due to work at hospital the Contractor/ Agencies will be responsible for take care of the Health and Safety policy.
- XIII. The payment will be made as and when fund will be available from the concerned source. No clime whatsoever, for delay in payment.
- XIV. The person whose Tender may be accepted shall, before the date fixed for commencing the work make a declaration on Non-Judicial Stamp Paper worth Rs. 10/ that he shall abide by all the conditions of the contract. All damages payable by the contractor under the terms of his contractor may be deducted by the Chief Medical Officer of Health, Purba Bardhaman from or paid by sale of a sufficient part of his earnest money / security deposit or from the interest of such Govt. security or from any other sums due or which may become due by the Chief Medical Officer of Health, Purba Bardhaman
- XV. The contractor is to deliver the materials on or before the dates mentioned in the tender, failing which he shall be subject to pay 1% of the total amount of the contract for every day not exceeding ten days that he shall exceed his time, as and for liquidated damages.
- XVI. If the contractor shall hindered in the supply of the materials so as to necessitate an extension of the time allowed in this tender, he shall apply in writing to the Chief Medical Officer of Health, Purba Bardhaman who grant it in writing if reasonable ground been shown for it, and without such written permission, the contractor will not claim exemption from the time extension.
- XVII. The materials shall be of the best description and in strict accordance with the specification. The contractor shall receive payment for such materials only as are approved and passed by the AE-in-charge. In the event of the materials being considered inferior to that described in the specification the contractor shall, on demand in writing, forthwith remove the same at his own charge and cost, and the event of his neglecting

to do so with such period as may be deemed fit by the Technical Authority, that officer may have such rejected Materials removed at the contractor's risk and expense, the expense incurred being liable to be deducted from any sums due or which may become due to the contractor.

- XVIII. If the contractor or his work people break or deface any building/road/fence/enclosure/grass land/cultivated land he shall repair/make good the same at his own expense, and in the event of his refusing or failing to do so the damages shall be repaired at his expense the Executive Officer who shall deduct the cost from any sums due or which may become due to the contractor.
- XIX. The contract shall not be sub-let without prior written permission from the authority concerned. In the event of the contractor sub-letting his contract without such permission, he shall be considered to have thereby committed a breach of contract, and his security deposit shall be forfeited and shall have no claim for any compensation for any loss that may accrue from the material he may have collected or engagement entered into.
- XX. The successful tenderer(s) shall have to start the work within seven days from the date of issuing of work order the work should be completed within the stipulated time failing which the earnest money may be forfeited and this work order may be cancelled as per rules. But in extreme cases the prior permission from the undersigned is to be sought citing proper and valid reason for the same.
- XXI. Safety, Security and Protection of the Environment : The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:  
(a) full regard for the safety of all persons and the Materials and Works (so far as the same are not taken over by the department).  
(b) provide and maintain at his own cost, all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer-in-Charge for the protection of the Works or for the safety and convenience of the public or others.  
(c) take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.  
(d) ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal lights of any local or other authority.
- XXII. The decision of the Tender Committee shall be final, binding and conclusive on all questions. Supplier / Contractor will be fully responsible for guarding the materials till those are fully consumed No measurement will be taken until 60% supply of work each completed.

\_\_\_\_\_  
Signature of Tenderer

Should this tender be accepted, I / We do hereby agree to abide by and fulfil all the terms of the above specification and all the conditions of contracts annexed hereto, or in default to forfeit and pay to the Chief Medical Officer of Health, Purba Bardhaman the penalties or sums money mentioned in the said conditions.

Earnest Money : Rs. .... Vide Draft No .....

.....

Dated :

Tenderer

Address of the tenderer : .....

Signature of the witness to the Tenderer : .....

Address : .....

Annex-A

DECLARATION BY THE CONTRACTOR.

I/We have inspected the site of the work and have made me/us fully acquainted with the local conditions and around the site of the of works. I/We shall be bound by conditions laid down in the Notice Inviting Tenders, special terms and conditions and specifications, specified scheduled and also the I.S.I Code of practice. I/We shall also uniformly maintain such progress with the work , as may be directed by the Engineer-In-Charge of the work to ensure completion of the same within the stipulated date.

Also that the proprietor/ Promoter/ Director of the firm, its Employee, Partner or representative are not convicted by the court of law for offence involving moral turpitude in relation to business dealing such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation evasion or habitual delay in payment of taxes etc. the firm does not employ a Govt. Servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any Govt. Ministry/ deptt. / local Self Govt./ PSU etc, in the last two years from the schedule date of Opening of this Tender and the document submitted in this tender are authenticated.

\_\_\_\_\_  
Signature of Tenderer