

Government of West Bengal
Office of the Principal
Midnapore Medical College
Paschim Medinipur

Memo No. MMC/2236

dated The Mid... 07/09/2020

TENDER NOTICE

Sealed Tenders are invited by the Principal, Midnapore Medical College, Paschim Medinipur for the year 2020-2021 from the bonafied Manufacturer/Distributor/ Supplier for the purchase of the of **Thirteen No. of items(list enclosed herewith the Tender Notice) for the use at the VRDL ,Dept . of Microbiology, MMC, Paschim Medinipur**

Tender documents can be received from the date on **14.09.2020** to **21.09.2020** up to **5.00 pm** and same will be opened on **22.09.2020** at **12.30 pm**.

The tender documents with Terms & Condition together with schedule may be downloaded from www.wbhealth.gov.in

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Principal
Midnapore Medical College
Paschim Medinipur

Memo No. MMC/2236/1(15)

Dated the Mid, 07/09/2020

Copy forwarded for information :-

1. The Director, Medical Education And Ex-Officio Secretary, Government Of West Bengal, Swasthya Bhaban, GN-29, Sector-V, Salt Lake City, Kolkata-700091,
2. The Addl. Director of Health Service (AA&V) Government Of West Bengal, Swasthya Bhaban, GN-29, Sector-V, Salt Lake City, Kolkata-700091 ,
3. Sabdhipati, Zila Parishad, DM&C, Paschim Medinipur ,
4. The director, Department Of Information And Cultural Affairs, Government Of West Bengal, Nabanna, 9th floor, 325 Sarat Chatterjee Road, Mandirtala Shibpur, Howrah-711102,
5. The CA to Hon'b Sabhadhipati, Zila Parishad, Paschim Medinipur,
6. The CA to Hon'b Distric Magistrate and Collector, Paschim Medinipur,
7. The MSVP, Midnapore Medical College & Hospital, Paschim Medinipur,
8. It Cell, Department of H&FW, Swasthya Bhavan, here by requested for favour of posting this in the Departmental website and publish the Tender Notice in the leading news paper for wide circulation at an early date , vide Memo No.- 1651/ACS/ICA dated 22.06.2020
9. The Accounts Officer, Midnapore Medical College, Paschim Medinipur,
10. The Accounts Officer, Midnapore Medical College & Hospital, Paschim Medinipur,
11. The HOD , Dept. of Microbiology, Midnapore Medical College , Paschim Medinipur,
12. Store Officer MMC , Paschim Medinipur,
13. The H/C, Midnapore Medical College, Paschim Medinipur,
14. The Storekeeper, Midnapore Medical College, Paschim Medinipur,
15. Notice Board, Midnapore Medical College, Paschim Medinipur,

sdh
Principal
Midnapore Medical College
Paschim Medinipur

TENDER NOTICE

TERMS & CONDITIONS

Sealed Tender are invited from competent & bonafide Person/Firms/Agencies/Organization experienced with good reputation for Supply of **Thirteen No. of items (list enclosed herewith the Tender Notice) for the use at the VRDL ,Dept . of Microbiology MMC, Paschim Medinipur ,under the Principal, Midnapore Medical College, Paschim Medinipur.** The sealed envelope should bear the following superscription "**Tender of Thirteen No. of items(list enclosed herewith the Tender Notice) for the use at the VRDL ,Dept . of Microbiology MMC, Paschim Medinipur** in response to the Tender Notice issued vide Memo No –MMC/2236. DATE:- 04/09/ .2020.

1. The unit rate should be quoted both in figures and words and including GST and other charges (if any) in official letter head of the Agency.
2. Photo copy of following documents should be furnished along with bid document.
3. Valid Trade License (for F. Y. 2020-2021) inscribing specific business type such as Equipments / General Order Supplier etc.
4. Valid 15 digits GSTIN (Provisional GSTIN will not be accepted).
5. Latest I. Tax return.(F.Y. 2019-2020)
6. Latest Audited balance sheet and profit & loss A/C certified by C.A. (F.Y. 2019-2020)
7. MSDS Certificate Of the item,
8. Copy of valid PAN card [either of proprietor (in case of proprietorship business) or of company/firm]
9. P. Tax returns wherever applicable (mandatory).
10. Credential Certificate amounting at least Rs. 190000.00(Rupees one lakh ninety thousand only) against a single order (Preferably from Govt. or organization or semi Govt. organization or local body) along with its completion/satisfactory certificate during the period between 01st April, 2016 and 31st March, 2020. Bid should be signed by the authorized signatory with rubber stamp.
11. Authorization certificate must be submitted along with tender (Authorization certificate is issued from Principal company along with warranty terms)
12. The intending bidders will have to deposit Earnest Money of Rs.10000.00(Rupees ten thousand only) in the form of D/D or Pay Order (Not cheque) drawn in favour of **the Principal, Midnapore Medical College, Paschim Medinipur** Payable at Medinipur.
13. The earnest money will be forfeited if the bidder (s) withdraw (s) the Tender after acceptance of rate / issue of order or falsification of documents.
14. The tender of said article is combination of technical bid and financial bid. The bidder are requested to submit the tender document of technical bid and financial bid separately and in separate sealed envelope. Otherwise it will be treated as rejected.
15. Each bidder should submit all documents in sealed envelopes to the drop box at the office of the **the Principal, Midnapore Medical College, Paschim Medinipur** from **14.09.2020 to 21.09.2020** between 11.00 am to 5.00 pm in office time excluding holidays.
16. Technical bid and financial bid of said article will be opened on **22.09.2020** at 12.30 p.m. in the office of the undersigned.
17. The quantity is tentative and the Tender Committee reserves the right to increase or decrease the quantity of any product mentioned in the tender notice.
18. The rate should be quoted as per proforma given in the bid document. Bidders should follow the said proforma; otherwise it will be treated as cancelled.

19. If the specific date is declared a holiday, tenders shall be received up to the appointed time on next day and accordingly opening of the tender will be done at the appointed time in the next day . The authority will not take any liabilities in this regard.
20. Delivery should be done through bidder's own network to office of the Principal, Midnapore Medical College, Paschim Medinipur. Delivery challan to be submitted by the successful bidder after satisfactory delivery of articles to the authority. No extra charges will be given for delivery. Payment will be made after satisfactory delivery & stock entry reports from the respective stores as well as successful installation report from respective authority if applicable.
21. The successful bidder will be bound to supply the items on accepted fixed contract basis irrespective of any change in price or quality. Any willful delay on the part of the supplier in supplying articles over expiry of the stipulated period will be liable to any liquidated damages.
22. The tender will be opened at the Office of the undersigned before the tender selection committee in presence of the bidders or their authorized representatives who choose to attend on the date and time as specified.
23. The tender includes supply and installation of the said item as well as two years manufacturer warranty and five years AMC. (Not applicable)
24. Item whereas a minimum guarantee/warranty period is applicable from date of receipt should be provided by the supplier himself on spot. Failing which may be subject to deduction from bill.
25. The authority reserves the right to accept or reject any tender and to cancel the bidding process and reject all the tenders at any time to award to contract without assigning any reason thereof.
26. The said Item has to be installed by the selected firm as per direction by the component authority of this institution.
27. All terms & Conditions as mentioned above will have to be accepted by the tender(s) and no condition stipulated by the bidders will be accepted.
28. This tender will be valid for one year from the date of opening of bid documents.

Date:

Prin
4-9-2020

Principal,
Midnapore Medical College,
Paschim Medinipur

DECLARATION

The above terms & conditions are read carefully and accepted by me / our Firm to the best of my knowledge.

Signature of Bidder with rubber stamp (Designation) Date:

[TENDER NOTICE NO. - / DATE - . .2020.

Application of Tender

Bidders Details

1. Name of the bidder / agency :
i. (BLOCK LETTERS)
2. Address :
3. Name of the Contact person :
4. Mobile No. :
5. E-mail address (If any)
6. Necessary supporting documents (enclosed)

- i) Valid Trade License (for F. Y. 2020-2021) inscribing business type of Stationary Goods Supplier / General Order Supplier./Equipment /Chemicals
- ii) Valid 15 digits GSTIN.
- iii) I. Tax Return for the F.Y. (2019-2020)
- iv) Audited balance sheet and profit & loss a/c for last two F. Y.- 2017-2018 & 2018-2019 & 2019-2020
- v) Copy of valid PAN card [either of proprietor (in case of proprietorship business) or of company/firm]
- vi) P. Tax Return wherever applicable (mandatory).
- vii) Authorization certificate must be submitted along with Tender (Authorization certificate is issued from Principal company along with warranty terms)
- viii) MSDS Certificate of the item,

Date:


Principal

Midnapore Medical College

Paschim Medinipur

