

Government of West Bengal
Department of Health & Family Welfare
Office of the Chief Medical Officer of Health

BISHNUPUR HEALTH DISTRICT
Bishnupur, Bankura. PIN-722122

Phone No: 03244-256753
e-mail: cmoh.bsnpr@gmail.com

Memo No: CMOH/BHD/ 1452

Date: 07/09/2020

NOTICE INVITING E-TENDER

The Chief Medical Officer of Health, Bishnupur Health District invites Tenders from eligible and qualified bidders for supply of Computer Stationeries for use of BSKs under Bishnupur Health District for Financial Year 2020-2021.

1. Date & Time Schedule of Tender:

<i>Sl. No.</i>	<i>Particulars</i>	<i>Date & Time</i>
1	Date of Publishing NIT & Other Documents	10/09/2020
2	Bid Document Collection Start Date	10/09/2020, 10 am
3	Pre Bid Meeting	15/09/2020
4	Bid Submission Closing Date	23/09/2020
5	Bid Opening Date for Technical Bids	24/09/2020
6	Bid Opening Date for Financial Bids	25/09/2020
7	Publication of Successful Bidders	To be notified later

2. The following Specification for Computer Stationeries has to be followed by the bidders:

<i>Sl. No.</i>	<i>Particulars</i>	<i>Quantity Required</i>	<i>Remarks</i>
1	Commercial Desktop Computer with AMD Ryzen3 PRO 3200G 4C 65W APU or equiv. Intel Ci3 processor/ 1TB 7200RPM 2.5 inch/4GB DDR4 2666 DIMM Memory/WLAN Realtek RTL8821CE ac 1x1 + Bluetooth 4.2 WW/Internal Speaker/180W Chassis/MS Windows 10 Home 64 Single Language/OEM Optical Wired Mouse USB/OEM Wired Keyboard/ENERGY STAR Certified Label/OEM 18.5 inch Monitor/ 1 Year onsite Warranty. (Make: HP/DELL)	66 Nos. (Sixty Six)	<i>Quantity required may be changed based on requirement at the time of issuing work order</i>
2	600 VA Line Interactive UPS/ 1 Year onsite Warranty. (Make: VERTIV/NUMERIC)	66 Nos. (Sixty Six)	
3	HP 136W Laser Multifunction Printer/ CANON Laser MF 232W Printer, 1 Year onsite Warranty (Print-Scan-Copy-Wireless Network)	33 Nos. (Thirty Three)	
4	Furniture : Std 3'X2' Table + Plastic Chair (Without Arm)	66- Tables 66-Chairs	
5	Data Card for internet access	66 Nos.	


3. The Tender Paper along with all related documents should be addressed to **The Chief Medical Officer of Health, Bishnupur Health District, Bishnupur, Bankura. Pin-722122**. Any subsequent notice shall be uploaded on the website only. No bid documents will be accepted after the above mentioned schedule.


4. Bidders may download Tender enquiry documents from the Health Portal (www.wbhealth.gov.in) & also from Bankura District Portal (www.bankura.gov.in), E TENDER Portal (www.wbtenders.gov.in)

5. Earnest Money Deposit (EMD): Registered SSI units participating the Govt. Tenders are eligible for exemption from payment of EMD and Security deposit(EMSD) under Rules 47(A)(1) and 47(B)(7) of WBFR, read with FD Memo No. 10500-F dated 19/11/2004 and its clarification vide memo No. 4245-F(Y) dated 20/05/2013. The amount of EMD to be submitted is fixed at **Rs. 15,000/- (Rupees Fifteen Thousand only)**. Bidders have to enclosed documents in support of exemption/relaxation claimed.
6. EMD of successful bidders (L1) will be converted into Security Deposit and shall be retained up to 6 (Six) months after the date of completion of all contractual obligation by the contractor.
7. The selected bidder(L1) will have to produce sample of each item mentioned in the NIT and place before Tender Selection Committee for necessary quality checking and approval before the commencement of supply. In case of any dispute, decision of Tender Inviting Authority is final.
8. Quantity Required in the NIT is for One time/Quarterly/Yearly. Work order will be issued for consumption basis and may or may not be issued for the entire year based on Govt. directives from time to time and Final quantity required may be changed based on requirement at the time of issuing work order.
9. L1 bidders will be selected based on total price quoted against last column (including GST) in Financial/Price Bid. Selected bidder will have to take up the entire work and no partial bidding or sub vending is allowed. Payment will be made on supply and successful delivery to the respective BMOHs Office under Bishnupur Health District.
10. The bids shall be submitted as per given format and should be devoid of any cutting, alteration and ambiguity. Tender form and undertaking should be filled and signed properly. It should be neatly typed without the use of eraser/white fluid etc. the documents/certificates by using eraser/white fluid etc will not be entertained.

11. Documents to be submitted:

- a) Trade License.
- b) GST Registration Certificate.
- c) I. Tax Return for last FY 2018-2019, 2019-20.
- d) PAN Card.
- e) P. Tax Certificate.
- f) Credential for supply of such type of items.
- g) Annexure-I (Undertaking)
- h) Annexure-II(Tender Application Form)



02/09/2020
Chief Medical Officer of Health
Bishnupur Health District, Bankura



Copy forwarded for information & necessary action to :

- (1) The Hon'ble Sabhadhipati, Bankura Zilla Parishad.
- (2) The Director of Health Services, GoWB, Swasthya Bhawan, Kolkata-91.
- (3) The District Magistrate, Bankura.
- (4) The CMOH, Bishnupur Health District.
- (5) The D. I. O., Bankura, with a request to upload in the District Portal.
- (6) The SDO, Bishnupur.
- (7) The BDO, Bishnupur.
- (8) The Accounts Officer, O/o the CMOH, Bishnupur Health District.
- (9) I & CA Department, Swasthya Bhawan for publication in one Bengali, one English & One Hindi daily Newspaper.
- (10) I.T., Cell, Swasthya Bhawan, Kolkata with a request to upload in the Dept. Portal.
- (11) Accounts Section of this Office.
- (12) Guard File.


07/09/2020


Chief Medical Officer of Health
Bishnupur Health District, Bankura

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ANNEXURE-I (UNDERTAKING)

To
The Chief Medical Officer of Health
Bishnupur Health District, Bankura.

Tender No:

Date:

for F.Y. 2020-2021.

Sir,

- 1) The undersigned certify that I have gone through the terms & conditions mentioned for the above and undertake to comply with them.
- 2) I/We undersigned hereby bind myself/ourselves to the CMOH, Bishnupur Health District to supply the various items for CMOH, Bishnupur Health District during the period under contract. It is certified that the rate quoted are the lowest quoted for any institution in West Bengal.
- 3) There is no vigilance case or Court case pending against the firm/supplier and the firm is not blacklisted debarred by the Govt. of West Bengal.
- 4) In any case, the said officer deem it necessary to change any article on it being found inferior quality, it shall be replaced by me/us in time to prevent inconvenience. I/We also agree to supply any article specified in the enclosure up to 25% above the quantity specified if required.
- 5) I/We hereby undertake to supply the items during the validity of the tender as per direction given in supply order/work order within the stipulated period. I hereby undertake to pay penalty as per terms & condition for delayed supplies.
- 5) If I/We fail to supply the articles, the CMOH, Bishnupur Health District shall have full power to impound or forfeit the security/earnest money.
- 7) The CMOH, Bishnupur Health District has the right to accept or reject any or all the tenders without assigning any reason.
- 3) I/We understand all the terms & condition of rate contract and bind myself/ourselves to abide by them.
- 2) It is certified that the rate quoted by me are not higher than the MRP/Prevailing market rate.

Authorized Signatory, Designation
(with seal of the firm)

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ANNEXURE-II (TENDER APPLICATION FORM)

To
The Chief Medical Officer of Health
Bishnupur Health District, Bankura.

Ref: Your Tender Notification No:

Date:

Sir,
I/We, the undersigned have examined the above tender documents including amendment/corrigendum number dated.....(if any), the receipt of which is hereby confirmed. I/We now offer to render the services in conformity with your above referred document for the sum, as shown in the Price Schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by me/us in our bid in this tender are genuine and true, to the best of my/our knowledge and belief.

If my/our bid is accepted, I/We undertake to render the services as mentioned above, in accordance with the schedule and terms and condition as specified in the tender document, including amendment/corrigendum if any.

I/We further confirm that, if my/our bid is accepted, I/We shall provide you with a performance security of required amount for due performance of the contract.

I/We agree to keep my/our bid valid for acceptance as required or for subsequently extended period if any agree to by me/us. I/We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. I/We further confirm that until a formal contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between me/us.

I/We confirm that I/We do not stand deregistered/banned/blacklisted by any Govt. Authorities in last two years.

I/We would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify the statement.

Signature with date
(Name, Designation, Seal of authorized person to sign bid for and on behalf of Bidder)