

**Government of West Bengal**  
**Office of the Secretary, DH & FW Samity & Chief Medical Officer of Health**  
**UTTAR DINAJPUR**

No.DHFWS/UD/~~Esst~~/588/19

Dated: 07/03/2019

**NOTICE INVITING E TENDER FOR PRINTING OF "Printing Articles" FOR HEALTH PROGRAMMES BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY, UTTAR DINAJPUR**

**NIT No: 09 of 2018-19**

(Submission of Bid through *NIC e tender portal*)

CMOH & Secretary, District Health & Family Welfare Samiti, Uttar Dinajpur invites bids through e-tenders in two bid systems (Technical and Financial Bid) for the work "Printing Articles", For details and downloading of tender, interested OFFSET, FLEX AND ALLIED PRESSES may please visit website: <https://wbtenders.gov.in> (Organization-Health & Family Welfare Department). For any further assistance, please visit O/o the CMOH, Uttar Dinajpur during schedule date.

**1. GENERAL INSTRUCTIONS:**

In the event of e-filing, intending bidder may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website [www.wbhealth.gov.in](http://www.wbhealth.gov.in). Necessary earnest money to be submitted using online payment mode. Accordingly, the net banking option shall have to be availed with any of the banks listed in the ICICI Bank payment gateway and the option of RTGS/NEFT through bank A/C in any bank have to procure with the payment gateway of ICICI bank by the e procurement portal through web services. As a prequalification documents, the EMD amount paid by the bidder will be credited to the respective pooling A/C maintained by the focal point of ICICI Bank.

**Payment of pre-defined EMD for the tender by selecting from either of the following payments modes:**

- i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
- ii) **RTGS/NEFT** in case of offline payment through bank account in any Bank.

**A) Earnest Money Payment procedure:**

**a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:**

- i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRIs etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure, the bidders will again try for payment by going back to the first step.

**b) Payment through RTGS/NEFT:**

- i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling account of the State

Government/PSU/Autonomous Body/Local Body/PRIs etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

- v) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

**B) Earnest Money Refund/Settlement Process:**

- i) The EMD of the bidders disqualified at the technical evaluation will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.



ii) Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.

iii) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction.

iv) As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e- Procurement portal, EMD of the L1 bidder will automatically get transferred from the Pooling account to the State Government deposit head through GRIPS along with the bank particulars of the L1 bidder.

**2. SUBMISSION OF BIDS:**

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the **Company personnel only (having Authorization from the company management)** in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with Page Marking.

**3. Time Schedules for the e-tender**

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED, AS GIVEN BELOW.

**SUBMISSION OF THE TENDERS:**

The tender is to be submitted in a **Two Bid System**.

**Technical Proposal:**

**1. "BID A": Technical Documents:-**

**STATUTORY COVER, containing the following documents:**

**(SINGLE FILE MULTIPLE PAGE SCANNED)**

A	<b>Rs. 70,000/- (Seventy Thousand) to be submitted in the online mode as Earnest Money for the whole tender.</b> Or EMD exemption NSIC Certificate / SSI(MSME) ACKNOWLEDGEMENT MUST be submitted.
B	CHECK LIST in the prescribed format
C	Application in the prescribed format given in Annexure I



