



सत्यमेव जयते

**Government of West Bengal**

**Office of the Chief Medical Officer of Health, Alipurduar  
District Health & Family Welfare Samity, Alipurduar**

**Matrisadan Building, 1<sup>st</sup> Floor, New Alipurduar, Ward No. XVI, Dist: Alipurduar, Pin: 736121**

**Telephone No: 03564-257200, Email ID: [cmohapd@gmail.com](mailto:cmohapd@gmail.com)**

Memo no: DHFWS/APD/21-22/No. 884

Dated: 3/03/2022

**Tender Notice**

The Chief Medical Officer of health & Secretary of DH&FW Samity, Alipurduar invite's Tender for Infrastructure strengthening work in the table below. (Submission of bid through offline)

(1).

| Sl. No. | NIT No.                                 | Name of work  | Tender amount | Earnest Money | Cost of documents | Completion Time |
|---------|---|---|---------------|---------------|-------------------|-----------------|
|         |   |   | (In Rs.)      | (In Rs.)      | (In Rs.)          |                 |
| 01.     | DHFWS/APD/<br>CONST/NIT/21<br>-22/36/01 | Infrastructure development works at Silbarihat HWC under Alipurduar-I Block in the district of Alipurduar | 2,52,842/-    | 5,057/-       | NIL               | 25 days         |
| 02.     | DHFWS/APD/<br>CONST/NIT/21<br>-22/36/02 | Infrastructure development works at Birpara-II HWC under Alipurduar-I Block in the district of Alipurduar | 2,56,654/-    | 5,133/-       | NIL               | 25 days         |
| 03.     | DHFWS/APD/<br>CONST/NIT/21<br>-22/36/10 | Infrastructure development works at Foskadanga HWC under Alipurduar-I Block in the district of Alipurduar | 2,09,684/-    | 4,194/-       | NIL               | 25 days         |

(2). In the event of tender filling, intending bidder may collect the tender documents from the office of **CMOH & Secretary of DH&FW Samity, Alipurduar** on proper application and participate bidding along with photocopy of requisite documents as mentioned in the **Clause 3** after verification of the originals on the same day and time as mentioned in the **Clause 12**.

**(3.a.) Eligibility criteria for participation in the tender: -**

- (i) (a) An undertaking should be given stating thereby that the Firm has not been debarred or penalized for any reasons out of work by any Government Department.
- (b) Subletting of contract is strictly prohibited.
- (ii) The Bidder must have valid Civil Contractors License
- (iii) The prospective outside bidders shall have satisfactorily completed as a **prime agency** during the last 5 years from the date of issue of this Notice at least one work of similar nature under authority of State/ Central Govt. State / Central Govt. undertaking/ Statutory Bodies Constituted under the Statute of the Central / State Govt. and having a magnitude of 50 percent of 1 (one) no. job of the amount put to tender.

**N.B.:- Completion certificate should contain a) Name of work, (b) Name of Client, (c) Amount put to tender, (d) Actual/Measurement amount paid to Agency/ Bidder (e) Actual month and year of completion.**

- (iv) Valid upto date Trade License, Pan Card, Income Tax Return (Assessment year 2019-20,2020-2021,2021-2022(atleast one quarter), Professional Tax registration Certificate along with up to date Challan, GST Registration with up to date return (September, 2021),Provident Fund registration with currentchallan copy, ESI Registration and current Challan copy, **Credential of amounting 50% of Tenderamountduring the last 5 (five) years prior to the date of issue of this NIT**, For electrical part of work the intending agency must have valid Electrical Contractors License with valid Electrical Supervisors' Certificate of Competency in parts 1, 2, 3, 4, 5, 11 or Equivalent National Supervisors' Certificate of Competency and sufficient amount credential of Electrical amount OR Any agency not holding such Electrical contractor license and Electrical Supervisors' Certificate of Competency may hire an Electrical agency, holding such license, certificate and required credential. Hired nature should be in notary agreement in Rs.50/- Non –Judicial stamp paper. (\*\* The prime agency must upload the said electrical documents and a declaration of not being blacklisted of hired agency).Photo ID Proof for self identification to be accompanied with Technical Bid documents.Undertaking on not being blacklisted by Govt/Semi Govt. officers/ Parastatals in a Rs 10 or above Non –Judicial stamp paper.
- (v) Prospective outside bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission,will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive.)
- (vi) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD Form are to be furnished along with the balance sheet and profit and loss account and all the schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. No other name along with applicant name, in such enclosure will be entertained.
- (vii) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application.
- (viii) Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.
- (ix) A prospective outside bidder participating in a single job either individually or as partner of a firm or in Joint Venture shall not be allowed to participate in the same job in any other form.
- (x) A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm or in Joint Venture. If found to have applied severally in a single job, all his applications will be rejected for that job
- (xi) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
- (xii) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
- (xiii) Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. for the year 2016 along with other relevant supporting papers.

### **(3.b.) Mode of Submission:-**

Bidders can submit documents by hand, courier or in speed post within the time mentioned in clause12. Bidders are requested to submit technical and financial bid separately in sealed envelope with technical Bid & Financial Bid name of bidders and two envelope are to be kept in another envelope with bidders particulars.

- (4). The prospective bidder shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.
- (5). **No mobilization /secured advance** will be allowed.
- (6). **Bids shall remain valid** for a period of **120(One Hundred and Twenty) days**from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- (7). Agencies shall have to arrange for storing of materials, labour shed etc. at their own cost and responsibility.
- (8). **Constructional Labour Welfare Cess@ 1(one) %** of cost of construction will be deducted from every bill of the selected agency.

- (9). **Service Tax** shall be reimbursed to the contractor on production of original voucher / receipt after actual and genuine payment made by the contractor to the concerned Government Department for this specific work.
- (10). In connection with the work, **Arbitration** will not be allowed. **The Clause No. 25 of 2911(ii) is to be considered as deleted clause vide gazette notification no 558/SPW-13th December, 2011.**
- (11). Tendering authority will have discretion to allow permission to any Firm for 1(one) or more job. Subject to capacity of financial strength and thereby their performance report over credential for work.

**(12). Important Information : - (Date & Time schedule)**

| Sl. No. | Particulars                        | Date & Time                 |
|---------|------------------------------------|-----------------------------|
| 1.      | Date of publishing NIT             | 25-03-2022 at 10.00 A.M.    |
| 2.      | Bid document collection start date | 25-03-2022 at 11.00 A.M.    |
| 3.      | Date of Pre-bid meeting            | 28-03-2022 at 01.00 P.M.    |
| 4.      | Bid document collection end date   | 01-04-2022 at 01.00 P.M.    |
| 5.      | Bid submission end date            | 04-04-2022 up to 05.00 P.M. |
| 6.      | Date of opening of the Tender      | 05-04-2022 at 10.00 A.M.    |

**(13). LOCATION OF CRITICAL EVENT: - Pre-bid meeting & Bid Opening**

**New Alipurduar, CMOH office, Alipurduar**

- (14). The agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the concerned Engineer at his own cost for a period of **6months** from the date of completion of the work. If any defected/damage is found during the period as mentioned above contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the department as deem fit. The Agency will have to quote his rate considering the above aspect. Also the Prospective Outside Bidders shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and a period of **6months** from the date of successful completion of the work to the entire satisfaction of the concerned Engineer may be considered towards release of full "**Security Deposit**" as per rules. A retention towards Security Deposit of amounting to 3 percent of the measurement billed amount shall be made by the CMOH & Secretary of DH&FW Samity, Alipurduar from Final bill.  
**No interest would be paid on the Security Deposit.**
- (15). All bidders are requested to present in the office of the **CMOH & Secretary of DH&FW Samity, Alipurduar** during opening the financial bid CMOH & Secretary of DH&FW Samity, Alipurduar may call **Open Bid / Seal Bid / 2nd Call** after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present during opening of bid or from any bidder who will absent at the time of opening of Financial Bid. No informal Bidder will be entertained in the Bid further.
- (16). Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regard will be entertained.
- (17). Price preference will be allowed as per prevailing government Order No. 1110F dated 10/02/2006 of Special Secretary, Finance Department, Govt. of West Bengal.
- (18). **Earnest Money:** - The amount of Earnest Money @ 2% (Two Percent) of the estimated amount put to tender specified in serial no.1 in the shape of Bank Draft / Pay Order from any **Nationalized Bank** drawn in favour of the "**Secretary of DH&FW Samity, Alipurduar**" OR NEFT to **Account Name: DHFWS Alipurduar, NON NHM Account Bank Account number:42850100006539, Bank of Baroda, IFSC Code:BARBOALJALMICR Code:736012504, Branch Address: Alipurduar** against the works. This clause is also applicable for all categories of applicants except those are exempted as per Government Order no. 1110F, dated 10/02/2006 of Special Secretary Finance Department, Govt. of West Bengal.
- (19). The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- (20). (A) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of bids, no cost of bidding shall be reimbursable by the department. The CMOH & Secretary of DH&FW Samity, Alipurduar reserves the right to reject any application for purchasing bid documents and to accept or

