

Government of West Bengal
Office of the Principal-Superintendent
J. B. Roy State Ayurvedic Medical College & Hospital
170-172, Raja Dinendra Street, Kolkata-700004
e-mail: jbrsamc_2008@rediffmail.com, Phone: 033-25545417

NIT No.-WBHF/JBR/NIT-20/2021-2022

Dated: 24.03.2022

NOTICE INVITING TENDER

Sealed tender are hereby invited from the reputed bonafide Suppliers/distributors/retailers of Stationary and Miscellaeneous having experience of supplying of such items to Government/Private Hospitals, for supply of the same, as detailed in undernoted table (Annexure-A), to this institution during the year of 2022-2023.

Annexure-A
Stationary & Printing

Sl No.	Name of the item	Description	Unit	Amount should be quoted with GST per Unit.
1	Attendance Register	Staff	Per Pc	
2	Attendance Register	Students	Per Pc	
3	Alpin	Bell 80gm / T-type only	Per Pkt	
4	Bed Head Ticket	32.5cm X 19cm/100 pages	Per 100 Pages pad	
5	Battery	Duracell/AAA6	Per Pc	
6	Battery	Eveready/AAA1012	Per Pc	
7	Battery	Eveready/ 1035	Per pc	
8	Battery	Eveready/CR2032	Per Pc	
9	Battery	Eveready/1050R-20	Per pc	
10	Binding Register	200 pages with Pg. Number	Per Pc	
11	Blood Collection Form	27cmX21.5cm/100pages pad	Per 100 Pages pad	
12	Board Marker Pen	Faber Castell	Per Pc	
13	Calculator	12 Dizit/ORPAT	Per Pc	
14	Carbon Paper	Kores/ Pen Carboon/100 pcs pkt	Per Pkt	
	Cello Tape	Standard Size	Per Pc	
16	Census Register	33cmX21cm	Per 300 Pages book	
17	Computer Paper	JK/Copypower (75 GSM)	Per Rim	
18	Computer Toner	HP 88A Original	Per	
19	Correction Pen	7 ml	Per	
20	Discharge Certificate	Printed/100 pages pad	Per Pad	
21	Emergency Ticket	19cm X 10cm/100 pages pad	Per Pad	
22	Envelope	A-4	Per A-4	
23	Envelope(Brown)	28cm X 12 cm Printed	Per Printed	
24	Fevi-Stick	15 gm/Faber Castell	Per Pcs	
25	Tag	100 0 pcs bundle	Per Bundle	

Cont.2

Sl No.	Name of the item	Description	Unit	Amount should be quoted with GST per Unit.
26	Fullscape Paper	White	Per Rim	
27	Highlighter Pen	Faber Castell/Text liner 48 refill	Per Pc	
28	Indent Book	22cmX14 cm/100 pages pad 2 part	Per pad	
29	Issue Register	33cm X21cm/300pages	Per 300 Pages book	
30	James Clip	Bell/35mm	Per Pkt	
31	Medicine Packet	11.5cmX9cm/Bundle of 1000pcs/ Corrogeting paper	Per 1000 bundle	
32	Medicine Slip	18cm X 13cm/100 pages pad	Per Pad	
33	Note Sheet	36.5cm X 22.5 cm/100 pages pad	Per Pad	
34	OPD Register	33cm X 21 cm/ Book of 300 pages	Per 300 Pages pad	
35	Pathology form	32.5cmX19cm/100pages pad	Per 100 pages Pad	
36	Pen	Rotomac (Gel)	Per Pc	
37	Pencil	Camlin (HB)	Per Pc	
38	Pharmacy Register	33cmX21.5cm/	Per 300 Pages Pad	
39	Receipt Register	33cmX21cm	300 pages Pad	
40	Small Exercise Book	No-8	Per Pc	
41	Soap	125gm	Per Pc	
42	Stamp Pad	110mmX69mm/(Faber-Castell)	Per Pc	
43	Stapler	N0-10	Per Pc	
44	Stapler	No. 24/5	Per Pc	
45	Stock Ledger	500 pages	Per 500 pages book	
46	Temparature Chart	34cmX21cm	Per 100 pages Pad	
47	Treatment Sheet	33.5cmX20.5cm	Per Per 100 pages-	
48	Visiting Card(Hospital)	11.5cmX8.5cm	Per 100 pcs	
49	Wax	8 pcs pkt	Per Pkt	
50	White Board Duster	Per Pc	Per pc	
51	Xerox Toner	Canon NPG-59	Per Pc	
52	X-ray Requisition Form	30cm X 18cm	Per 100 pages Pad	
53	Phanchakarma Therapy Register	Printed/ Binding	300 Pages	

Miscellaneous

Sl No.	Name of the item	Description	Unit	Amount should be quoted with GST per Unit.
1	Broom Stick	1kg	Per Kg	
2	Bucket	Plastic/15 liter	Per pc	
3	Carry Bag	Plastic/52mcn	Per Kg	
4	Carry Bag	1 kg	Per Kg	
5	Carry Bag	3kg	Per Kg	
6	Carry Bag	5kg	Per Kg	
7	Carry Bag	10kg	Per Kg	
8	Carry Bag	Plastic/52mcn	Per Kg	
9	Detergent Powder	Surf Excel/1kg	Per Kg	
10	Ful Jharu	Wooden stick	Per Pc	
11	Gamla (Induction Based)	10 liter	Per Pc	
12	Plastic Gamla	15 liter	Per Pc	
13	Gamla (Induction Based)	5 liter	Per Pc	
14	Jhul Jharu	With long plastic handle	Per Pc	
15	Knife	Plastic handle	Per Pcs	
16	Lock & Key	Palam/7 Liver	Per pc	
17	Swab	(Spin Tub)	Per Pcs	
18	Mug	Plastic/1 liter	Per Pc	
19	Toilet Brush	General size	Per Pc	
20	Induction Cooker	1900 wt, 230V ~ 50 Hz, Bajaj	Per Pc	
21	Plastic Balti with Lid	30 liter	Per Pc	
22	Plastic Balti with Lid	50 liter	Per Pc	
23	Plastic Balti with Lid	100liter	Per Pc	
24	Plastic Scissor	Medium Size 5 Inch	Per Pc	
25	Ziper Packet	Plastic/4cmX5cm/100pcs pkt	Per 100 pcs pkt	
26	Mop	Comercial use type	Per Pc	
27	Storage Electrical water Heater	15 Liters Capacity, 2000-watts. (With Installation)	Per pc	

The quotationers should possess and furnish with the quotation the self-attested copies of:

- 1) Valid Trade License,
- 2) Pan Card (Income Tax),
- 3) GST Registration Certificate/ Letter
- 4) Document(s) in support of Credential.
- 5) EMD of Rs.-10,000/- (Ten Thousand Only)

Terms & Conditions:

- 1) Rate should be quoted, inclusive of all types of charges/carriage etc., including GST, per unit as specified in the above table.
- 2) In case the quality of items, to be supplied is found not upto the mark in the opinion of the Hospital Authority, the supplier will be bound to take back the same without any claim and dispute etc. and the decision taken by the Hospital authority shall be final and binding on the supplier.
- 3) No amount over and above the price accepted by the Hospital Authority, on account of carriage etc. shall be paid to the successful bidder, necessary taxes as applicable and deductible shall be deducted from the bill of the supplier and delivery of the items to be ordered for supply to the successful bidder (s) shall be made within seven (7) working days from the date of placing the order.
- 4) Payment of the bill shall be made to the supplier after submission of the bill subject to the availability of fund from the Government of West Bengal under respective head.
- 5) Any change in the quotation, once submitted, shall not be entertained and quotations found incomplete, incorrect, erased, overwritten, tampered will be summarily rejected.
- 6) The Utensils items like Induction Cooker or Storage Electrical water Heater items to be supplied by the successful renderers/bidders should have an **warranty periods not less than 12 months** from the date of supply.
- 7) **All the supplied items should have satisfied Standard.**
- 8) Quotations received after the specified date will not be entertained.
- 9) All prices quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
- 10) Price quoted should be inclusive of all taxes and this should be clearly specified in quotations. In the absence of any such stipulation, it will be presumed that the prices quoted are inclusive of all taxes.
- 11) Price quoted should be valid up to 31.03.2023.
- 12) Sealed envelope containing the technical bids (i.e. self attested copy of PAN, Trade License, GST Certificate, Credentials, EMD etc.) and financial Bid (i.e. Rate quoted by the bidder as per Annexure-A) which have to sealed separately in a small envelope & should be marked as "Technical Bid" or 'Financial Bid'.
- 13) If the L1 bidder has failed to supply the item within stipulated time or as per quoted rate, penal measures shall be initiated against the bidder. Similar penal measures shall also be initiated against those renderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money.
- 14) The EMD either should be kept as security deposit or the selected bidder/s has to submit performance bank guarantee.
- 15) The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof at any stage of the process.

Sealed Quotation/Tender, along with a refundable Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand Only) in Bank Draft/Pay Order in favor of Principal-Superintendent, J. B. Roy State Ayurvedic Medical College & Hospital and other supporting documents can be submitted (As stated in Sl. No.-12 of T&C) during office hours from 28.03.2022 to 04.04.2022 (upto 2p.m.) at the Administrative Office of this College & Hospital which will be opened at 3.00p.m. on 05.04.2022 in presence of intending quotationers. In case of bandh etc. falling on 05.04.2022, quotations shall be accepted till 2.00 p.m. on next working day and the same shall be opened at 3.00 p.m. that day. For any query related this quotation please contact with Store office of this Institution.

W. B. Roy
24.3.22
Principal-Superintendent
Principal-Superintendent
J. B. Roy, S. A. M. College & Hospital
Kolkata-4

MemoNo: -JBR/ 371 /2022

Dated - 24.03.2022

Copy to the: -

- 1) Director of Ayurveda, Govt. of West Bengal SwasthaBhawan, Salt Lake, Kolkata-91.
- 2) Commissioner, IT Cell, Govt. of West Bengal, SwasthaSathi, Salt Lake, Kolkata-91 with the request to publish this notice on the Government website www.wbhealth.gov.in or before 28.03.2022 for download by the prospective bidders.
- 3) System Co-ordinator, IF Cell, Govt. of West Bengal, Swastha Sathi, Salt Lake, Kolkata-91 with the request to publish this notice on the Government website www.wbhealth.gov.in or before 28.03.2022 for download by the prospective bidders.
- 4) Deputy Superintendent, Patipukuar Ayurvedic Hospital, Kolkata with the direction to place the same in the notice board of the Hospital.
- 5) Superintendent, Shyamadas Vaidya Shastrapith, Kol-700009 with the request to place the same in the notice board of the institute;
- 6) Superintendent, Viswanath Ayurved Mahavidyalaya, Kol-700005 the request to place the same in the notice board of the institute.
- 7) Accounts Officer, J. B. Roy State Ayurvedic Medical College & Hospital.
- 8) Notice Board of J. B. Roy State Ayurvedic Medical College & Hospital.
- 9) Guard file.

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24.3.22

Principal-Superintendent
J. B. Roy, S. A. M. College & Hospital
Kolkata-1