

Bid Documents Including Terms and
conditions For e-tender for Hiring D.G Set
Installation, Operation & Maintenance 30
KVA Silent Diesel Generator Set at
C.M.O.H office, Jhaljhalia, Malda for the
year 2022-2023

Department of Health & Family Welfare
Government of West Bengal
Office of the Secretary D.H & F.W.S, and Chief
Medical Officer of Health, Malda

Government of West Bengal
Secretary D.H & F.W.S, and Chief Medical Officer of Health,
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NIT No. HFWD/CMOH/MLD/NIT/01/(2022-23) Dated, Malda, the 08/04/2022

TENDER NOTICE

e-tender invited from the resourceful Electrical Contractors having supervisory certificate of Competency in parts I,II,III,IV,VI(a), VI(b),VII(a), VII(b) and XI for Hiring of diesel generator set Installation, Operation & Maintenance of 30 KVA Silent Diesel Generator Set along with Pollution NOC& the amount of earnest money is mentioned below.

Invites bids from competent and experienced contractors for providing Installation, Operation & Maintenance of 30 KVA Silent Diesel Generator Set to the abovementioned office for period of 3 (three) years, renewable at end of each completed year of satisfactory service. The 3 (three) year contract period shall commence from the date of notification of award of contract to the selected bidder in this e-tender and will be valid until further order.

Sl.No	Name of work	Amount of earnest money
1	Hiring of diesel generator set Installation, Operation & Maintenance at C.M.O.H office, Jhaljhalia, Malda.	Rs. 10,000.00

1. Login by bidder:

a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/Autonomous Body/Local Body/ PRIs, etc shall go into the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined EMD/ Tender Fees for that tender by selecting from either of the following payment modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank

2. Payment procedure:

a) Payment by Net Banking (any enlisted bank) through ICICI Bank Payment Gateway

i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii. Bidder will receive a confirmation message regarding success/failure of the transaction.

iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/P, R.Is, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v.If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT

- i) On selection of RTGS/NEFT as the payment mode, the e-Procurement Portal will show a pre- filled challan having details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account.
- iii)Once payment is made , the bidder will come back to the e- procurement portal after expiry of a reasonable time to enable the NEFT/ RTGS process to complete ,in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling Account of the State Government / PSU/Autonomous Body/Local Body/ PRIs etc. Maintained with the focal point branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD /Tender Fees.
- v) Hereafter, the bidder will go to e-Procurement Portal for submission of the bid .vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3. Refund/ Settlement Process.

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-payment portal of the State Government, the tender inviting committee will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of unsuccessful bidders, to the ICICI Bank by the e procurement portal through web services.
- ii) On receipt of the information from the e procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank account from which they made payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e- procurement portal, EMD of the technically qualified bidders other than that of L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank account from which they made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority. However, L2 bidder should not be rejected till the LOI process is successful.
- iv) If the L1 bidder accept the LOI and the same is processed electronically in the e- procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on Award of contract (AOC) to the L1 bidder is uploaded to the e- procurement portal the tender inviting authority.
- v) As soon as the L1 bidder is awarded the contract (AOC), and the same is processed electronically in the e- procurement portal -
 - a) EMD of the L1 Bidder of the tenders of the State Government Offices will automatically get transferred from the Pooling account to the State Government Deposit Head'8443-00-103-001-07' through GRIPS along with the bank particulars of the L1 bidder.

- b) EMD of the L1 bidder for the tenders of the State,/PSU/ Autonomous Bodies/ Local Bodies/ PRIs etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such Transfer will take place within T+1 bank working days where T will mean the date on which the award of contract (AOC) is issued.
- vi) The bank will share the details of GRN No. generated on successful entry in GRIPS with the e- procurement portal for updation.
- vii) Once the EMD of L bidder is transferred in the manner mentioned above ,Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account of the Government Revenue Receipt Head “0070-60-800-013-27” through GRIPS for Government Tenders and to the respective linked bank accounts for State/ PSU/ Autonomous Body/Local Body/ PRIs etc. Tenders.
- viii) All refunds will be made mandatorily to the bank account from which the payment of EMD and tender fees (if any) were initiated.

Technical bid will be opened by the undersigned in presence of Boards Members and in presence of Tenderers/bidders who will be present at that time on (to be notified latter) in the office chamber of the Chief Medical Officer of Health, Malda.

Successful Tenderer should have to deposit necessary Security Money and execute a Deed of Agreement/ Contract before execution of the works failing which his work order will be cancelled.

The authority reserves the right to accept or reject any all tenders without assigning any reason whatsoever and does not bind to accept the lowest tender.

The Tender Committee has reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.

Date and Time Schedule of Tender :

Sl no	Particulars	Date&Time
1	Date of publishing N.I.T. & other Documents online	11/04/2022 , 10am
2	Online documents download start date	11/04/2022 , 10am
3	Online documents download end date	19/04/2022, 3pm
4	Online Bid submission start date	11/04/2022 , 10am
5	Pre-bid meeting to be held at Office of the Tender Inviting authority	18/04/2022 , 1 pm
6	Online Bid Submission closing date and time	19/04/2022 , 5pm
7	Online Bid opening date for Technical Proposals	22/04/2022, 10 am
8	Date of online uploading list for Technically Qualified Bidders	Tobenotifiedlater
9	Date of online opening of Financial Proposal	Tobenotifiedlater

INFORMATION FOR BIDDERS

e-tender Invited by the Chief Medical Officer of Health, Malda, P.O. Jhaljhalia, Dist. Malda, PIN- 732102, from resourceful contractors having electrical contractors licensee and supervisory certificate of competency in Parts I, II, III,IV, VI(a), VI(b),VII(a), VII(b) & XI besides Trade license & S.S.I registration certificate etc. for Operation & Maintenance of 30 KVA Silent Diesel Generator Set along with Pollution NOC.

Eligibility of Bidders

Tender should be submitted along with the following documents.

1. Trade license up to date (same nature of works), 2. PAN, 3. GST, 4. Income Tax (last 3 years), 5. P. Tax Registration Certificate & up to date Challan, 6. Credential certificate for at least 3 years, 7. Audit Report (last 3 Years), 8. Electrical Contractory license, 9. Electrical Supervisory Certificate of competency having parts I, II, III, IV, VI(a), VI(b), VII(a), VII(b) & XI, 10. S.S.I Registration Certificate.

Terms & Conditions

- 1) Only qualified technical bid, will be considered for opening of financial bid.
- 2) For detailed query, if any, intending bidders are requested to contact with O/o the undersigned on any working day at any time during office hours.
- 3) Bidders may see in the website <https://www.malda.gov.in> & www.wbhealth.gov.in
Any subsequent notice regarding this tender shall be uploaded on the website only.
- 4) In the event of any of the above mentioned dates being declared as a holiday for the CMOH, the tenders will be opened on the next working day at the appointed time.
- 5) Successful bidder shall deposit security money @ 5% of total annual value of works.
- 6) Clearance certificate from the W.B. Pollution Control Board should be submitted by the selected tenderer.
- 7) Deed of agreement the successful tenderer will have to execute an agreement in a non-judicial stamp paper on receipt of acceptance of tender.
- 8) Rates should be quoted inclusive of all charges (i.e. sales tax, tools, tackles, materials, manpower, mobile, grease, diesel, spare parts, installation, maintenance, overhauling, hire & delivery charges. All temporary wires, switches etc. supplied for temporary connection including alternator may be taken back by the contractor with self arrangement after mending the damages to original finish.
- 9) Temporary shade/accommodation will be provided within the office campus by the undersigned. Necessary water line to feed the generator set will have to be arranged by the tenderer. One light point will be allowed to be tapped from the existing source to use. Hire charges should be quoted both in figure and in words including all the charges so mentioned above on monthly basis.
- 14) Supply & installation work to be completed immediately from the date of issue of final work order failing which the amount of earnest money so deposited will be forfeited to the Govt.
- 15) Availability of generator service's during office time and till completion of the office works must be ensured, in case of non-availability of generator services for a day or part thereof a proportionate amount will be deducted from the monthly hire charges as penalty.
- 16) Earnest money liable to be forfeited as : (a) If the lowest of successful tenderer/bidder withdrawn his tender after opening the tender (b) If successful tenderer(s) withdrawn his tender or fail to execute written agreement after the communication of acceptance of the tender or refuses the offer made by the contracting officer.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.

Secretary D.H. & FWS & C.M.O.H
Malda

NIT No.HFWD/CMOH/MLD/NIT/01(2022-23) Dated, Malda, the 08/04/2022

Copy forwarded for information and necessary action for wide circulation:

1. The Hon'ble Sabhadhipati, Malda Zilla Parisad, Malda.
2. The Chairman, English Bazar Municipality, Malda.
3. The Chairman, Old Malda Municipality, Malda.
4. The District Magistrate, Malda.
5. The Block Development Officer, Englishbazar Block, Malda.
6. The Executive Engineer, P.W.D., Electrical Division, Malda.
7. The Executive Engineer, P.H.E. Directorate, Malda Division.
8. The Principal, Malda Medical College & Hospital, Malda.
9. The M.S.V.P., Malda Medical College & Hospital, Malda.
10. 12) The Dy. Chief Medical Officer of Health, I /II /III, Malda.
- 13) The Asstt. Chief Medical Of Health, Sadar, Malda.
66. The Zonal Leprosy Officer, Malda.
67. The District Tuberculosis Officer, Malda.
68. The District Information & Cultural Officer, Malda.
69. The Accounts Officer, CMOH's office, Malda.

Secretary D.H. & FWS & C.M.O.H
Malda

NIT No.HFWD/CMOH/MLD/NIT/01(2022-23)

Dated, Malda, the 08/04/2022

Copy forwarded to:

1. The Director of Health Services, West Bengal, SwasthyaBhawan, Kolkata- 91.
2. The Joint Director of Health Services, (P&D), West Bengal, SwasthyaBhawan, GN-29, Sector-V, Salt Lake, Kolkata- 91 for favour of his kind information please.
3. The Joint Director of Health Services (PH & CD), West Bengal, SwasthyaBhawan, GN-29, Sector-V, Salt Lake, Kolkata- 91 for favour of his kind information please.
4. The Deputy Director of Health Services (Admn.), West Bengal, SwasthyaBhawan, GN-29, Sector-V, Salt Lake, Kolkata- 91 for favour of his kind information please.
5. The Deputy Director of Health Services (Hospital Admn.), West Bengal, SwasthyaBhawan, GN-29, Sector-V, Salt Lake, Kolkata- 91 for favour of his kind information please.
6. The District Informatics Officer, NIC, Malda at Collectorate Building.
7. The System Coordinator, IT Cell, Dept. of Health & Family Welfare, Swasthya Bhawan, Kolkata

Secretary D.H. & FWS & C.M.O.H
Malda