



Govt. of West Bengal
O/o the Chief Medical Officer of Health, Hooghly
New Administrative Building, 1st Floor,
DRS Compound, Burrabazar, Chinsurah, Hooghly
☎: (033) 2681-0383/9903480135

E-mail: nuhm.hooghly@gmail.com | dpmu.hooghly19@gmail.com

Memo No-DH&FWS/H/3993

Date-16.07.2021

Notice Inviting Tender for procurement and installation of ABC Powder Type Fire Cylinders for each UPHCs for Quality Assurance Programme under NUHM

The Chief Medical Officer of Health, New Administrative Building, Burrabazar, DRS Campus Chinsurah, Hooghly 712101 invites bids from reputed, experienced and financially sound Companies/Firms/Proprietors/ Agencies for supply & installation of ABC Powder type Fire cylinders for implementation of Quality Assurance Programme in urban area (29 UPHC). The quantum of requirement may vary during the period of contract.

Sl. No.	Product	Description (Specification -Annexure-IV)	Required Quantity (*)
1	Procurement & Installation of ABC powder type Fire Cylinders 4 kg	1. Installation & Procure designed to specifically work against class A, B, C type fires 4 Kgs (each extinguisher) and above-minimum two extinguishers to be procure. 2. Refilling ABC type fire cylinders where such cylinders are present. 3. Marking fire exits (if building is two storied or more. 4. Signage on RACE and PASS (sample enclosed).	58

- Required quantity may not be ordered at a time.

TENDER TERMS AND CONDITIONS AND INSTRUCTIONS TO THE BIDDER

1. The interested Companies/Firms/Proprietors/Agencies may send their bids complete in all respect along with Earnest Money Deposit (EMD) of Rs.3000/- (Rupees Three Thousand Only) in the form of Demand Draft issued in favour of M/S HOOGHLY CMOH-EMD, drawn on any nationalized scheduled bank payable at Kolkata and other requisite documents to the undersigned duly superscripted "**Bid for Tender No. DH&FWS/H/3993 dated 16.07.2021**" before **5.00 PM on 27/07/2021**. The bids received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay undersigned will not be responsible.

NOTE : The EMD in form of draft should be put in the envelope containing Technical Bid failing which the tender shall be rejected forthwith.

2. The sealed envelopes are to be deposited in the tender box placed at the

O/o the Chief Medical Officer of Health, Hooghly
New Administrative Building, 1st Floor,
Burrabazar, Chinsurah, Hooghly-712101
DPMU Section Hooghly (1st floor)

3. Pre Bid meeting will be held on 20.07.2021 at 12.30 p.m. **Bids will be opened on 28/07/2021 at 12.30 p.m.** in the presence of bidders or their authorized representatives who wish to participate in the bidding process. If the opening date happens to be a closed day/holiday, the tender will be opened on the next working day.

4. Any future clarification(s) and / or corrigendum(s) shall be communicated through the website www.wbhealth.gov.in/www.hooghly.gov.in
5. Notice Inviting Authorities will reserve the right to amend or withdraw any of the terms and conditions contained in the Tender Document including quantity/amount of items to be supplied or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Tender Selection Committee in this regard shall be final.
6. The undersigned reserves the right to discontinue a tender even after selection in connection with the quality of supply.
7. The tender is "Two Bid" document. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with Tender Fee & Earnest Money Deposit (EMD). The financial bid should contain only commercial document.
8. The tender Document can be downloaded from the website of www.wbhealth.gov.in. The Technical bid must accompany with the Earnest Money Deposit (EMD) of Rs.3000/- (Rupees Eight Thousand Only) in the form of Demand Draft issued in favour of M/S HOOGLY CMOH-EMD, drawn on any nationalized scheduled bank payable at Kolkata.
9. The Tenders should be typewritten or handwritten but there should not be any overwriting or cutting. Correction, if any, shall be made by neatly crossing out, initialing, dating and rewriting. The name and signature of bidder's authorized person should appear on each page of the application.
10. The prices/rates quoted should be indicated in words as well as in figures. In case of any discrepancy, lower amount/rates shall be considered as valid.
11. Bidders are requested to quote their prices on a firm & fixed basis for the entire period of the Contract. Bids of the firms received with prices quoted on variable basis shall be rejected without assigning any reasons and no communication in this regard shall be made.
12. Bidders are requested to enclose a copy of their valid certificate of PAN No., GST No., Trade License, P.Tax return, IT Return etc. or any other document as requested by the NIA with their tender. (Annexure-III)
13. Tenders received without EMD amount by way of demand draft in favour of M/S HOOGLY CMOH-EMD, payable at Kolkata will not be considered at all and shall be summarily rejected.
14. Refund of Earnest Money Deposit: The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 15 to 90 days after conclusion of the contract with successful bidder. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document.
15. Bidders may note that if the date of tender opening given in this Tender Document is declared to be a gazetted holiday, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in CMOH Office, Hooghly will stand automatically extended up to 12.00 hours of the next working day in the Government offices.
16. Late/delayed tenders received in CMOH Office, Hooghly due to any reason whatsoever will not be accepted under any circumstances.
17. At any time prior to date of submission of tender, Tender Inviting Authority may, for any reason, or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the website of WB Health (www.wbhealth.gov.in). In order to provide reasonable time to take the amendment into account in preparing their bid, Tender

Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.

18. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the Schedule.

19. The bids shall be remain valid for the period of 90 days.

20. The contract period shall be valid upto 31.03.2022. The period of contract may be extended further on the basis of satisfactory performance.

21. DOCUMENTS COMPRISING THE BID:

The bids prepared by the bidder shall comprise of (1) Technical Bid and (2) Financial Bid:

1. TECHNICAL BID: - To qualify in the Technical bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria -

1. NIT
2. Tender Application Form (as per format attached Annexure-I)
3. Self attested photocopy of valid updated Trade License/or such type of business.
4. Self attested photocopy of GST registration along with last return.
5. Self attested photocopy of PAN
6. Credential certificate in support of supply such materials preferably in Govt. Establishment.
7. P.Tax deposited Challan for the last Year
8. Bank Account details.
9. B/S & P/L A/C Last Two Financial Year (2019-20 & 2020-21)
10. Earnest Money Deposit (EMD) in form of NEFT A/C No-242001000240, IFSC Code- ICIC0002420, Bank-ICICI Bank, Branch-Bhadreswar, Hooghly/ Demand Draft of Rs.3000/- (Rupees Three thousand only) in favour of "M/S HOOGHLY CMOH-EMD payable at KOLKATA
11. Check List of the Bidders (Annexure-III)
12. Technical Specification (Annexure-IV)

22.FINANCIAL BID: - The financial bid shall contain:

(a) Price Bid Form [as per Annexure – II] – Prices must be quoted as per format specified, failing which tender shall be summarily rejected

23. SUBMISSION OF BIDS

23.1 SEALING AND MARKING OF BIDS: The bidder shall seal the EMD & the Technical Bid and the Financial Bid in separate envelopes and keep them in a bigger sealed envelope. Each envelop must be mentioned the **Tender No DH&FWS/H/3993 dated 16.07.2021 for avoiding any mismatch.**

23.2 The bigger envelope containing EMD & technical bid and financial bid in separate envelopes shall be:

(a) Addressed at the following address:

***O/o the Chief Medical Officer of Health, Hooghly
New Administrative Building, 1st Floor,
Burrabazar, Chinsurah, Hooghly-712101
DPMU Section Hooghly (1st floor)***

(b) Bids shall be delivered in person and shall be dropped in the tender box placed in the ***O/o the Chief Medical Officer of Health, Hooghly*** or shall be sent by Registered/Speed Post. Bids sent by COURIER will not be entertained.

(c) Venue of Tender Opening: Tender will be opened in the Committee Room, **O/o the Chief Medical Officer of Health, Hooghly at 12.30 pm** on the due date. If due to administrative reason, the venue/ time of bid opening is changed, it will be displayed prominently on the notice board of the offices as well as health official site.

24. BID PRICES:

24.1 The bidder shall give the total composite price inclusive of all levies and taxes (inclusive of taxes) as per price schedule given in Annexure-II. The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the NIA.

24.2 The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will to be treated as non-responsive and rejected.

25. TECHNICAL EVALUATION:

25.1 The Tender Selection Committee shall evaluate the technical bids also to determine whether they are complete, whether required specification have been agreed, whether the documents have been submitted properly signed & as per checklist and whether the bids are in order.

25.2 The technical evaluation committee may call the responsive bidders for discussion or presentation to facilitate and assess their understanding of the scope of work and its execution. However, the committee shall have sole discretion to call for discussion/presentation.

25.3 One Fire Safety Station Officer of Chandanangore / Hooghly may be included for Technical Evaluation Committee.

25.4 Financial bids of only those bidders who qualify the technical criteria will be opened, provided all other requirements are fulfilled.

25.5 The undersigned shall have right to accept or reject any or all tenders without assigning any reasons thereof.

25.6 Samples: The committee may call for the samples of any product mentioned in NIT at any point of time.

26. FINANCIAL EVALUATION:

26.1 The financial bid shall be opened of only those bidders who have been found to be technically eligible. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present.

26.2 The Financial Bids of unsuccessful bidders would not be opened and will be returned.

26.3 The rates must be quoted per Annexure-II

26.4 Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the NIA. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.

26.5 The Tender Selection Committee does not bind himself to accept the lowest bid or any bid and reserves the right of accepting the whole or any part of the bid or portion of the job offered; and the bidder shall provide the same at the rates quoted. The Tender Selection Committee reserves the right to reject any or all offers received in response to tender or cancel or withdraw the tender notice without assigning any reason, whatsoever.

27. AWARD OF CONTRACT: PLACEMENT OF ORDER

The undersigned shall consider placement of orders for jobs on those bidders whose offers have been found technically, commercially and financially acceptable. The Tender Selection Committee reserves the right to counter offer price(s) against price(s) quoted by any bidder.

28. Payment: - Payment shall be made from NUHM fund (FMR Code- P.05.02) after successful completion of entire supply & installation to the Twenty Nine UPHCs.

29. Return of Earnest Money:-

- i. After finalization of the Tender, the deposited Earnest Money will be returned back to the unsuccessful bidders.
- ii. For successful Bidders, the deposited Earnest Money will be treated as Security Deposit.

30. Deposition of Security Money:- EMD of selected bidders shall be considered as Security Money.

31. Forfeiture of Security Money :-

- a. In the event of failure to supply or maintain the equipment / instruments as per Work Order within the stipulated period, the security deposit may be forfeited.
- b. In that event, supply of the said equipment may be taken from the next lowest bidder vide the same Work Order at contractors risk and cost without any farther reference, so that the loss incurred would be recoverable from the Security Deposit of the said contractor or from any sum due of which may become due to the contractors.
- c. If any equipment/ instrument is damaged by the approved firm, cost of the same will be deducted from the deposited Security money of the contractor.

32. Refund of Security Deposit - After successful completion of entire supply and period of maintenance Security Deposit will be refunded within the six months from the date of bill submission, if not extended for further period.


Chief Medical Officer of Health Hooghly

Memo No. -/ DH& FWS/H/ 3993/1(12)

Dated: - 16.07.2021

Copy Forwarded for information to:-

1. The Additional Mission Director, NHM & Special Secretary
2. The Secretary, MS
3. The Sabhadhipati, Hooghly Zilla Parishad, Hooghly
4. The District Magistrate, Hooghly
5. The Dy. CMOH-I cum DNO under NUHM, Dy. CMOH-II & III /DMCHO/Accounts Officer of CMOH Hooghly
6. The District Magistrate, Hooghly
7. The Fire Safety Station Officer of Hooghly/Chandanangore with request to be present on the date of pre-bid meeting and Technical Evaluation.
8. The DSM/DEO, DPMU Hooghly-with request to upload the notice at our official Website.
9. The District Informatics Officer, NIC, Hooghly-with request to publish this notice at the district Official Website.
10. Notice Board
11. Office copy
- 12.


Dy-Chief Medical Officer of Health Hooghly-1

Annexure-I

TENDER APPLICATION FORM

**To,
The Tender Inviting Authority
The CMOH, Hooghly**

Ref: Your tender document No **CMOH/Tender/ DH&FWS/** , **Dated-**

We, the undersigned have examined the above tender document, including amendment/corrigendum number nil, dated _____ (*if any*), the receipt of which is hereby confirmed. We now offer to render services in conformity with your above referred document for the sum, as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If our bid is accepted, we undertake to render the services as mentioned above, in accordance with the schedule and terms and conditions as specified in the tender document, including amendment/ corrigendum if any.

We further confirm that, if our bid is accepted, we shall provide you with a performance security of required amount as specified in NIT for due performance of the contract.

We agree to keep our bid valid for acceptance as per NIT or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

(Signature with date)

**(Name, designation, seal of authorized person to sign bid for and on behalf
Of Bidder**

Annexure-II**PRICE BID FORM**

Dear Sir,

1. I/Wesubmitted the bid for Tender No..... Dated..... for "for supply & installation of ABC Powder type Fire cylinders (4kg) for UPHCs under Kayakalp Programme " at CMOH Office Hooghly

2. I/We thoroughly examined and understood instructions to tenders, scope of work, terms & conditions of contract, specifications (as per annexure-IV) given in the tender documents and those contained appendix of Terms & Conditions of contract and agree to abide by them.

3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the tenure of the contract.

Sl. No.	Product with Description	Quantity	Price per Unit (inclusive of all taxes, installation & delivery charges)
1	Procurement & Installation of ABC powder type Fire Cylinders 4 kg	1	

Signature of Authorised Person:

Name:

Designation:

Name of Firm/Company/Agency with Seal

Annexure-III**CHECK LIST OF THE BIDDERS**

SL NO	PARTICULARS	Sign Copy Attached	Submitted Y/N
1	Name of Company/proprietor		
2	Address of the Tenderer		
3	NIT		
4	Tender Application Form(Annexure-I)		
5	Valid updated Trade License/or such type of business.		
6	GST registration along with last return.		
7	Photocopy of PAN		
8	Credential certificate in support of supply such materials in Govt. Establishment,		
9	P.Tax deposited Challan for the last Year		
10	Bank Account details		
11	PL&BS Last Two Financial Year (2019-20 & 2020-21)		
12	EMD in the form of NEFT/ Draft		
13	Price Quoted (Annexure-II)		
14	Acceptance of terms & conditions attached. Please sign each page of terms and conditions as token of acceptance and submit as part of tender document		
15	Picture of Samples of product offered (Submitted or Not)		

**Annexure-IV Detailed of Technical Specification of ABC powder type
Cylinders 4 KG for Quality Assurance Kayakalp**

SL No	Items	Specification
1	Installation of ABC powder type Fire Cylinders 4 kg	<p>1. Installation & Purchased designed to specifically work against class A, B, C type fires 4 Kgs (each extinguisher) and above-minimum two extinguishers to be procure.</p> <p>2. Refilling ABC type fire cylinders where such cylinders are present.</p> <p>3. Marking fire exits (if building is two storied or more.</p> <p>4. Signage on RACE and PASS (sample enclosed).</p> <p>5. Body-Cylindrical body made of Mild Steel Sheet</p> <p>6. Manufacturing date shall be punched at bottom ring of the extinguisher.</p> <p>7. Working Pressure & Expelling Media-Charged with dry nitrogen gas at 12-15 Bar.</p> <p>8. Testing Pressure (KGF/CM2)- 35 Duration of Discharge(sec)- more than 13</p> <p>9. The Cylinder used for fire Extinguishers shall be approved by petroleum and Explosive Safety Organization (PESO).</p> <p>10. The supplier shall furnish cylinder manufacturer test certificate & Hydraulic test certificate from Petroleum and Explosive Safety Organization (PESO).</p> <p>11. Cast analysis certificate for cylinder material.</p> <p>12. The Extinguisher should be provided with squeeze grip nozzle.</p> <p>14. Guarantee: - The item should be guaranteed for a period of 24 months from the date of receipt and acceptance at DRS stores.</p>

**PROPER USE OF FIRE EXTINGUISHERS
(R.A.C.E.)**

If you are involved in a fire, remember R.A.C.E. to help you respond safely and correctly:

R = RESCUE anyone in immediate danger from the fire, if it does not endanger your life

A = ALARM: sound the alarm by calling "2600" (on-campus locations only) and activating a pull station alarm box

C = CONFINE the fire by closing all doors and windows

E = EXTINGUISH the fire with a fire extinguisher, or **EVACUATE** the area if the fire is too large for a fire extinguisher.

**PROPER USE OF FIRE EXTINGUISHERS
(P.A.S.S.)**

To use fire extinguishers correctly, remember the P.A.S.S. acronym:

P = PULL the pin on the fire extinguisher

A = AIM the extinguisher nozzle at the base of the fire

S = SQUEEZE or press the handle

S = SWEEP from side to side until the fire appears to be out