



NOTICE INVITING E- TENDER (2nd CALL) FOR General Pest Control Service
At Dr, B C Roy P G I & P S BY THE PRINCIPAL Dr, B C Roy P G I & P S .
(Through Pre-qualification)
(Submission of Bid through NIC e- tender portal)

Memo No.BCH/ME/PR/1123

Date- 11th April'18

The Principal, Dr, B C Roy P G I & P S having its office 111, Narkeldanga Main Road , Kol-54 is going for tender on behalf of the Health & Family Welfare Department, Government of West Bengal for **General Pest Control Service** for various departments as per annexed list from the bonafide Company/Organization Necessary earnest money to be submitted for participation in the Tender through Demand Draft/Pay order is appended in the table below:

Name of the items	Earnest money
As Enlisted	Rs 1 lack(One Lack)

List of instrument:

Sr. No.	Name of the Work
1	Cockroach and files control,House mouse,roof rat bandicoots,Bed Bugs Apider &Ants with all types of reagents ,cakes,ETC.
	Total Area-30220sq.mt(Phollbagan&Beliaghta Campus)

1. General Instructions:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website : <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website www.wbhealth.gov.in & necessary earnest money may be remitted to the office of the Principal, Dr, B C Roy P G I & P S

2. Submission of bids:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>. All papers must be submitted in English language.

3. Time Schedules for the e-tender

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED IN CLAUSE NO 24 AS GIVEN BELOW.

4. ELIGIBILITY FOR QUOTING :

Only Authorized Company , Direct Importers, authorized distributors are only eligible for quoting. The price is to be quoted in Indian Rupees including cost of insurance, custom duty, packing, forwarding, freight charges, clearing charges and transportation. Agency commission, if any payable in Indian Rupees should also be mentioned.

- Annual Turnover:- The manufacturer/Authorized Distributer whose average annual Turn Over is more than Rs 1(One) crore totaling 3(three) crore for the last years i.e for the year 2014-15,2015-16,2016-17, are only eligible to participate in the Tender,

5. SUBMISSION OF THE TENDERS :

The tender is to be submitted in a two Bid System.

- 1. PROCEDURE FOR DEPOSIT OF EMD/BID SECURITY RELATED TO e-PROCUREMENT OF THE STATE GOVERNMENT DEPARTMENTS:** - Earnest money Rs.1 lack (Rupees One Lack) only.

1) Login by bidder:



- a) A bidder desirous of taking part in a tender invited by a State Government office/PSU/Autonomous body/Local Body/PRI, etc shall login to the e-Procurement portal of the Government of West Bengal <http://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payments mode:-
- i) Net banking (any of the banks listed in the ICICI Bank payment gateway) in case of payment through ICICI Bank payment Gateway;
- ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

2) PAYMENT PROCEDURE:

- a) Payment by net Banking (any listed bank) through ICICI Bank payment Gate way:

- i) On selection of net banking as the pay as the payment mode, the bidder will be directed to ICICI Bank payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful ,the amount paid by the bidder will get credited in the respective Pooling account of the State Government office/PSU/Autonomous body/Local Body/PRI, etc maintained with the focal point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

- i) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii) Once payment is made, the bidder will come back to the e-procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government office/PSU/Autonomous body/Local Body/PRI, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.



v) Hereafter, the bidder will go to e-procurement portal for submission of his bid.

vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3) Refund /Settlement Process:-

i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-procurement portal through web services.

ii) On receipt of the information from the e-procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority.

iii) Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L 1 and L 2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority. However, the L 2 bidder should not be rejected till the LOI Process is successful.

iv) If the L1 bidder accepts the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract(AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.

v) As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-procurement portal -

a) EMD of the L1 bidder for tender of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.

b) EMD of the L1 bidder for tenders of the State PSU/Autonomous body/Local Body/PRI's; etc will automatically get transferred from the pooling account to their respective linked bank



accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi) The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the e-Procurement portal for updation.

vii) Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous body/Local Body/PRI, etc tenders.

viii) All refunds will be made mandatorily to the Bank A/c from which the payments of EMD & Tender Fees (if any) were initiated.

2. Technical Bid in Technical (Statutory & Non-Statutory) folder and Financial Bid in Financial folder both duly digitally signed are to be submitted concurrently in the website <http://wbtenders.gov.in//drbcroypgips.org>
3. The Technical documents and Financial Bid should be submitted online on or before **18.4.18**
4. The Financial Bid of the prospective Bidder will be considered only if the Technical Documents (Statutory & Non-Statutory) and equipments specification of the Bidder found qualified by the Tender Selection Committee of DR.B.C.ROY P G I & P S KOL - 54. The decision of the Tender Selection Committee will be the final and absolute in this respect. The list of the qualified Bidders will be displayed in the website and schedule date & time for opening of Financial Bid also be displayed in the website.
5. If the bidders going for NEFT or RTGS, the payment should be done before 3 days of closing date.

[A] Technical Bid:

- (a). Statutory Cover Containing the following documents:
1. COVER "A":

"BID A": PART I

One folder for earnest money deposit with copy of the Pay order should be uploaded.

(SINGLE FILE MULTIPLE PAGE SCANNED)

Essential Requirements of the Tendering Firm for participation" shall contain all papers related to the essential requirements of the Tenderer for participation in the tender viz.

A	CHECK LIST in the prescribed format
B	Application in the prescribed format given in Annexure I
C	Authorization letter of signatory from Company in Annexure II



D	Copy of agreement between the manufacturer and the Distributor in Annexure III
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BID A”: PART II

Technical specifications of Instruments. (in PDF file)

NON-STATUTORY/ MY DOCUMENTS Containing the following documents:

Sn. No.	Category	Sub Category	Sub Category Description
A	Certificates	A1. Certificates	PAN Card of the authorized signatory
			Professional Tax Registration certificate
			VAT/ CST Registration certificate
B	COMPANY DETAILS	B1. COMPANY DETAILS	Certificate of country of origin
			Registration with Registrar of Companies
C	CREDENTIAL	C1. CREDENTIAL. 1	Manufacturing License
			Import License with validity (for importers)
		C2 : CREDENTIAL 2	Manufacturer’s guarantee
			Inspection certificate
			LIST OF PURCHASER
D	FINANCIAL INFO	PAYMENT CERTIFICATE 1	Income Tax Returns submitted for the Financial year 2014-15
			Income Tax Returns submitted for the Financial year 2015-16
			Income Tax Returns submitted for the Financial year 2016-17
		PAYMENT CERTIFICATE 2	VAT/CST Returns (of the last quarter) for the year 2014-2015
			VAT/CST Returns (of the last quarter) for the year 2015-16
			VAT/CST Returns (of the last quarter) for the year 2016-17
		1. P/L & Bl. sheet 1.	P/L & Balance sheet 2014-2015
		2. P/L & Bl. sheet 2.	P/L & Balance sheet 2015-2016
		3. P/L & Bl. sheet 3.	P/L & Balance sheet 2016-2017

2. COVER “B” :

[B] FINANCIAL BID “B” :

(i) BOQ in INR (in excel sheet)

The folder as “Financial Bid” shall contain base price in Indian Rupee and the portion of the allied works and services which are to be undertaken in India are to be quoted in Indian currency including cost of insurance, packing, forwarding, freight charges, clearing charges, custom duty and installation transportation. Agency commission, if any payable in Indian Rupee should also be mentioned. The bidders are required to submit the hard copies of Bid A as per schedule more clearly described in the time line vide clause 24 along with Earnest Money Deposit (EMD) in separate packets. Submission of hard copy of Bid A to the office of the Principal, Dr, B C Roy P G I & P S is for reference only while examining the technical bid on line and will not be treated as substitute for on line submission. Submission of hard copy of Bid B is totally prohibited and only be submitted through on line through NIC portal.

6. Evaluation of the tenders

During the tender evaluation process, the “Bid A” will be opened first. Those Tenderer who have qualified the essential & other requirements will be identified, and only their “Bid B” i.e. Financial bid will be opened. The technically qualified bidders price evaluation will be done on the lowest price offered of the quoted Pest control Service plus. The “Bid B” of those bidders failing to meet the technical & other requirements of participating in the tender will not be opened and will be rejected. The bidder offering the item found suitable and being as per the tender specifications will only be selected.

The bidders who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.



The "Bid B" (Financial Bids) of only these bidders passing the essential and other requirement test will be opened then subject to verification of hard copies of the audited balance sheet and Profit & Loss Accounts of the bidders for the last three years i.e for the year 2014-15, 2015-16 & 2016-17.

If found suitable in the context of above pre qualification etc, the bidders quoting the lowest rate will be considered as successful.

7. Cost of Earnest Money :

The earnest money is to be deposited in the prescribed time before opening of Bid A. The onus of proving that a bidder is exempted from Earnest Money will lie on the bidder and must be proved by submission of valid documents.

The earnest money of the bidder will liable to be forfeited if the bidder withdraws his tender as a whole or for any particular item or items at any stage after the opening of the tender, or fails / refuses to enter into written agreement for any of all of the items of his accepted tender within the time specified when requested to do so/fails to furnish Performance Bank Guarantee within the stipulated time.

The Earnest Money will be refunded after finalization of the tender or within 3 (three) months from the date of opening of tender whichever is later against the specific prayer of bidder.

8. RATE:

The price is to be quoted in Indian Rupees including cost of insurance, custom duty, packing, forwarding, freight charges, clearing charges, installation & transportation. The basic rate should be furnished inclusive of Customs Duty, Transportation Cost, Insurance, Freight, Testing charges, Incidental Charges etc. but excluding of GST, Service Tax, Excise Duty, Entry Tax & Cess etc. which shall be quoted separately in the template for Bill of Quantities (BOQ). Percentage of Excise Duty, CESS etc, Percentage of GST to be mentioned in the appropriate Column of the template for Bill of Quantities.

9. ORDER & Work:

Orders for the Services of the approved Company will be placed with the successful bidders after the execution of the agreements, and such Service shall have to be made in such Work as may be fixed or spread over a period to be specified in the Service orders to be made in pursuance of the agreements. The successful tenderer will have to Service within the specified time schedule that had been assured at the time of selection as Work.

10. WITHDRAWAL / CANCELLATION & PURCHASE POLICY OF TENDERING AUTHORITY:

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the bidder will not be allowed.

The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason.

Service will, however be made following the existing Service policy of the Gov. of West Bengal and its amendment(s) made from time to time. The purchase policy of the State Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 5400-F dated 25.06.2012 should be observed in considering the tenders.

11. Important Instruction with regard to submission of tender.

The rate should be quoted in Indian Rupees (both in figure and words) for a particular brand for use of Pest control Service. of the offered item only as mentioned in the appropriate column of the 'Tender Form'. (Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name. etc. The detail information regarding the manufacturer and the item quoted in the 'Tender Form' shall be furnished.

12. SPECIAL TERMS AND CONDITIONS FOR TENDER SUBMISSION

The tenderer should have been in this business for a period of at least two years in the country in relation to the type of Service for which the quotations / tenders are being submitted.



A proof of ownership/partnership etc. shall be submitted along with verification of address, telephones and fax numbers.

The tenderer should submit statement of financial standing from their bankers. The name of the bank along with full address is to be furnished.

The supplier should submit a statement of overall turnover for the previous three years. If applicable a copy of the applicants annual report and accounts for each of the last three years should also be submitted.

The tenderer is also required to submit performance report from other similar organization where the firm is registered for supply and erection of similar projects of hospital Service /system. He will also submit list of organizations where the System has been such work by the company in the last two years.

The tenderer has to give a certificate that the firm has not been blacklisted in the past by a Institution Government/Private or convicted in any criminal case.

If the tenderer gives a false statement on any of the above information the company/Organization will not be considered and their quotation/tender shall be rejected and the security deposited shall be forfeited.

Quality assurance certification like ISO 9000 series should be enclosed wherever applicable.

The Contractor shall carry out the frequency of surveillance to all areas within the food establishments as mentioned in **Annex "A"**

The Contractor shall furnish a full baseline report for all rodent burrows, Ants, Flies Cockroaches & spider activity and environmental irregularities detected in the format as shown in **Annex B** (Sample Baseline Report) of the Technical Specification to the S.O by the second week after the commencement of the contract.

The contractor shall furnish a monthly service report for all general pest control works in the format as shown in **Annex-C** along with authenticated reports of satisfactory service from appropriate authority.

Each of these at least four times in a month without fail besides intensive fumigation and kitchen every week during night hours.

17. PENALTY CLAUSES

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/ MISLEADING DOCUMENTS: If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money, Forfeiture of Performance Bank Guarantee if enlisted as a supplier.

18. APPEAL:

Appeal against the decision of the Principal Dr, B C Roy P G I & P S to impose such a penalty will lie with Tender Selection Committee. Review against the decision of the T.S.C. will lie with Health & F.W. Deptt of the Govt. The Special Secretary/Secretary/Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal. Before imposing any penalty as per clauses 21, 22 and 23 the concerned supplier may appeal to the authority citing the proper reasons for non-imposing the penalty as stated.

19. AGREEMENT:

On a tender being accepted, intimation of acceptance will be forwarded to the bidder by Principal DR, B C Roy P G I & P S .. After communication of the same, the bidder and the selected distributor (in the event of distributor to receive order and payment in his name) will have to execute agreement in the prescribed form with the Principal Dr B C Roy P G I & P S . This present document and the tender forms filled in by the Tenderer or copies thereof in so far as they are not inconsistent with these terms & Conditions will be incorporated as part of the agreement. Such agreement will be binding on the bidder and distributor.

- a. On site service should be provided maximum within 24 hrs notifying complaint regarding the functioning of Work. Penalty will be charged from earnest money @0.5%/day if the complaint is not respected.

20. VALIDITY PERIOD OF AGREEMENT:

The contract period will be for a period 180 days from the date of finalization of tender.

21. PERFORMANCE BANK GUARANTEE'

The performance bank guarantee will be mandatory for all suppliers and will not be waived in any case.



The successful tenderers shall be required to furnish the 'Performance Bank Guarantee' @ 10% of base rate per item for which the Tenderer has been selected as supplier.

22. Scope Of Service:-

The contract is for the provision of Pest control services to implement preventive measures in (service buyer to state premises name and address).

- All areas within the food establishment including other applicable service areas as listed in Annex A
- External compound areas, if applicable.
- The contractor shall provide all labour, materials, vehicles, transport, pesticides, equipments and everything else necessary to carry out the service in accordance with the contract Specifications and conditions of contract.

23. PAYMENT TERMS:

Payment will be made through e payment system through ECS/RECS/RTGS after execution of due service Submission of Performance Bank Guarantee in terms of Clause 21 and subject to penalty clause in terms of Clauses 17.

On being selected, the successful vendors will have to submit one application to the Principal Dr, B C Roy P G I & P S KOI-54 and concerned procuring authorities. Stating the name of the payee/ recipient, Bank account no with MICR code, IFSC of the payee/recipient for making e payment.

No manual payment is allowed to be made as far as practicable.

On monthly bill for the work before 15th of the succeeding month along with authenticated reports of satisfactory service from appropriate authority .

- Supplier's invoice in original
- Packing List
- Certificate of Country of origin
- Manufacturer's guarantee and inspection certificate
- Insurance Certificate
- Name of vessel/carrier
- Bill of Landing/Airway bill
- port of Loading
- Date of shipment

24. Dates & Information :

Sn	Items	Publishing date(s)
1.	Date of uploading of N.I.T. Documents (online) from this end.	18.4.18
2.	Documents download/sell start date (Online)	18.4.18
3.	Date of Pre Bid Meeting and workshop with the intending bidders at the office of the Principal Dr, B C Roy P G I & P S 111, Narkel Danga Main Road Kol-54	16.4.18(2PM)
4.	Date of hoisting of documents at Departmental Website (www.wbhealth.gov.in)	13.4.18
5.	Bid Submission starting (On line)	18.4.18
6.	Bid Submission closing (On line)	14.5.18(2PM)
7.	Bid opening (Bid A)	16.5.18(2PM)
8.	Date of uploading list for Technically Qualified Bidder (online)(Bid A)	17.5.18ONWARDS
9.	Date & Place for opening of Financial Proposal (Bid B) (Online)	To be Notified Later
10.	Date of uploading of list of bidders along with the approved rate	To be Notified Later

THE PRINCIPALDR, DR B C Roy P G I & P S Kol-54 RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND OFFICE NOTICE BOARD.

25. Validity of Tender :

The tender will remain valid upto **31st March 2021**



Government of West Bengal
O F F I C E O F T H E P R I N C I P A L
Dr. B. C. Roy Postgraduate Institute of Paediatric Sciences
111, Narkeldanga Main Road, Kolkata - 700 054

No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.

During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Prospective bidders must take training from authorized agencies before submission of their bids.

The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

Principal
Dr, B C Roy P G I & P S
111, Narkel danga Main Road Kol-54

Memo No. BCH/ME/PR/1123/1(4)

Date-11th April'18

Copy Forwarded for information to:-

- 1 The Principal Secretary to the Government of West Bengal, Department of Health & Family Welfare, (Medical Administration Branch), Swasthya Bhavan, Kolkata- 700 091.
2. Director of Medical Education & Ex- Officio Secretary, Swasthya Bhavan, Kolkata-91.
3. Director of Health Services & Ex- Officio Secretary, Swasthya Bhavan, Kolkata-91.
4. Special Secretary (TDE) with the request to publish the NIT on WB Health Department website.

Principal
Dr, B C Roy PGI&PS
111, Narkeldanga Main Road, KOI-54,



Government of West Bengal
O F F I C E O F T H E P R I N C I P A L
Dr. B. C. Roy Postgraduate Institute of Paediatric Sciences
111, Narkeldanga Main Road, Kolkata-700 054

FORM-A FOR CHECK LIST

S. No.	Items	PI mark ✓	
		Yes	No
1.	Application submitted in Annexure I		
2.	Annexure I (Authorization letter of signatory from the Company)		
3.	Annexure I (Copy of agreement between the manufacturer and the Distributor)		
4.	Copy of PAN Card of the authorized signatory		
5.	Documents of submission of EMD. Local SI(s) should upload certificate of registration/EM I for claiming EMD exemption		
6.	Last 3 financial years' returns of Income Tax i.e. for 2013-14, 2014-15& 2015-16		
7.	Last quarters of last 3 financial years' returns of VAT for 2013-14, 2014-15& 2015-16		
8.	Last quarters of last 3 financial years' returns of CST for 2013-14, 2014-15& 2015-16		
9.	Affidavit of non conviction affirmed before a First Class Judicial Magistrate/Executive Magistrate (affidavit sworn after 01.01.2015)		



Annexure I
APPLICATION FORMAT

(To be furnished in the Company's official letterhead with full address and contact no etc)

To
The Principal,
Dr. B C Roy P G I & P S
111, Narkeldanga Main Road Kol-54

Sub: NIT for purchase of equipment for different departments of Dr. B C Roy P G I & P S, West Bengal (vide
Memo No- BCH/ME/PR dated , 2014)

Sir,
Having examined the pre-qualification & other documents published in the N.IT, I/we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of In the capacity of.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure I.

2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.

3. We are offering rate for the following item /items and assured supply to the Health & Family Welfare Department, Government of West Bengal as per Table-1 (Instruments' Specification)

4. a. We propose that the order and bill should be raised in our name. For liasoning, we have appointed M/S having its office at (Address, contact no and e mail id) as C&F agent /Liasoner /Contact person/..... Others (strike out whichever is not applicable) as per clause of the NIT

OR
b. We propose that order and bill should be raised in favour of our authorized distributor. For that purpose, we have appointed M/S having its office at..... (Address with contact no and e mail address) as authorized Distributor who will receive order and payment in his name on our behalf.

c. The agreement between ourselves and the distributor/C&F/Liasoner & other documents as prescribed is attached in annexure I

5. In the event of being selected, supply will be made within the stipulated period excepting the condition which is beyond our control.

6. We understand that:

(a) Tender Selection Committee/ H&FW Dept can amend the scope & value of the contract bid under this project.

(b) Tender Selection Committee/ H&FW Dept reserves the right to reject any application without assigning any reason;

Date: -
Place: -

Signature of applicant
(including title and capacity in which application is made).

Contact details-

Tele:
E Mail i

Mobile:



Annexure II

Authorization letter from Company for authorized signatory



Government of West Bengal

O F F I C E O F T H E P R I N C I P A L
Dr. B. C. Roy Postgraduate Institute of Paediatric Sciences
111, Narkeldanga Main Road, Kolkata-700 054

Annexure III

Copy of agreement signed between the bidders and the Distributor etc



Sl. no.1	Technical Specifications	Technical Specification quoted by bidder	Bidders deviation if any
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All Item Should be CE Mark, ISO9001, ISO13485

➤ **Pesticides/Safety Data Sheets:-**

Upon takingover the service site(s) ,the contractor shall select and decide on the appropriate type of pesticides to be used for all treatment/maintenance aspects and provide update Safety Data Sheets(SDS) for all pesticides proposed to be used for food establishment,Neonate Patients, and all kinds of NICU,PICU, SNCU Patients pest control service.

Should there be a change of pesticides used during the contract period, the contractor shall submit new update SDS for new selection of pesticides to S.O.

The contractor shall also take the initiative to update the S.O.with new and update SDS should the existing SDS becomes invalid.

The pesticides used shall comply with the regulations under section 7 of the control of Vectors and Pesticides Act (Chapter 59),and apply these according to the label instructions.

➤ **Safety Precaution**

The Contractor shall provide all personnel working in or on the service areas designated under the contract, distinctive and proper attire and appropriate footwear,etc and ensure that they shall wear them. Any additional personal protective equipment required for the safe performance of work must be determined and provided by the contractor in accordance with the SDS for each pesticide. The Contractor shall be responsible to take every safety precaution to eliminate dangers to his technicians/workers,the general public and property of others or any other guidelines specified by the Ministry of Manpower. The contractor must not compromise on the safety measures taken on site and shall ensure that there shall be no incidents of safety issues and breaches.

➤ **Service Requirements:**

The Contractor shall be responsible to;

a) Carry out a baseline survey to identify the state of rodent infestation,signs of rodent infestation e.g.droppings,rub marks,gnaw marks.live rodents etc,and environmental irregularities/lapses that contributeds to the infestation. The following Area to be covered:-

- A) Main Building(G+2)
- B) Annex Building(G+2)
- C) Working Campus
- D) Nurses Hostel(G+3)
- E) Doctors Hostel(G+2)
- F) Superior quarter
- G) RMO Quarter
- H) Supdts quarter
- I) PGT Hostel
- J) Yatri Nibwas
- K) Kitchen(Main Building)
- L) Store(Main Building)
- M) Record Room
- N) Seminer Room
- O) Drivers Room



P) Second Campus (G+2)

- Q) Identify irregularities detected in housekeeping, storage and waste disposal that are contributing to rodent infestation and make recommendations of rectification/follow-up action by S.O.**
- R) Identify potential rodent entry points and make recommendations for rectification/follow-up action by S.O**
- S) Use of special equipment e.g.night vision infrared camera and borescope to verify status of infestation in inaccessible areas e.g. confined roof space.**
- T) Remove carcasses of dead rodents, disinfect and deodorizes area accordingly**
- U) Carry out night inspection and treatment as and when necessary**

➤ **Employment of qualified and licensed personnel:-**

The contractor shall ensure that no unlicensed vector control technicians or uncertified vector control workiers shall be employed by him or any sub-contractor,in the execution of any part of the works. The contractor shall note that the employment of any unlicensed/uncertified vector control technician /workers is a breach of the control of vectors and pesticides Act, Chapter59(CVPA)

The contractor shall submit a list of names and NRIC/FIN numbers of all the technicians and workers to be deployed by him under the contract according to the format in Annex-E

**Principal
Dr, B C Roy P G I & P S, Kol-54**



Annex-A

Management Service Schedule of Cockroach and flies control, House mouse, roof rat bandicoots, Bed Bugs Apider &Ants

Area	Specific Areas	Work	Frequency
A) Main Building(G+2) B) Annex Building(G+2) C) Working Campus D) Nurses Hostel(G+3) E) Doctors Hostel(G+2) F) Superior quarter G) RMO Quarter H) Supdts quarter I) PGT Hostel J) Yatri Nibwas K) Kitchen(Main Building) L) Store(Main Building) M) Record Room N) Seminar room	Landscape areas/Flower beds/Beds/Window/Door gaps/storage area/cabinets/False cellings/pipes and other fixtures/Open and perimeter drains/inside of wards/	Check for active burrows Check for runway Check for gaps/cracks for rodent entry point Check for rodent nest/ Cockroach and files control/Bed Bugs/Entry points of Ants	At least twice in a month Note: Service buyers shall cater to the need to increase the frequency when the situation requires
Identify irregularities detected in housekeeping, storage and waste disposal that are contributing to rodent infestation and make recommendations of rectification/follow-up action by S.O			



Format for Works Report

Annex-B

S L N O	Location	Signsofinfestation	Noofburrow(s)	Noof nest(s)	Probablecauseofrodentburrow/infection	Action taken and recommendation
	Examples Storage area (Insert photo)	Examples Rodent dropping			Examples Refuse Chute/ bin center /Food establishment/construction site/disposal of waste and food materials/poor housekeeping	Examples Baiting done (insert photo)

Note : To insert photos of the affected areas and the follow up treatment made.

Comments, if any

Report Prepared and submitted by
 Name
 Designation
 Signature
 Date

Acknowledged by
 Name
 Designation
 Signature
 Date

Annex-C

Formats for Monthly Service report

- 1 Report on work done for period
- 2 General Pest control
- 3 Identified

Date	Time	Location	Signs of infestation	No of burrow(s)	No.of nest(s)	Probable Cause of rodent burrow/Infestation	Action taken/Treatment	Recommendation
		Example Storage area (Insert Photo)					Example Baiting done(insert Photo)	



Government of West Bengal
O F F I C E O F T H E P R I N C I P A L
Dr. B. C. Roy Postgraduate Institute of Paediatric Sciences
111, Narkeldanga Main Road, Kolkata-700 054

Annex-D
Vector Control Technician

Sl No	Name of Technician	NRIC/FIN	NEA License Number

Vector Control Worker

SL No	Name of Technician	NRIC/FIN	NEA License Number