

NIT No.:- HST/COVID/VTM/20-21/098

Date:- 14.09.2020

Notice Inviting E-tender for Procurement of Viral Transport Media (VTM) Kits -3 ml for management of COVID-19 for a period of 3 months from the date of AOC.

E-Tender is hereby invited from the bonafide Manufacturers / Direct Importers / Authorised Distributors for supply of **5,00,000 Viral Transport Media (VTM) Kits -3 ml**, having Cat. No. **COVID/R02** for management of COVID-19.

The Parent manufacturer/Direct Importer should have approval from ICMR for VTM Kit – 3ml.

SPECIFICATION OF VTM

- **VTM kit should be separately packed sterile Synthetic fibre swabs (polyester, rayon or dacron) with plastic shafts or wire shafts (flexible shafts)**
- **10-15ml volume screw-cap, leak-proof self standing tubes containing 3ml Viral Transport Media (VTM)**
 - ✓ **Vial should have labelling stickers**
 - ✓ **VTM should contain protective antibiotics, antifungal agents to control microbial contamination and buffer to stabilise the pH.**
 - ✓ **The medium should contain a cryoprotectant to preserve the viruses, if specimen are frozen for prolong storage.**
 - ✓ **The Medium should be stable at room temperature.**
 - ✓ **Should have ICMR approval.**

Earnest money to be submitted for participation in the on-line Tender is Rs. 1,00,000/- (One lakh) only for the whole Tender .

Earnest money is payable in favour of the Deputy Director (Accounts), Central Medical Stores, Kolkata as on-line deposit through Online e-procurement portal. The procedure for online submission of EMD is more clearly described in clause no 3.

MSEs registered in West Bengal (which has its manufacturing unit within this State) are exempted from submission of EMD as per Finance Department, GoWB Notification 10500-F dated 19/11/2004, but their selection would be subject to the provisions of Notification No. 6142-F(Y) dated 10/10/2017 of the Finance Department, Government of West Bengal.

1. General Instructions:

Intending bidders may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the website of the Health & Family Welfare Department at www.wbhealth.gov.in & necessary earnest money may be remitted on-line to the Pooling account of the Government of West Bengal through ICICI Bank.

2. Submission of BIDS:

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel in the pay roll of the Company (having Authorization from the Company management) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with proper Page Marking.

3. On-line payment procedure : Login by the Bidder:

- a. An intending bidder shall login to the e procurement portal of the Government of West Bengal at <https://wbtenders.gov.in> using his login ID and Password.
- b. The bidder will have to select the particular tender and arrange payment of the required EMD amounting to Rs 1,00,000 (One lakh only) to participate in the tender by selecting from either of the following payment modes:
 - i. Net banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway. On selection of net banking as the payment mode, the bidder will be redirected to the webpage of ICICI Bank Payment Gateway (along with a string containing a Unique ID) from which the Bank through which the transaction is intended will have to be selected. The bidder will then receive a confirmation message confirming success of the transaction. If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the State Government maintained at the R N Mukherjee Road Branch of ICICI Bank at Kolkata towards collection of EMD. If the transaction fails, the bidder will have to try for payment again by going back to the first step.
 - ii. RTGS/NEFT- In case of offline payment through bank account in any bank: On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled Challan and the details required to process RTGS/NEFT transaction. The bidder will have to print the Challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account. Once payment is made, the bidder will have to come back to the e-procurement portal after expiry of a reasonable time (T+2 days) to enable the NEFT/RTGS process to complete, in order to confirm the payment and continue the bidding process. If the transaction is successful, the amount paid by the bidder will get credited in the R N Mukherjee Road Branch of ICICI Bank at Kolkata towards collection of EMD. If the payment verification is unsuccessful, the amount will be returned to the bidder's account. The bidder will have to try again for payment by going back to the first step.
 - iii. For RTGS/NEFT, the bidders are requested to process the uploading of the bid document well in advance, and sufficiently prior to closing of the bid of the particular group to avoid the risk of transaction failure.

4. Refund of EMD:

After declaration of Award of Contract (AOC) through the e-procurement portal, the EMD will be automatically refunded to the unsuccessful bidder (s) in the same route to the account from where the transaction was processed within a reasonable time.

EMD will also be refunded to the successful bidder(s) on submission of prayer for refund in prescribed proforma after 100% delivery of approved materials

5. Submission of Tender :

The Tender is to be submitted in a 2 (Two) Bid System - (Technical Bid as BID A & Financial Bid as BID B).

Technical Proposal:

- I. **“BID A” Technical Documents (PDF)**
(SINGLE FILE MULTIPLE PAGE SCANNED) The scanned document uploaded should be legible and readable and should not be repetitive. Uploading of illegible scanned document will not be accepted and will stand for rejection of bid.

A	Application for participation in the Tender,
B	Check list for Documents submitted with Page numbering
C	Bidders Details in Annexure - I
D	Letter of Authority in case of Authorised Distributor
E	ICMR approval for the Kit in favour of the Parent Manufacturer / Direct Importer of VTM Kits
F	Copies of Procuring Order, placed in favour of the Parent Vendor from the authority of ICMR.
G	Valid Manufacturing License for Parent manufacturers/ Import Licence or IEC Code for Importers
H	Valid Trade Licence for Authorised Distributors
I	PAN Card of the Bidder
J	GST Registration Certificate in favour of the Bidder
K	IT Return for A.Y. 2018-19 / 2019-20 submitted by the Bidder
L	GST Return (any month / period of F.Y. 19-20 or 20-21) submitted by the Bidder

II. “BID B”: FINANCIAL COVER

BOQ

The folder as “Financial Bid” shall contain:

Base Rate per Accounting unit repeat per Accounting unit inclusive of Entry Tax, Customs Duty (if applicable), Transportation Charges, Insurance, Delivery Charges, Incidental Charges, Freight

Charges, Testing Charges etc and exclusive of GST to be quoted. However, L₁ will be determined on base price only without GST. % of GST for the item, quoted should be categorically mentioned.

The bidders are not required to submit hard copies of Bid A or My documents. Submission of hard copy of Financial Bid is totally prohibited and only be submitted on- line through NIC portal.

6. Validation & Approval of the Samples of VTM Kits by the concerned Technical Committee:

Every Bidder must submit at least **20 (twenty) Nos. of samples in a sealed packs of the manufacturing company** to office of the undersigned at Central Medical Stores, 141, AJC Bose Road, Kokata – 14 by **24-09-2020 up to 04:00 pm** for sampling without submission of samples Technical Bid will be rejected.

LABELLING ON THE SAMPLE

1.	TENDER NO.	
2.	NAME OF THE BIDDER	
3.	NAME OF THE ITEM	
4.	NAME OF THE PARENT MANUFACTURER /IMPORTER	
5.	SAMPLE QUANTITY	

7. Execution of AGREEMENT with the DDHS (E&S), WB:

On a tender being accepted, intimation of acceptance will be forwarded through circulation of Notice in the office of the DDHS(E&S), WB , CMS, KOL-14 or in the departmental website by the Dy. Director of Health Services (E&S) W.B. After communication of the same, **the Bidder will have to execute agreement** with the Dy. Director of Health Services (E&S) W.B. along with submission of requisite amount of performance Bank Guarantee within 7 (Seven) days from the date of issue of the NOTICE to the office of the Dy. Director of Health Services (E&S) W.B, Central Medical Stores, 141, A. J. C. Bose Road, Kol-14. The submission of Performance Bank Guarantee shall be mandatory for all approved bidder and will not be waived in any case.

8. Submission of PERFORMANCE BANK GUARANTEE:

The successful bidders shall be required to furnish the **Performance Bank** from any Nationalized/ Scheduled Bank in India @ **2% of quoted base rate of the product multiplied by the Given requirement per item subject to maximum of Rs. 20 Lac** for which the Bidder has been selected as supplier.

The following Account bearing No. 000605030134 opened at ICICI Bank, 22, RN Mukherjee Road Branch, Kolkata should be treated as the Pooling Account of the Performance Bank Guarantee with the following Account details :

- a. Name WB Govt Pooling A/C For Performance Guarantee Account No 000605030134
- b. IFSC Code ICIC0000006
- c. MICR Code 70229002
- d. Branch Address ICICI Bank, 22, R.N.Mukherjee Road,Kolkata-700001

9. If Agreement has not been executed along with submission of performance bank Guarantee within 7 days from the date of acceptance of tender, the candidature may be cancelled and EMD will be forfeited.

10. The Performance Bank Guarantee of Bidder will liable to be forfeited in case of Non-Supply of the selected item(s).

11. Supply & Payment: -

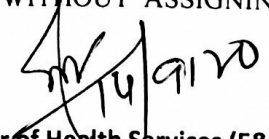
1. The Successful bidder will have to deliver the materials to Centrally at Swasthya Bhawan / RCMS / Any Decentralised points as mentioned in the P.O. within 7 days from the date of order.

2. Payment will be made after successful delivery of the materials.

12. Dates & Information:

Sl. No.	Items	Publishing date(s)
1.	Date of uploading of N.I.T. Documents in the e tender portal of NIC : https://wbtenders.gov.in	14-09-2020
2.	Date of hoisting of documents in the tender menu of H&FW Departmental website (www.wbhealth.gov.in)	14-09-2020
3.	Documents download (online)	14-09-2020
4.	Bid Submission Start Date(on line)	14-09-2020 from 07:00 PM
5.	Bid submission closing date (online) :	29-09-2020 at 12:00 Noon
6.	Bid opening date (online)- technical bid :	29-09-2020 at 12:30 PM
7.	Date of uploading of item wise bid summary notice (online)	To be notified in the website: www.wbhealth.gov.in
8.	Date of opening of financial Bid	To be notified in the website: www.wbhealth.gov.in
9.	Date of uploading of list of bidders along with the approved Rate	To be notified in the website: www.wbhealth.gov.in

13. DDHS (E&S) RESERVES THE RIGHT TO CANCEL / REJECT / CHANGE THE WHOLE OR ANY PART OF THE TENDER IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND CMS NOTICE BOARD WITHOUT ASSIGNING ANY REASON.


Deputy Director of Health Services (E&S)
West Bengal

Annexure – I
BIDDERS DETAILS

1	Name of the Bidder Company	:	
2	Tendering as :	:	Manufacturer/ Direct Importer/ Authorised Distributor (PI strike out whichever is not applicable)
3	Name of the parent vendor in case of Authorised Distributor	:	
4	Name of the Authorised person	:	
5	Mobile no. of the authorized person	:	
6	E mail ID of Bidder	:	
7	Registered Address	:	
8	Correspondence Address of Head Office	:	
9	Fax No of Head office	:	
10	E mail ID of Head office	:	
11	Correspondence Address of local office, in case of Out of State Bidders, :	:	

Signature of the authorized person