

Government of West Bengal
Directorate of Health Services
Central Medical Stores
141, A J C Bose Road, Kolkata – 700 014
Phone No (033) 2265 4418/4417/4419; E mail : cmswbhealth@gmail.com

**NOTICE INVITING RE E TENDER FOR PROCUREMENT OF DISPOSABLE A.D.SYRINGE .5ml FOR
THE STATE OF WEST BENGAL FOR A PERIOD OF 6 MONTHS FROM THE DATE OF AOC.**

NIT NO. : - HST/COVID/DC-RT(128)/2021/136

DATE: 30-06-2021

Re E-tender is hereby invited on behalf of the Health & Family Welfare Department, Government of West Bengal from the bonafide Manufacturers / Direct Importers to prepare a Rate Schedule for supplying of the item mentioned in the table bellow for a period of 6 (six) months from the date of Award of Contract (AOC) and its extension, if required, to the Central Medical Stores, under the Health and Family Welfare Department, in the State of West Bengal.

The Manufacturer / Direct Importer should have to submit the specific certification for the items as required by the regulatory authority of India.

Sl. No.	Item Name	Accounting Unit (AU)	Cat. No.	Tentative requirement for the period as per AU
1	SYRINGE, AUTO DISABLE PLASTIC 0.5 ML. IN STERILE PACKING	Each	COVID/EQ-05	4,00,00,000

NB :

1. TENTATIVE REQUIREMENT MENTIONED IN THE TABLE ABOVE MAY BE ENHANCED BY 25%, IF REQUIRED.

2. The approved bidder should have the capacity to supply the item as per following schedule: that the bidder will supply (total requirement of 4 cr.) the item within 6 months (tentative) with 60 lac -70 lac / month positively.

3. The procurement will be done centrally only.

Earnest money to be submitted for participation in the on-line Tender is Rs. 1,00,000/- (One Lac) only for the item.

Earnest money is payable in favour of the Deputy Director (Accounts), Central Medical Stores, Kolkata as on-line deposit through Online e-procurement portal. The procedure for online submission of EMD is more clearly described in clause no 3.

MSEs registered in West Bengal (which has its manufacturing unit within this State) are exempted from submission of EMD as per Finance Department, GoWB Notification 10500-F dated 19/11/2004, but their selection would be subject to the provisions of Notification No. 6142-F(Y) dated 10/10/2017 of the Finance Department, Government of West Bengal.

1. General Instructions:

Intending bidders may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the website of the Health & Family Welfare Department at www.wbhealth.gov.in & necessary earnest money may be remitted on-line to the Pooling account of the Government of West Bengal through ICICI Bank.

2. Submission of BIDS:

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel in the pay roll of the Company (having Authorization from the Company management) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with proper Page Marking.

3. On-line payment procedure : Login by the Bidder:

- a. An intending bidder shall login to the e procurement portal of the Government of West Bengal at <https://wbtenders.gov.in> using his login ID and Password.
- b. The bidder will have to select the particular tender and arrange payment of the required EMD amounting to Rs 1,00,000 (One lakh) only to participate in the tender by selecting from either of the following payment modes:
 - i. Net banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway. On selection of net banking as the payment mode, the bidder will be redirected to the webpage of ICICI Bank Payment Gateway (along with a string containing a Unique ID) from which the Bank through which the transaction is intended will have to be selected. The bidder will then receive a confirmation message confirming success of the transaction. If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the State Government maintained at the R N Mukherjee Road Branch of ICICI Bank at Kolkata towards collection of EMD. If the transaction fails, the bidder will have to try for payment again by going back to the first step.
 - ii. RTGS/NEFT- In case of offline payment through bank account in any bank: On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled Challan and the details required to process RTGS/NEFT transaction. The bidder will have to print the Challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account. Once payment is made, the bidder will have to come back to the e-procurement portal after expiry of a reasonable time (T+2 days) to enable the NEFT/RTGS process to complete, in order to confirm the payment and continue the bidding process. If the transaction is successful, the amount paid by the bidder will get credited in the R N Mukherjee Road Branch of ICICI Bank at Kolkata towards collection of EMD. If the payment verification is unsuccessful, the amount will be returned to the bidder's account. The bidder will have to try again for payment by going back to the first step.

- iii. For RTGS/NEFT, the bidders are requested to process the uploading of the bid document well in advance, and sufficiently prior to closing of the bid of the particular group to avoid the risk of transaction failure.

4. Refund of EMD:

After declaration of Award of Contract (AOC) through the e-procurement portal, the EMD will be automatically refunded to the unsuccessful bidder (s) in the same route to the account from where the transaction was processed within a reasonable time.

EMD will also be refunded to the successful bidder(s) on submission of prayer for refund **after 100% delivery of approved materials as per order.**

5. Submission of Tender :

The Tender is to be submitted in a **2 (Two) Bid System - (Technical Bid as BID A & Financial Bid as BID B).**

TECHNICAL PROPOSAL:

I. **“BID A” TECHNICAL DOCUMENTS (PDF)**

(SINGLE FILE MULTIPLE PAGE SCANNED) The scanned document uploaded should be legible and readable and should not be repetitive. Uploading of illegible scanned document will not be accepted and will stand for rejection of bid.

A	Application for participation in the Tender.
B	CHECK LIST mentioning Page No. against the specific documents uploaded.
C	Bidders Details in Annexure – I.
D	Valid BIS certificate for the Items or should be certified by IS/BIS/Euro CE with supportive documents in favor of the Manufacturing Bidder. Authorized distributor / Direct Importer should be submitted those certificate/certificates of their Parent Manufacturer. Authorization of the Principal Company / Agreement between the Bidder and its Principal Company must be submitted by the Authorized Distributors/ Direct Importer.
E	Valid Manufacturing License / Drug License in respect of the item/ items of Parent Manufacturer for all kinds of Bidders should be submitted. Direct Importer should also submit Valid Import License with IEC Code.
F	PAN Card of the Bidder
G	GST Registration Certificate in favour of the Bidder
H	IT Return for A.Y. 2019-20 submitted by the Bidder
I	GST Return (any month / period of F.Y. 19-20 or 20-21) submitted by the Bidder

II. “BID B”: FINANCIAL COVER BOQ

The folder as “Financial Bid” shall contain:

Base Rate **per accounting unit** repeat per Accounting unit inclusive of Entry Tax, Customs Duty (if applicable), Transportation Charges, Insurance, Delivery Charges, Incidental Charges, Freight Charges, and Testing Charges etc and exclusive of GST to be quoted.

However, L₁ will be determined on base price only without GST. % of GST for the item, quoted should be categorically mentioned.

The bidders are not required to submit hard copies of Bid A or My documents. Submission of hard copy of Financial Bid is totally prohibited and only be submitted on- line through NIC portal.

6. Validation & approval of the samples by the concerned authority:

Every Bidder must submit at least **10 (Ten) Nos. of samples in a sealed pack** of the item to the office of the undersigned at Central Medical Stores, 141, AJC Bose Road, Kolkata – 14 **by 30-06-2021 up to 12:00 NOON** for testing & validation. Without satisfactory report after the validation of the samples from the assigned Labs, the Technical Bid will be rejected and no request at the time of opening of Financial Bid will be entertained.

NB: Once sample is deposited, that is not returnable.

LABELLING ON THE SAMPLE

1.	TENDER NO.	
2.	NAME OF THE BIDDER	
3.	NAME OF THE ITEM	
4.	NAME OF THE PARENT MANUFACTURER /IMPORTER	
5.	SAMPLE QUANTITY	

7. Execution of AGREEMENT with the DDHS (E&S), WB:

On a tender being accepted, intimation of acceptance will be forwarded through circulation of Notice in the office of the DDHS(E&S), WB , CMS, KOL-14 or in the departmental website by the Dy. Director of Health Services (E&S) W.B. After communication of the same, **the Bidder will have to execute agreement in the given pro forma within 24 hours**, with the Dy. Director of Health Services (E&S) W.B. Central Medical Stores, 141, A. J. C. Bose Road, Kol-14 on urgent basis otherwise the AOC may be cancelled and EMD amount will be forfeited.

8. Submission of PERFORMANCE BANK GUARANTEE:

The successful bidders shall be required to furnish the **Performance Bank** from any Nationalized/ Scheduled Bank in India @ **2% of quoted base rate of the product multiplied by the Given requirement per item subject to maximum of Rs. 10 Lac** for which the Bidder has been selected as supplier.

The following Account bearing No. 000605030134 opened at ICICI Bank, 22, RN Mukherjee Road Branch, Kolkata should be treated as the Pooling Account of the Performance Bank Guarantee with the following Account details :

- a. Name WB Govt Pooling A/C For Performance Guarantee Account No 000605030134
- b. IFSC Code ICIC0000006
- c. MICR Code 70229002
- d. Branch Address ICICI Bank, 22, R.N.Mukherjee Road,Kolkata-700001

9. If Agreement has not been executed along with submission of performance bank Guarantee within 7 days from the date of acceptance of tender, the candidature may be cancelled and EMD will be forfeited.

10. The Performance Bank Guarantee of Bidder will liable to be forfeited in case of Non-Supply of the selected item(s).


11. Supply & Payment: -

1. The Successful bidder will have to deliver the materials as instructed in supply order within 7 (Seven) days from the date of order.
2. Payment will be made after successful delivery of the materials.

12. Dates & Information:

Sl. No.	Items	Publishing date(s)
1.	Date of uploading of N.I.T. Documents in the e tender portal of NIC : https://wbtenders.gov.in	30-06-2021
2.	Date of hoisting of documents in the tender menu of H&FW Departmental website (www.wbhealth.gov.in)	30-06-2021
3.	Documents download (online)	30-06-2021 from 04:00 PM
4.	Bid Submission Start Date(on line)	30-06-2021 from 04:00 PM
5.	Bid submission closing date (online) :	26-07-2021 upto 12:00 NOON
6.	Bid opening date (online)- technical bid :	26-07-2021 from 12:30 PM
7.	Date of uploading of item wise bid summary notice (online)	To be notified in the website: www.wbhealth.gov.in
8.	Date of opening of financial Bid	To be notified in the website: www.wbhealth.gov.in
9.	Date of uploading of list of bidders along with the approved Rate	To be notified in the website: www.wbhealth.gov.in

13. DDHS (E&S) RESERVES THE RIGHT TO CANCEL / REJECT / CHANGE THE WHOLE OR ANY PART OF THE TENDER IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND CMS NOTICE BOARD WITHOUT ASSIGNING ANY REASON.


 Deputy Director of Health Services (E&S)
 West Bengal

Annexure – I
BIDDERS DETAILS

1	Name of the Bidder Company	:	
2	Tendering as :	:	Manufacturer/ Direct Importer/ Authorised Distributor (PI strike out whichever is not applicable)
3	Name of the parent vendor in case of Authorised Distributor	:	
4	Name of the Authorised person	:	
5	Mobile no. of the authorized person	:	
6	E mail ID of Bidder	:	
7	Registered Address	:	
8	Correspondence Address of Head Office	:	
9	Fax No of Head office	:	
10	E mail ID of Head office	:	
11	Correspondence Address of local office, in case of Out of State Bidders, :	:	

Signature of the authorized person

INDIAN NON JUDICIAL STAMP PAPER OF RS. 100

AGREEMENT FORM FOR APPROVED VENDOR

ARTICLES of Agreement made on this ____day of(Month), 2021 between the Governor of the State of West Bengal (hereinafter referred to as the 'Governor' which expression shall unless excluded by or repugnant to context be deemed to include the successor in office and assigns) represented by the Deputy Director of Health Services (Equipment & Stores) hereinafter called the DDHS (E&S) having its office(s) at 141, A J C Bose Road, Kolkata 700 014 ON ONE PART,

AND

M/S having its office at Carrying on business at....., as manufacturer/ bulk filler of medical oxygen IP 2010 and/or medical nitrous oxide IP 2010 and/or Carbon dioxide (for Medical use)

(Hereinafter referred to as the 'VENDOR' which terms shall unless excluded or repugnant to the context be deemed to include the Partners and Principals of the said firm and their respective heirs, executors, administrators representative and assigns/ and assigns) on the OTHER PART.

1. WHEREAS, the Dy. Director of Health Services (E&S), having expressed intention of preparing rate schedule for procurement of Items for 3 months from the date of declaration of Award of Contract (AOC) and its extension, if any of the department in respect of **e -tender vide NIT No., Dated** read with corrigendum notice there to in the NIC portal vide no <https://wbtenders.gov.in> on specified terms and conditions and the Vendor has been selected as approved vendor and agreed to supply such items on such terms and conditions, the present agreement is drawn up and executed, incorporating inter-alia the said terms and conditions in the Schedule to the Agreement.
2. In this Agreement whenever rights, privileges, discretions and powers have been said to be exercisable by the "Government of West Bengal", such rights, privileges, discretions and powers will be actually exercisable by the Dy Director of Health Services (E&S), the heads of the direct demanding units or the Department of Health & Family Welfare, Government of West Bengal up to the level of State General Hospital, unless otherwise specified.
3. The Vendor agrees that the accepted rates as provided in the accompanying schedule shall hold good throughout the tender period from the date of declaration of AOC as well as for such period for which the tender may be extended unless otherwise revised by Govt. of West Bengal.
4. The Vendor agrees not to assign, transfer or sublet the rights and benefits under this contract either in part or in whole to any other party.
5. The Vendor agrees not to make any representation for deviation from their quoted rates and /or terms and conditions which may cause any delay in supply and will invoke the Penal provisions of this agreement except in conditions of Force Majeure wherein in conditions like strikes, war like situation,

severe natural calamities, major fires, acts of God the Vendor is unable to carry out his commitment of meeting the terms of this contract.

6. The vendor hereby declares that, no case is pending against him and against the company. The vendor also agrees to inform the Central Medical Stores about the change in scenario relating to no conviction and non debarment or non blacklisting during the tender period.
7. The vendor agrees that all legal jurisdiction of any unsettled dispute will be subject to the High Court of Kolkata jurisdiction.
8. The vendor agrees to comply with other terms and conditions laid down in the NIT document during the tender period and is aware of the provision of timely supply, penalty for late delivery and provision of penalty to be imposed for violating other terms and conditions laid down in the tender document.

IN WITNESS WHEREOF the parties to these presents have hereunto set and subscribed their respective hands and seals the _____ day/month and year first above written.

SIGNED AND DELIVERED BY THE :

Signed for and on behalf of the Vendor

by presence of.

1.

Signed for and on behalf of the Governor

Of the State of West Bengal

by presence of.

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IMPORTANT INFORMATION ABOUT ONLINE TENDERING

1st Step. : SEARCHING THE TENDER

- After Login on wbtenders.gov.in with DSC ,click on Search Active Tenders
- In keyword write WBHF or Tender memo. no. as reference no. on NIC website.

2nd Step.: DOWNLOADING THE TENDER DOCUMENTS

- After searching the particular tender you will find NIT & BOQ , click on those to download and save the documents.
- While downloading the BOQ please do not change the name of the BOQ and quote as per the exact Accounting Unit, as mentioned in the Drugs list under Table-I.

3rd Step: REGARDING 'MY DOCUMENTS'

- First upload all the My Documents before starting the Bid Submission process.
 - While starting the Bid submission process an option will arise “ Whether EMD Exempted or Not” ; after that you will find an option “Do you want to submit other Important documents”.
 - Here click on YES to submit the ‘MY DOCUMENTS’ and then tick mark the check boxes to tag those documents in that particular tender.
 - Then you have to tick the items you want to submit Bid.
 - This process will be carried out in each and every GROUP that you are participating.

4th Step: REGARDING 'BOQ'

- While first opening the BOQ there is an option at top of the rows as “Security warning Macros have been disabled” Click on options
 - Select “Enable the content” then OK.
 - This will provide you the Total in Words

5th Step: Submission Of EMD through Govt Pooling account

- _After uploading of Technical Bid And also the Financial Bid, an option will arise “Click ‘**Next**’ button to proceed online payment of necessary EMD”