

BID DOCUMENTS

For
Supply of
Lab Consumable & Equipment
Articles for NTEP

2020-2021

under
Howrah District

NIT NO. - CMOH/DHFWS/HOW/13/21 dt.05/01/2021

Department of Health & Family Welfare Samiti
Government of West Bengal
Office of Chief Medical Officer of Health
Howrah District



Secretary & CMOH
District Health & Family Welfare Samiti
Howrah

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Government of West Bengal
Office of the Chief Medical Officer of Health

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NIT No.: CMOH/DHFWS/HOW/13/21

dt. 05/01/2021

NOTICE INVITING E-TENDER (NIT)

The undersigned invites bids from competent experienced agency/ firm for supply of Lab Consumable & Equipment Articles for RNTCP for period of (one) year, renewable at end of each completed year of satisfactory service. The 3 (three) years contract period shall commence from the date of notification of award of contract to the selected bidder in this e-tender and will be valid until further order.

1. Date and Time Schedule of e-Tender:

Sl No	Particulars	Date & time
1	Date of publishing N.I.T. & other Documents online	08.01.2021 4pm
2	Online documents download start date	08.01.2021 4pm
3	Online documents download end date	22.01.2021 5pm
4	Online Bid submission start date	08.01.2021 4pm
5	Pre-bid meeting to be held at Office chamber of CMOH, Howrah District	11.01.2021 2pm
6	Dates for submission of Earnest Money Deposit	08.01.2021-22.01.2021
7	Online Bid Submission closing date and time	22.01.2021 5pm
8	Online Bid opening date for Technical Proposals	25.01.2021 4pm
9	Date of online uploading list for Technically Qualified Bidders	To be notified later
10	Date of online opening of Financial Proposal	To be notified later

3. In the event of any of the above mentioned dates being declared as a holiday for the e-tender inviting authority, the bids shall be opened on the next working day at the scheduled time.

4. The bid submitted should be addressed to the tender inviting authority, i.e. to the CMOH & Secretary, District Health & Family Welfare Samiti, Howrah District, Howrah.

5. Bidders may download the e-tender enquiry document from the web site www.healthhowrah.org / www.wbtenders.gov.in. Any subsequent notice regarding this e-tender shall be uploaded on the said web site only. Bidders are requested to check these two web sites regularly for this purpose.

6. This tender document comprises the following sections:

Section I: Notice inviting Tender (NIT), i.e. this document

Section II: Preamble

Section III: Requirements

Section IV: General Conditions of Contract (GCC)

Section V: General Instructions to Bidders (GIB)

Section VI: Tender Application Form

Section VII: Price Schedule / Bill of Quantity

Section VIII: Contract Form

Section IX: Check list for Bidders

7. The e-tender shall be evaluated under the two-bid system, i.e. through evaluation of technical and financial bids uploaded by the bidder online on the e-tender web site of <https://wbtenders.gov.in>.



Secretary & CMOH
District Health & Family Welfare Samiti
Howrah

SECTION II: PREAMBLE

1.1. The following definitions and abbreviations, which have been used in this document shall have the meanings as indicated below:

1.2. Definitions:

i) "Purchaser" means the tender inviting authority, purchasing goods and/ or services as incorporated in this e-tender enquiry document, either directly or on behalf of consignees. For this e-tender the purchaser may either be :

The CMOH of..... Districtor

The Superintendent of (Decentralised Hospital), as applicable.

ii) "Bid" means Proposal/Quotation received from a Firm / Bidder against the e-tender.

iii) "Bidder" means the individual or Firm submitting Bids / Quotations.

iv) "Contractor" means the individual or the firm supplying the goods and/or services as incorporated in the contract.

v) Formats & articles, to be supplied by contractor as per specifications, terms and conditions stipulated under the contract.

vi) "Earnest Money Deposit" (EMO) means Bid Security / monetary amount or financial guarantee to be furnished by a bidder along with its bid.

vii) "Contract" means the written agreement entered into between the purchaser/ consignee and the contractor, together with all the documents mentioned therein and including all attachments, annexure etc. therein.

viii) "Performance Security" means monetary amount or financial guarantee to be furnished by the successful bidder for due performance of the contract placed on it.

Performance Security is also known as Security Deposit.

ix) "Specification" means the document / standard that prescribes the requirement with which goods and /or service has to conform.

x) "Inspection" means activities such as measuring, examining, testing, gauging one or more characteristics of the goods and / or service and comparing the same with the specified requirement to determine conformity.

xi) "Day" means calendar day.

xii) "Bill of Quantity" is the name for price schedule in e-tender software.

1.3 Abbreviations:

1. "TED" means – Tender Enquiry Document

II. "NIT" means Notice Inviting e-Tender

III. "GIB" means General Instructions to Bidders

IV. "GCC" means General Conditions of Contract

V. "GST" means Goods and Service Tax.

VI. "CST" means Central Sales Tax

VII. "DSC" means Digital Signature Certificate

VIII. "BOQ" means Bill of Quantity or the Price Schedule in which rates for the e-tender should be quoted and uploaded online on the e-tender website.

IX. "CMOH" means the Chief Medical Officer of Health of the Department of Health and Family Welfare , Government of West Bengal .

SECTION III: REQUIREMENTS

1. **Scope of Work** : The service shall be meant for supply different **Lab Consumable & Equipment Articles for RNTCP**

2. **Bidder should visit the site before quoting rates in e-tender**: Intending bidder should visit the health facility and make himself thoroughly acquainted with the site condition , nature and requirements of the work .

3. **Specification of Materials** : The contractor shall ensure and confirm that the formats are clear printing formats as per specification.

SECTION IV : CONSIGNEELIST

Office Address :

Office of the Chief Medical Officer of Health

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