



.GOVERNMENT OF WEST BENGAL

OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL

BURDWAN MEDICAL COLLEGE & HOSPITAL

PURBA BURDWAN



Memo No.BMCH/2574

Date: -04.11.2020

**Tender Notice No. 02/2020-2021/Drugs dt.04.11.2020**

**TENDER NOTICE**

Sealed Box Tender is hereby invited by the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Burdwan, Purba Bardhaman from the bona fide Agency /Vendors/ Suppliers/FPMS Individuals or firms for supply of **IOHEXOL Injection USP 300 mg.(Non-Ionic, Water Soluble Contrast Medium) per 50 ml. Bottle**. Intending bidders are requested to download the tender document from the website **www.burmed.org & www.wbhealth.gov.in** on and from **12.11.2020**.

Sealed tenders should be reached to the office of the undersigned and drop into the Tender Box within **24.11.2020 up to 3:00 p.m.** except holidays. The same will be opened on **25.09.2020** at 12:00 p.m. at the office chamber of the undersigned in presence of intending bidders or their authorised representatives.

The sealed tender document should be addressed to the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Burdwan, Purba Bardhaman, superscribing "**Tender for supply of IOHEXOL Injection USP 300 mg.(Non-Ionic, Water Soluble Contrast Medium) per 50 ml. Bottle for BMCH, Purba Bardhaman**".

Price quoted should be for unit specified for delivery at the office of the undersigned. All risks to goods till the point of delivery shall be on the supplier. The quoted price should be inclusive of all charges. In absence of such charges it will be assumed that the rate is inclusive of all charges. It is obligatory to the selected supplier to supply as per order. In case of delay, unless extension of delivery is granted, @2% will be recovered as liquidated damage and in case of non-compliance of the order, the Security Deposit money will be forfeited.

SL	Details Program	Date of Program
<b>Tender Notice No. 02/2020-2021/DRUGS, Dated: 04.11.2020</b>		
1	Place of Submission and Opening of Tender	<b>Burdwan Medical College &amp; Hospital, Purba Bardhaman</b>
1	Download of tender document from the above-mentioned website	<b>On and from 12.11.2020</b>
2	Last Date for submission	<b>24.11.2020 up to 3:00 p.m.</b>
3	Technical Bid Opening, Evaluation & Display (Offline)	<b>25.11.2020 at 12:00 p.m.</b>
4	Financial Bid Opening (Offline)	<b>27.11.2020 at 12:00 p.m.</b>

**Note:**

1. In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
2. The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like break down of communications link or conditions of force majeure.
3. The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.
4. The Tender Inviting Authority reserves the right to accept or reject the tender in part or full without mentioning any reason whatsoever. The undersigned also reserves the right to accept or reject the lowest rates quoted by the tenderers.

  
**Medical Superintendent Cum Vice-Principal**  
**Burdwan Medical College & Hospital, Burdwan**  
**Purba Bardhaman**

Copy forwarded for necessary information to the: -

1. Secretary, Govt. of west Bengal, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091.
2. Director of Medical Education & Ex Officio Secretary, Govt. of west Bengal, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091.
3. Director of Health Service Ex Officio Secretary, Govt. of west Bengal, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091.
4. Joint Secretary (MERT), Govt. of West Bengal, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091.

*[Handwritten Signature]*  
**Medical Superintendent Cum Vice-Principal  
 Burdwan Medical College & Hospital, Burdwan  
 Purba Bardhaman**

Memo No. **BMCH/2574**Date: **-04.11.2020**

Copy forwarded for information 'and with the request to display the matter in your office notice board to: -

1. The Sabhadhipati, Purba Bardhaman Zillaparisad.
2. Principal, Burdwan Medical College, Burdwan, Purba Bardhaman.
3. District Magistrate & District Collector, Purba Bardhaman.
4. The ADM (Health), Purba Bardhaman.
5. The CMOH, Purba Bardhaman.
6. The Executive Officer, Burdwan Municipality, Purba Bardhaman.
7. The A.C.M.O.H, Purba Bardhaman.
8. Superintendent, Anamoy SSWH(a wing of BMCH), Burdwan Medical College & Hospital, Purba Bardhaman.



*[Handwritten Signature]*  
**Medical Superintendent Cum Vice-Principal  
 Burdwan Medical College & Hospital, Burdwan  
 Purba Bardhaman**

Memo No. **BMCH/2574**Date: **-04.11.2020**

Copy forwarded for necessary information to the: -

1. Treasury Officer, Burdwan Treasury-II, Purba Bardhaman.
2. Accounts Officer, Burdwan Medical College & Hospital, Purba Bardhaman.
3. Dy. Superintendent, Burdwan Medical College & Hospital, Purba Bardhaman.
4. S.D.P.P, Burdwan Medical College & Hospital, Purba Bardhaman.
5. Assistant Superintendent, Burdwan Medical College & Hospital, Purba Bardhaman.
6. District Information Officer, NIC, Purba Bardhaman with request to upload the same in the official website of Purba Bardhaman District.
7. District Information and Cultural Officer, Purba Bardhaman with request to upload the same in the official website.
8. Secretary, Burdwan Medical College, Purba Bardhaman with request to upload the same in the official website.
9. In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091 with request to upload the same in the department's website.

*[Handwritten Signature]*  
**Medical Superintendent Cum Vice-Principal  
 Burdwan Medical College & Hospital, Burdwan  
 Purba Bardhaman**

## Terms & Condition

1. The tender should be addressed to the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman.
2. In case any changes of schedule for opening of Technical Bid or Financial Bid, in that case notification will be displayed in the office notice board of the undersigned in due course of time.
3. No tender will be considered if the same is not submitted in the Prescribed Schedule and any tender received after the deadline will be rejected.
4. The Tender Inviting Authority will have no responsibility for any kind postal delay for submission of Tender Documents.
5. Bidder has to be submitted their tender documents at their own cost which must be sealed and deposited into the Tender Drop Box at the schedule date and time as mentioned and the said tender will be opened by the Tender Committee in presence of the Bidder or their authorised representative.
6. The name and address should be mentioned on the sealed cover.
7. Each Bidder shall submit one bid and bidders who submit more than one bid for similar supply will be disqualified. Each item should be quoted in a single rate both in figure and words. The bidder himself or his authorized representative must be present at the time of opening of the quotation.
8. The bidding will be done on a two-bid method, The bidder should ensure that the technical bid is complete in all respects and contain the required enclosures sealed in a separate cover and price/ financial bid is sealed in a separate cover and both envelopes are kept and sealed in a suitable size cover (the envelop shall be superscripted "**Tender for supply of IOHEXOL Injection USP 300 mg.(Non-Ionic, Water Soluble Contrast Medium) per 50 ml. Bottle for BMCH, Purba Bardhaman**". Financial bid will be evaluated only after qualifying the technical specification/bid.
9. During the tender opening as above, the envelopes containing Technical Bid shall be opened first. The envelopes containing Price Tender/Financial Bid shall be signed by all committee members and kept unopened for opening at later date.
10. The rate should be quoted in Indian rupees (both in words & figures). Overwriting in the bidding papers will be treated as cancelled for that item.
11. The price quoted should be inclusive of all incidental charges excluding GST (GST should be quoted separately).
12. Successful Bidder(s)/Tenderers(s) may be blacklisted if the quality of articles is below the specific standard and Performance Security Deposit will be forfeited.
13. The authority reserves the right to accept or reject any tender and to cancel the bidding process and reject all tender within time prior to the award of contract without showing any reason thereof.
14. No complaint shall be entertained by the Tender Inviting Authority after the opening of financial bid.
15. Supply of items are to be ensured by the contractor on requisition from the purchaser in the fashion that the expiry date of items will not be (A) less than two years from the date of supply where the expiry of item is fixed more than two years from date of manufacturing. (B) At least one year from the date of supply where the expiry of item is fixed more than one year from date of manufacturing.
16. The selected bidder should supply the items as and when required to the authority at his own expense. Transport cost or unloading charge will not be borne by authority. The work order will be issued on the basis of requirements of articles. The tender committee reserves the right to accept or reject any bid document or rate given against the articles without assigning any reason whatsoever.
17. The tender papers should be dropped under sealed envelope in the tender box kept in the office of the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Aftab Avenue, Purba Bardhaman, Pin-713104.
18. **Earnest Money Deposit (EMD):-**
  - (a) All tenders must be accompanied with EMD of **Rs. 5,000/- (Rupees. Five Thousand)** only along with its bid.
  - (b) The EMD should be submitted in form Demand Draft in favour of Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman payable at Burdwan.



- (c) Necessary documents should be submitted for exemption from submission of EMD under Rule 47(A) 1 and 47(B) (6) of WBFR Vol-I of Finance Department.
- (d) All the unsuccessful Bidders shall apply for refund of EMD.
- (e) EMD for the unsuccessful bidders will be refunded without any interest within 7 (Seven) days from the date of receiving of the application.
- (f) The EMD of successful Tenderer(s)/Bidder(s) shall be returned after submission of Performance Security Deposit.
- (g) The EMD will be forfeited, in case Tenderer(s) withdraws its Tender during the validity of bids OR the successful bidder(s) who fails to sign the contract agreement and fails to deposit the Performance Security Deposit within the stipulated time as mentioned under Para no.19(a) of this Tender Documents.

**19. Performance Security Deposit and Award of Contract: -**

- (a) The successful Tenderer(s) shall pay the Performance Security Deposit of **Rs. 10,000.00 (Rupees. Ten Thousand)** only in the form of Demand Draft in favour of Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman payable at Burdwan within **7(Seven) days** from date of receiving of Award of Contract.
- (b) The amount of Security Deposit will be kept in the office of the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman.
- (c) The Security Deposit amount will be refunded without any interest after completion of tender period.
- (d) The successful tenderer(s) or bidder(s) will get Award of Contract.
- (e) Successful bidder(s) shall execute an agreement as per **Annexure-B**(to be provided along with the Award of Contract) on a Non- Judicial Stamp paper of **Rs. 50/- (Rupees. Fifty)** only by their own cost as undertaking to supply the articles as per accepted rates throughout the period mentioned above, within the stipulated time i.e. **7(Seven) days** from date of receiving of Award of Contract. positively, otherwise it will be considered as breach of contract.



**20. Validity of Contract: -**

- (a) The successful bidder will be bound to supply the items for next **6(Six) months** i.e. from the date of Agreement on fixed rate contract basis irrespective of any change in price of quality. Any wilful delay on the part of the supplier in supplying articles within the stipulated period will be liable to pay liquidated damages.
- (b) The validity of contract may be extended by the Tender Inviting Authority with the mutual consent from the successful bidder(s) or tenderer(s) for another **3 (Three) months** from the date of resign of consent paper or from the next date of completion of tender validity whichever is earlier.

**21. Supply of Goods: -**

- (a) In continuation of the para-15 of Terms and Conditions of this Tender Notice, successful bidder must supply items within **7 (Seven) working days** from the date of receiving of Supply Order. Supply Order will be placed from the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman before successful bidder(s). Supply should be done as per specification mentioned in the Financial Bid i.e. Annexure- A.
- (b) If at any time during the currency of the contract, the Contractor/Tenderers encounters conditions hindering timely delivery of Goods, the Contractor/Tenderer shall promptly inform the Tender Inviting Authority in written about the same **within the time period mentioned above vide clause no.21(a)** and its likely duration and make a request to the Tender Inviting Authority for extension of Delivery Schedule accordingly. On receiving the Contractor's/Tenderer's communication, the Tender Inviting Authority examine the situation as soon as possible and at its direction, may agree to extend the delivery schedule, with OR without liquidated damages OR otherwise.

- (c) If no such communication will be received from the end of the selected Contractor/Tenderer within the time specified vide clause no.21(a), the Tender Inviting Authority deserves right to place order before L2 Bidders, without assigning any reason to L1 Bidders.
- (d) If the L1 bidder will be found to breach the clause no.21(a),21(b) and 21(c) for 3(three) times during the currency of contract, the contract will be cancelled as per this Tender Documents clause no.25 by the Tender Inviting Authority and Performance Security Deposit will be forfeited.
22. **Submission of Bill/Voucher(s): -**  
The successful bidder will submit bills/vouchers along with challan in triplicate to Medicine Store-I of Burdwan Medical College & Hospital, Purba Bardhaman.
23. **Payment of Bills: -** Bills for the said items as supplied by the selected bidder(s) vide this Tender Notice No.02/2020-2021/Drugs dt.04.11.2020, will be paid subject to availability of allotment under State Budget.
24. The selected suppliers may be asked to produce the sample of selected articles prior to placement of order for supplying.
25. **Lowest bid is not the sole criteria for selection, quality of article is most important.**
26. **Cancellation of Contract: -**The Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman (the tender inviting authority) shall have liberty to terminate the contract after 7 days of notice in case of the contract be found guilty of misconduct or reported unsatisfactory execution as mentioned under clause no.21(d) or the Tender Inviting Authority may terminate without any reason and the contractor shall not be entitled to claim any damage what so even due to such termination.



X

*(Handwritten signature)*  
24/11/20  
Medical Superintendent cum Vice-Principal  
Burdwan Medical College and Hospital  
Burdwan

## Submitting application for Tender Documents are as follows

### Technical Bid Statutory cover: -

- a) Application for Tender.
- b) General Information about the Organization.
- c) Copy of updated Trade License.
- d) If Partnership Firm - Registered Partnership Deed, Registered Power Attorney, Trade License.
- e) Copy of IT Acknowledgment Receipt for last Assessment Year.
- f) Copy of GST Registration Certificate & Last Returns copies.
- g) Copy of updated Drugs License.
- h) Copy of PAN Card.
- i) Credential: Similar type of supply in Govt. or Semi Govt. Departments.
- j) Copy of Bank Details
- h) Demand Draft regarding EMD.
- i) Documents regarding exemption from EMD (if applicable)



### Financial Bid Statutory cover: -

- a) Annexure- A
- Documents should be submitted as per the above-mentioned sequence.
  - No extra paper(s) of document(s) should be submitted.

  
Medical Superintendent cum Vice Principal  
Burdwan Medical College and Hospital  
Burdwan

**APPLICATION FOR TENDER**

(To be printed on Letter Head)



To  
The Medical Superintendent Cum Vice-Principal,  
Burdwan Medical College & Hospital, Burdwan,  
Purba Bardhaman.

Tender Document No. **02/2020-2021/DRUGS**, Dated: **04.11.2020**.

Sir,

Having examined the Tender documents, I/we hereby like to state that I/we willfully accept all your terms and conditions and offer to execute the works / supply as per Tender Document number stated above. I/We also agree to remedy the defects after/during execution of the above work / supply in conformity with the conditions of contract.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2020.

Full name of applicant: \_\_\_\_\_

(in BLOCK Letter)

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids for & on behalf of (Name of Firm): \_\_\_\_\_

(In block capitals or typed)

Office address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


Pin \_\_\_\_\_

Telephone no(s) (office): \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No(if any) \_\_\_\_\_

E mail ID: \_\_\_\_\_

  
Medical Superintendent cum V.  
Burdwan Medical College and  
Burdwan

General Information about the Tenderer

*Handwritten signature and date*  
4/11/20



SL	Particulars	Details to be furnished	
<b>Details of the Tenderer (Organization)</b>			
1.	Name of the Firm / Organization		
2.	Name of the Owner / Proprietor		
3.	Address		
4.	Mobile No.		Email Id
<b>Details of Authorized person (if any)</b>			
5.	Name		
6.	Address		
7.	Mobile no.		Email Id
<b>Information about the Organization</b>			
8.	Valid Trade License No.		
9.	Drugs License No.		
10.	PAN No. of Firm / Organization or Owner / Proprietor		
11.	GST No.		
12.	Bank Account Number		
13.	Type of Account	Savings / Current / CC	
14.	Bank Branch Name and Address		
15.	Bank IFSC Code		

Date:-

\_\_\_\_\_

**Signature & Seal of the Tenderer**



ANNEXURE - A



# List of Required Drugs

*Handwritten in green: 15/06/20 671420*

Sl. (1)	Name of the Drugs (2)	Rate per 50 ml Bottle (INR) excluding GST (3)	GST Amount (INR) (4)	Rate per 50 ml Bottle(INR) including GST (5) = (3) + (4)
1.	IOHEXOL Injection USP 300 mg. (Non-Ionic, Water Soluble Contrast Medium).			

In \_\_\_\_\_ Words \_\_\_\_\_ Rupees.

\_\_\_\_\_ only.(including GST).

Date:- \_\_\_\_\_

**Signature & Seal of the Tenderer**