



GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH &
SECRETARY DISTRICT HEALTH & FAMILY WELFARE SAMITI
NORTH 24 PARGANAS
BARASAT, KOLKATA-700124
Email:cmohn24pgs@gmail.com



NIT No. CMOH-N24Pgs/NHM-Tender/QUA-CE-9145

Date : 10.09.2021

ELECTRONIC TENDER (e-Tender) NOTICE

Notice inviting e-Tender for Supply of Cleaning Equipments for implementation of 'Sushree' in 94 Nos. of UPHCs of 21 Nos. Municipality and 1 No. Municipal Corporation under North 24 Parganas District, has been invited from bonafied Firms/Agencies/Individuals (Experienced) by the Chief Medical Officer of Health & Secretary, DH&FWS, North 24 Parganas.

Intended bidders are requested to submit their bids through e-Tender Portal (<https://wbtenders.gov.in>) following by the terms & conditions of this NIT and as per the date & time schedule mentioned below-

DATE & TIME SCHEDULE FOR THE e-TENDER

Sl. No.	Particulars	Date	Time
1	Date of publishing of NIT	10.09.2021	6:00 p.m.
2	Online document download start date	10.09.2021	6:00 p.m.
3	Online document download end date	25.09.2021	6:00 p.m.
4	Online Bid submission start date	10.09.2021	6:00 p.m.
5	Online Bid submission end date	25.09.2021	6:00 p.m.
7	Online Bid opening for Technical Proposals	27.09.2021	6:00 p.m.
8	Online uploading the list for technically qualified bidders	To be notified later	
9	Date of online opening of Financial Proposal		

Any subsequent notices/circulars/corrigendum related to this e- tender shall be uploaded at <https://wbtenders.gov.in>, www.wbhealth.gov.in, www.north24parganas.gov.in and <https://north24parganashealth.org> websites only. Bidders are requested to check these websites regularly for this purpose.

This e-tender document comprises the following sections:

Section I : Definition

Section II : Requirements

Section III : EMD

Section IV : General Instructions to Bidders (GIB)

Section V : Draft Proforma for Non-Conviction Certificate.

Section VI : Tender Application Form

Section VII: List of required Items with detailed specifications.

Section VIII : Eligibility Criteria & Terms & Conditions

The e-tender shall be evaluated under the two-bid system, i.e., through evaluation of technical and financial bids uploaded by the bidder online on the e-tender website of <https://wbtenders.gov.in>.

Section I : Definition

1. "Purchaser" means the e-tender inviting authority, purchasing goods and/ or services as incorporated in this e-tender enquiry document, either directly or on behalf of consignees. For this e-tender the purchaser is the CMOH, North 24 Parganas.
2. "Bid" means Proposal/ Quotation received from a Firm / Bidder against the e-tender.
3. "Bidder" means the Individual or Firm or Agencies submitting Bids/ Quotations.
4. "Contractor" means the individual or the firm supplying the goods and/ or services as incorporated in the contract.
5. "Goods" means the articles/material required to supply to the purchaser under the contract.
6. "**Earnest Money Deposit**" (EMD) means Bid Security/ monetary amount or financial guarantee to be furnished by a bidder along with its bid.
7. "Contract" means the written agreement entered into between the purchaser/ consignee and the contractor, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
8. "**Specification**" means the document/ standard that prescribes the requirement with which goods and/ or service has to conform.
9. "Inspection" means activities such as measuring, examining, testing, gauging one or more characteristics of the goods and / or service and comparing the same with the specified requirement to determine conformity.
10. "**Bill of Quantity (BOQ)**" is the name for price schedule (financial bid) in e-tender software.

Section II : Requirements

1. Cleaning Equipments for implementation of 'Sushree' in 94 Nos. of UPHCs of 21 Nos. Municipality and 1 No. Municipal Corporation under North 24 Parganas District, (As per Specification stated in section-VII)

Section III : EMD

Sl. No	Particulars	Estimated Value (EV)	EMD Amount
1	Cleaning Equipments for implementation of 'Sushree' in 94 Nos. of UPHCs of 21 Nos. Municipality and 1 No. Municipal Corporation under North 24 Parganas District, (As per specimen & Specification provided in section VII)	Rs.9,40,000	Rs.18,800

Registered SSI units participating in Govt. tenders are eligible for exemptions from payment of earnest money and security deposit (EMSD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-I, read with Finance Dept. notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-F (Y) dated 20.05.2013.

The total amount of the tender is Rs 9,40,000 (Nine Lakhs Forty thousand only).The amount of Earnest Money to be submitted shall be Rs. 18,800/- (Eighteen Thousand Eight Hundred only).

(The amount of EMD shall be approximately equal to 2% (two percent) of the estimated Tender value)

The process may be followed as per memorandum of the Finance Department Audit Branch vide Memo No-3975-F(Y) dated: 28 th. July, 2016.

1. Login by bidder:

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/ Autonomous Body/Local Body/ PRIs, etc shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:
 - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
 - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

2. Payment procedure:

a) Payment by Net Banking (any enlisted bank) through ICICI Bank Payment Gateway

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the account paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/P, R.Is, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT

- i) On selection of RTGS/NEFT as the payment mode, the e-Procurement Portal will show a pre- filled challan having details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account.
- iii) Once payment is made , the bidder will come back to the e- procurement portal after expiry of a reasonable time to enable the NEFT/ RTGS process to complete ,in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling Account of the State Government / PSU/Autonomous Body/Local Body/ PRIs etc. Maintained with the focal point branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD /Tender Fees.
- v) Hereafter, the bidder will go to e-Procurement Portal for submission of the bid .vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3. Refund/ Settlement Process.

i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-payment portal of the State Government, the tender inviting committee will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of unsuccessful bidders, to the ICICI Bank by the e procurement portal through web services.

ii) On receipt of the information from the e procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank account from which they made payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority.

iii) Once the financial bid evaluation is electronically processed in the e- procurement portal, EMD of the technically qualified bidders other than that of L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank account from which they made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority. However, L2 bidder should not be rejected till the LOI process is successful.

iv) If the L1 bidder accept the LOI and the same is processed electronically in the e- procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on Award of contract (AOC) to the L1 bidder is uploaded to the e-procurement portal the tender inviting authority.

v) As soon as the L1 bidder is awarded the contract (AOC), and the same is processed electronically in the e- procurement portal –

a) EMD of the L1 Bidder of the tenders of the State Government Offices will automatically get transferred from the Pooling account to the State Government Deposit Head'8443-00-103-001-07' through GRIPS along with the bank particulars of the L1 bidder.

b) EMD of the L1 bidder for the tenders of the State,/PSU/Autonomous Bodies/ Local Bodies/ PRIs etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such Transfer will take place within T+1 bank working days where T will mean the date on which the award of contract (AOC) is issued.

vi) The bank will share the details of GRN No. generated on successful entry in GRIPS with the e- procurement portal for updation.

vii) Once the EMD of L bidder is transferred in the manner mentioned above ,Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account of the Government Revenue Receipt Head "0070-60-800-013-27" through GRIPS for Government Tenders and to the respective linked bank accounts for State/ PSU/Autonomous Body/Local Body/ PRIs etc. Tenders.

viii) All refunds will be made mandatorily to the bank account from which the payment of EMD and tender fees (if any) were initiated

Performance Security

1. Within 15 (fifteen) days from the date of issue of notification of award by the purchaser, the contractor shall furnish performance security to the health facility for an amount equal to 3% of tendered value. The performance security shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.
2. The performance security shall be deposited in Indian Rupees to the state government through TR Challan under budgetary head of account 8443-00-103-Earnest Money-01-07-Deposits. No other forms of deposit can /will be entertained by authority.

In the event of any failure /default of the contractor with or without any quantifiable loss to the health facility/ purchaser/ government, the amount of the performance security is liable to be forfeited by the health facility/ purchaser/ Administrative Department.

In the event of any amendment issued to the contract, the contractor shall, within 21 (twenty one) days of issue of the amendment, furnish the corresponding amendment to the performance security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

In reference to above, the health facility will release the performance security without any interest to the contractor on completion of the contractor's all contractual obligations.

Section IV :

Technical Proposal

1. Statutory Cover shall contain the following documents:

1. Application to participate in e-tender as per Section VI: Tender Application Form
2. All Technical Documents.

2. Non- Statutory Cover will contain the following documents-

Sl. No.	Category Name	Detail(s)
1	Certificate(s)	<ol style="list-style-type: none">1. PAN2. IT return for (AY-2020-21)3. Professional Tax Challan deposited for the Financial Year 2020-21.4. GST Registration Certificate
2	Company Detail(s)	<ol style="list-style-type: none">1. Certificate of Incorporation/ Partnership Deed (*WA)2. Updated Trade License/Enlistment of similar trade from the concerned authority.(FY-2020-21)3. Power of Attorney in favour of signatory of bid.(*WA)
3	Credential	<ol style="list-style-type: none">1. Successful supply certificate & Work Orders from any Govt. Organization.
4.	Declaration	<ol style="list-style-type: none">1. Audited Balance Sheet & Profit & Loss A/c for (FY-2019-20)2. Application as per section-VI (in company letter head)3. Non-Conviction Certificate as per Section-V(Notarized after the date of publication of the NIT.)
5	Others	<ol style="list-style-type: none">1. As mentioned in Section VIII.

(*WA-Where Applicable)

3. Financial Proposal (Single File)

Opening of Tender

The purchaser will open the bids after the specified date and time as indicated in the NIT. Authorized representatives of the bidders may attend the tender opening. The EMD for the said tender shall be evaluated first. The statutory papers will be examined and evaluated before evaluation of non-statutory documents. After this, the online price bids or financial bid of only the technically qualified bidders shall be opened for further evaluation.

Opening of Technical Proposals:

Technical proposals will be opened by members of the Tender Evaluation Committee electronically from the e-tender website using their Digital Signature Certificates (DSCs). In the Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened. IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR e-TENDER BY THE BIDDER IN HIS TECHNICAL PROPOSAL, BUT NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID, THE BID MAY BE SUMMARILY REJECTED.

During evaluation, the Committee will examine the original documents as they are uploaded as e-tender documents as per Section-IV clause 1 & 2. The date & time of such examination of documents will be notified later. If the said documents in original are not produced within the specified date & time, the bid proposals will be liable for rejection.

The e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason at any stage of this e-tender process without assigning any reason.

Section V : Draft Proforma for Non-Conviction (In a form of affidavit).

I/We the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this e-tender.

Section VI : Tender Application Form

Tender Application Form

**To
The Chief Medical Officer of
Health North 24 Parganas**

Ref: Your e-tender document No.

I/We, the undersigned have examined the entire e-tender document, including amendment/corrigendum number....., dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)

Section VII : Item List

Cleaning Equipments for implementation of 'Sushree' in 94 Nos.			
Sl. No	List of Items	Specification	Required Quantity
1	Utility Gloves (RED RUBBER) for Scavenging workers	Non Sterile, No Filler, Pinhole Free, multipurpose use like daily activities to protect hands, Long Cuff for extra protection Reusable, Heavy Duty Comfortable to Wear Sizes: Medium & Large	188 pairs
2	Ordinary Plastic Bucket	Product Dimensions- 37 x 25.5 x 32 cm; 581 Grams (Not less than that mention dimension) Primary material- Virgin Plastic Capacity-Not less than 18 litres Item Shape- Cylindrical	282 pcs
3	Floor Cleaning deck Brush	Product Dimension: 28 x 4.7 x 126 cm; (Not less than that mention dimension) Material: Plastic Thick and hard bristles for cleaning toughest stains Standee brush to avoid back ache Light weight for effortless cleaning Brush body plastic, rod material steel with plastic coating	94 pcs
4	Wiper	Type : Floor Wiper Product Dimension : 39.8 x 2.5 x 130 cm Molded Rubber Lip Does Not Tear Easily Long Lasting Flexible Rubber Lip for Instant Squeaky Clean Floor Ergonomically Designed and Light Weight for Comfortable Cleaning Brush Body Plastic, Rod Material Steel	94 pcs
5	Dry Mop	Cotton thread mop medium Dry Mop Product Dimension : 54 x 16 x 130 cm Body and Design Features Mop Material (Cotton), Adjustable Handle, Replaceable Head, High quality cotton used, Easy to refill & dry cleaning, 180 degrees movement, Stainless steel 4 feet long handle	94 pcs
6	Wet Mop	Cotton Wet Mop, Size: 6 inch (Mop Length), for Floor Cleaning Size-6 inch (Mop Length) Material- Cotton (Mop) Stainless steel 4 feet long handle Microfiber looped threads for durability and absorbs more water for better cleaning Extendable handle cleans easily under furniture and other hard to reach places Mild steel handle which does not break	94 pcs

Section VIII :Eligibility, Terms & Conditions

1. Tender Selection Committee (TSC) reserves the right to accept or reject any tender or any part of the tender without assigning any reason whatsoever.
2. All bid documents (technical) should be signed/self-attested with seal by the bidder(s) in all pages.
3. Incomplete or bid with insufficient documents will be rejected.
4. The successful bidder will be required to deposit 3% of the work value as performance security in accordance with the terms & conditions as mentioned under section III
5. Bidders must attend the Pre-Bid meeting on specific date & time as per the date & time schedule for any queries /clarification. No queries /clarification will be entertained after opening of Technical Bid thereof. Bidder(s) also may remain present at the time of opening of technical bid.
6. The authority will check or test the quality of the Items of each part before finalization of Financial Bid. If any deviation found according to the specification, the authority has every right to cancel the total/part of the tender with forfeiting the security money & EMD.
7. **The bid will be valid till 10.09.2022**
8. The final amount reflects in the financial bid by the bidder(s) will be treated as inclusive of all taxes (direct or indirect) and all charges like cost of material, printing, all incidental charges, fitting, delivery etc. no further or extra charges/amount will be paid beyond the price quoted and approved in the said financial bid.
9. The applying Agency/Firm must be registered with PAN, GST, IT return, & P.Tax of current validity.
10. In case of equal rate, draw of lots will be done. The tender inviting authority is not bound to accept the lowest rate.
11. **The selected bidder should supply the equipments to 94 Nos. UPHCs of 21 Nos. Municipality and 1 No. Municipal Corporation under North 24 Parganas District**
12. After evaluation of technical bids, the financial bid of technically eligible bidders will be opened and finalized.
13. Before of technical Bid, samples are to be placed before the tender selection committee for verification & further process of Financial Bid. **(Samples are to be submitted on 01.10.2021 at 3.00 pm)**
14. **Samples are to be checked before finalization of technical evaluation. If the sample so submitted is found to be not as per with the specifications mentioned in the N.I.T., the bidder may be declared to be technically disqualified. Non submission of samples by any bidder will also lead to technical disqualification of the bid.**

N.B :Bidders are advised to follow the websites (www.north24parganas.gov.in/wbtenders.gov.in/www.wbhealth.gov.in/<https://north24parganashealth.org>) in regular basis for Notices, Circulars, Corrigendum etc related to this e-Tender for their information & necessary action.

10-9-21
Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas

NIT No. CMOH-N24Pgs/NHM-Tender/QUA-CE-9145/1(11)
Copy forwarded for information & necessary action to-

Date : 10.09.2021

1. The DHS , Govt. of West Bengal, Swasthya Bhawan.
2. The District Magistrate, North 24 Parganas.
3. The PO, NHM & Deputy Secretary, H&FWS, Govt. of W.B.
4. The O/c Health, North 24 Parganas.
5. The Dy. CMOH-I,II,III/ Dy. CMOH-II/DMCHO/DTO, N24 Pgs.
6. The Account Officer & Treasurer of CMOH office, N24Pgs.
7. The Admin. Officer, CMOH office, N24Pgs.DPMU-NHM O/O: CMOH & DH&FWS, N24Pgs.
8. The I.T Coordinator, Swasthya Bhawan. with the request to upload this notice in the official website of Swasthya Bhawan.
9. The D.I.O, North 24 Parganas. with the request to upload this notice in the official website of North 24 Parganas District.
10. Notice Board.
11. Office Copy.

10-9-21
Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas

Annexure:- I

1. Utility Gloves (RED RUBBER) for Scavenging workers

Quantity – Minimum 2 pair per UPHC

Total Quantity- 94*2=188 pairs.

Specification

Non Sterile, No Filler, Pinhole Free, multipurpose use like daily activities to protect hands

Long Cuff for extra protection

Reusable, Heavy Duty

Comfortable to Wear

Sizes: Medium & Large



2. Ordinary Plastic Bucket-

Quantity- number 3 for 94 UPHC

Total quantity-94*3=282 Pics

Specification

Product Dimensions- 37 x 25.5 x 32 cm; 581 Grams (Not less than that mention dimension)

Primary material- Virgin Plastic

Capacity-Not less than 18 litres

Item Shape- Cylindrical



3. Floor Cleaning deck Brush

Quantity – Minimum 1 Pic per UPHC

Total Qty-94*1=94 Pics

Specification-

Product 28 x 4.7 x 126 cm;
Dimension: (Not less than that mention
 dimension)

Material: Plastic
Thick and hard bristles for cleaning toughest stains
Standee brush to avoid back ache
Light weight for effortless cleaning
Brush body plastic, rod material steel with plastic coating



4. Wiper

Specification-

Type : Floor Wiper

Product Dimension : 39.8 x 2.5 x 130 cm

Molded Rubber Lip Does Not Tear Easily

Long Lasting Flexible Rubber Lip for Instant Squeaky Clean Floor

Ergonomically Designed and Light Weight for Comfortable Cleaning

Brush Body Plastic, Rod Material Steel



5. Dry Mop

Cotton thread mop medium Dry Mop

Product Dimension : 54 x 16 x 130 cm

Body and Design Features

Mop Material (Cotton), Adjustable Handle, Replaceable Head, High quality cotton used, Easy to refill & dry cleaning, 180 degrees movement, Stainless steel 4 feet long handle



6. Wet Mop

Cotton Wet Mop, Size: 6 inch (Mop Length), for Floor Cleaning

- Size-6 inch (Mop Length)
- Material- Cotton (Mop)
- Stainless steel 4 feet long handle
- Microfiber looped threads for durability and absorbs more water for better cleaning
- Extendable handle cleans easily under furniture and other hard to reach places
- Mild steel handle which does not break

