

Government of West Bengal
Office of the Principal, Burdwan Medical College, Burdwan
Telephone: 0342-2658646 Fax: 2658636 E-mail:burdwanmedicalcollege76@gmail.com.

Memo.no.BMC/PC/ 891

Dated Burdwan the 08/04/21

(TENDER NOTICE)

Sealed Tender for supply of Stationary & Misc. articles under group-II as mentioned below for the year 2021-2022-2023 is invited by the Principal, Burdwan Medical College, Burdwan, from the manufacturers, reputed firms, dealers, stockiest and resourceful agency against group wise. The last date of receipt / submission of said tenders is ~~12.05.2021~~ up to 1 P.M. and will be opened on the same date at 2 P.M. in presence of intending tenders.

Sl.No. Details of Tender Group

Earnest money to be deposited

Group-II **Stationary & Misc.**

Rs. 20000/- (Twenty Thousand only)

Paul
Principal
Burdwan Medical College,
Burdwan

Sm.

Government of West Bengal

Office of the Principal, Burdwan Medical College, Burdwan

Telephone: 0342-2658646 Fax: 2658636 E-mail: burdwanmedicalcollege76@gmail.com

TERMS AND CONDITIONS RELATING TO TENDERS FOR SUPPLY OF ARTICALS FOR THE YEAR 2021-2020-2023.

Period of contract:-

The contract shall remain valid on and from June-21 and shall continue up to 31st March 2023 or for such period as the Principal may direct.

Place of Delivery:

At different sections of stores Godown or anywhere within the college and Hospital premises as the case may be without any extra cost.

Tenders:-

The Tender must be sealed and completed all respects with copies of valid Trade License, GST Registration Sales tax / Professional tax clearance certificates, & PAN Card. Earnest Money Deposit Rs. 20,000/- should be deposited through demand draft in favour of Principal, Burdwan Medical College, Burdwan. In absence of such documents, the tenders will be treated as cancelled EMD may be exempted; who will produce the exemption certificate in favour of Company/Society:

Samples:-

Tenders are required to be present with the samples of articles so asked by the Principal. Approved samples will be retained by the college Authority throughout the period of tender.

Forfeiture of Earnest Money:-

Earnest money Deposit will be forfeited to the Govt. in case of (i) if the lowest or selected Tenderer withdraw Tenders after opening or acceptance.

RATES:

Rates approved or accepted by the Principal in favour of respective Firms shall remain valid and operative throughout the period of contract and no place for the price variation will be entertained. Rates must be quoted both in figures and in words with make & specification inclusive of all charges. Acceptance of lowest rate is not obligatory. The undersigned deserves the right to reject any or to accept any tender without assigning any reason thereof. No erasure, overwriting, mutilation will be entertained. If so; the rates will be treated as cancel.

Cancellation of Contract : The Principal (Contracting Officer) shall be at liberty to terminate the contract after 15 (Fifteen) days notice in case of the contract be found guilty of misconduct found or reported unsatisfactorily execution and the contractor shall not be entitle to claim any damage what so ever due to such termination

Risk Purchase & Penalty:-

In the event of failure to supply the articles indented for within the stipulated time it shall be deemed that the contractors are unable to supply the requisitioned articles.

1. The articles obtained from other sources will not at the contractor's risk and the cost so incurred over and above the contract rates shall be paid by the contractors without further reference to them. Such excess expenditure shall be recovered from any money due to the contractors or in any other legal manner.
2. Tenders must be sealed cover super scribed with "TENDER FOR ARTICLES "for the year 2021-22& 23 in Capital Letters and the name of tenderer on the left hand side of the sealed cover.
3. No extra charges will be allowed for transportation and no damarage will be given from this end during transportation.


Principal,

Burdwan Medical College, Burdwan



Government of West Bengal
Office of the Principal, Burdwan Medical College, Burdwan.

List of Stationary for the year – 2021-2022 & 2023.

GROUP-II

Sl. No	Name of the Stationary	Mark/Brand	Unit	Rate	Total Amount (Inclusive all Charges)
1.	Alpine – (Bell pins) 100g.		Per box.		
2.	Brown Paper.	Good Quality.	Per 100 Sheets.		
3.	Battery for torch 1050 Leakproof.	Everyday.	Per box.		
4.	Broom Stick (Dry).		Per 50kg.		
5.	Bound Register (Rexin Bound) 200 Pages with page no.	Good Quality.	Per pc.		
6.	Bound Register (Rexin Bound) 400 Pages with page no.	Good Quality.	Per pc.		
7.	Bound Register (Rexin Bound) 600 Pages with page no.	Good Quality.	Per pc.		
8.	Bound Register (Rexin Bound) 800 Pages with page no (Leather Binding)	Good Quality.	Per pc.		
9.	Bucket Plastic. (Cap- 18-20 Ltr).		Per pc.		
10.	Bodkim.	Good Quality.	Per pc.		
11.	Bleaching Powder.		1x25 kg per pkt.		
12.	Candle(Big Size).	Any Standard.	Per 200gm.		
13.	Cloth Duster 60x60 cm.	Good Quality.	Per doz.		
14.	Cotton Absorbent Net 400gm.	Good Quality.	Per pc.		
15.	Carbon paper pencil(Koes/Royal blue).		Per box.		
16.	Correction Pen (7ml).		Per pc.		
17.	Chalk (White).		Per box of 100 pcs.		
18.	Chalk (Colour).		Per box of 100 pcs.		
19.	Chalk Dust free.		Per box.		
20.	Cleaning Brush for Toilet.		Per pc.		
21.	Cover File (Poly coated) 4 fold.	Good Quality.	Per doz.		
22.	Carbon Paper DFC kores.		Per box fo 100 pcs.		
23.	Cello Tape 2".	Good Quality.	Per roll.		
24.	Duster for White Board.	Good Quality.	Per pc.		
25.	Dot Pen Double Mouth (R.B.)	Morrison	Per pc.		
26.	Dot Pen Gel (Special).	Good Quality.	Per pc.		
27.	Dot Pen Use&Throw Diff.Colour.	Good Quality.	Per pc		
28.	Envelop – 28cm x 12cm. Kraft Brown.		Per 1000 pcs.		
29.	Envelop – 6" x 3" Kraft Brown.		Per 1000 pcs.		
30.	Envelop with cloth lining 15" x 12".		Per doz.		

Raus
8/4/23
Principal
Burdwan Medical College
P. ...

31.	Eresar.		Per pc.		
32.	Eucaliptus Oil.		Per 500ml bottle.		
33.	F.C. Paper White.		Per Ream.		
34.	File Cover(2 Fold)(With one eye light complete with printing as per sample kept in C.S.)		Per 100 pcs.		
35.	File Flap (thick).	Best Quality.	Per 50 pcs.		
36.	Phool Jharu (as per Sample).		Per doz.		
37.	Fevi Stick Super 15gm.(Glue Stick)		Each		
38.	Glass Tumbler.	Hindustan.	Per Doz.		
39.	Liqued Gum.(500ml Bottle).		Per bottle.		
40.	Hand Towel.	Best Quality.	Each		
41.	Hit for Mosquito (400 ml).	Godrej.	Each		
42.	Harpic (500 ml).	Good Quality.	Each		
43.	Jharu made with Broom Stick.		Per pc		
44.	James Clip (26mm).	Good Quality.	Per box of 100 pcs.		
45.	James Clip (35mm).	Good Quality.	Per box of 100 pcs.		
46.	Jhul Jharu.	Good Quality.	Per doz.		
47.	Key Bag (Leather).	Good Quality.	Per doz.		
48.	Lock & key – Link 6 Liver.	Link.	Per doz.		
49.	Lock & key – Link 7 Liver.	Link.	Per doz.		
50.	Lock & key (5 Liver) Novtal.(Brass).	Godrej	Per doz.		
51.	Lock & key (6 Liver) Novtal.(Brass).	Godrej	Per doz.		
52.	Lock & key (7 Liver) Novtal.(Brass).	Godrej	Per doz.		
53.	Lifebuoy Soap. Wt.-60gm.	Hindustan Liver.	Per pc .		
54.	Liquid Soap for hand wash 190ml.	Hindustan Liver.	Per pc.		
55.	Match Box.		Per pkt of 10 pcs.		
56.	Marking Pen.	Good Quality	Per doz.		
57.	Marker pen for White Board.	Good Quality.	Per pc.		
58.	Mug Plastic (1/2 Ltr).	Good Quality.	Per pc.		
59.	Mosquito Coil.		Per box.		
60.	Muriatic Acid (450/500 ml).		Each.		
61.	Napthalin Ball.		Per box of 200gm.		
62.	O.H.P. Screen (Hanging).		Each.		
63.	O.H.P. Screen.(Tripoid Stand)		Each.		
64.	OHP Marker.	Good Quality.	Per pc.		
65.	OHP Bulb. As per departmental choice.		Per pc.		
66.	Plastic paper Tray.		Per pc.		
67.	Pencil Sharpener.	Nataraj.	Per doz.		


 Principal
 Burdwan Medical College
 Purba Bardhaman

68.	Peon Book.	Best Quality.	Each Book of 25 pages.		
69.	Paper Weight (Glass Coloured).		Per doz.		
70.	Postmortem Jar-4 lb.	Good Quality.	Per doz.		
71.	Pen Stand.	Good Quality	Per pcs.		
72.	Plastic Bucket 20 Ltr. Capacity.	Good Quality.	Per doz.		
73.	Pin Cushion.(Plastic made)	Best Quality.	Per doz.		
74.	Pin for Stapler Machine. (24/6) Big Size.	Good Quality.	Per box.		
75.	Pin for Stapler Machine.(Small machine) Size No.10.	Good Quality.	Each.		
76.	Paper Cutting Knife – (Steel).		Per doz.		
77.	Phenyle Liq. Black.	Best Quality.	1 x 5ltr Jar.		
78.	Phenyle White.	Best Quality.	1 x 5ltr Jar.		
79.	Paper Clip (Small/Big).		Per doz.		
80.	Plastic Bean with Lid 60-70 Ltr.	Good Quality.	Per pc.		
81.	Poly.Bean Bag. 24" x 36" Diff.Colour	Bio/Hazard only.	Per kg.		
82.	Pencil Bettary.		Per pc.		
83.	Rubber Stamp Ink 60ml.	Good Quality.	Per doz.		
84.	Rubber Stamp – as per requirement (a) First line (b)Sub line (c) Round office seal.		Each.		
85.	Lifebuoy Soap. Wt.- 150gm.	Hindustan liver.	Per pc.		
86.	Room Freshener.		Per bottle.		
87.	Soap Case.		Per doz.		
88.	Floor Brush (Rubber System)(2.5').		Each.		
89.	Sealing Wax – Bank of England(Red)		Per box.		
90.	Stapler Machine (Small Size) Max.	Kangaro.	Per pcs.		
90.	Stapler Machine (Big Size) .	Kangaro.	Per doz.		
91.	Soda.	Tata.	Per 50kg.		
92.	Staff Attendance Register.	Best Quality.	Per doz.		
93.	Jute Swab.	Good Quality.	Per pc.		
94.	Stick Swab(Cotton).	Good Quality.	Per pc.		
95.	Sponge with Case (Dawn).		Per doz.		
96.	Stamp Pad (Faber- Castell). Size 110mm x 69mm.		Per doz.		
97.	Sicker with Gum.		Per 1000pcs.		
98.	Tag (as per sample).		Per 100pcs.		
99.	Twin thread ball.	Best Quality.	Per pc.		
100.	Table Glass- 2' X 3'(24" X 36").		Per pc.		
101.	Torch 2 cells. (Brass Body)	Everyday.	Each.		
102.	Torch 3 cells. (Brass Body)	Everyday.	Each.		
103.	Turkish Towel (Big Size)	Best Quality.	Each.		
104.	Wooden Pencil.	Good Quality.	Per doz.		
105.	Wooden Duster.		Per doz.		
106.	Plastic Scale 18".	Good Quality.	Per doz.		


Principal
Burdwan Medical College
Purba Bardhaman

107.	Plastic Scale 12"	Good Quality.	Per doz.		
108.	Waste Paper Basket. (Made of Plastic)	Plain without Lid.	Per doz.		
109.	Washing Powder (500gm pkt).	Best Quality.	1 x 500gm.		
110.	White Board.(Standard Size)(4' x 3')	Good Quality.	Per pc.		
111.	Xerox Paper A-4.	Best Quality.	Per pkt of 500 sheets.		
112.	Xerox Paper U-1.	Best Quality.	Per pkt of 500 sheets.		
113.	Black Board. (Standard Size) (4' x 3')	Best Quality.	Per pc.		
114.	Paper Cutting Scissor.	Good Quality.	Per pc.		
115.	Screen.	Any Standard Manufacturer	Per no		
116.	Foot operated Dustbin.(15-20ltrs.)	Good Quality.	Per no		
117.	Calculator.	Casio. Model no.- MJ-120D (12 Digit).	Per no.		
118.	Pencil Battery.	Best Quality.	Per no.		
119.	Battery For Microphone (HIW/BF 22, 9 V) Ahuja.	Best Quality.	Per no.		
120.	RICHO Tonner – 1230 D (Xerox Machine)	Good Quality.	Per bottle.		

Raus
8/4/21

Principal
Burdwan Medical College,
Burdwan

Sm.