

Government of West Bengal  
Office of the Principal-Superintendent  
J.B.Roy State Ayurvedic Medical College & Hospital  
170-172, Raja Dinendra Street, Kolkata-700004  
e-mail: [jbrsamc\\_2008@rediffmail.com](mailto:jbrsamc_2008@rediffmail.com), Phone:033-25545417

NIT No. WBHF/JBR/NIT-02/2019-2020

Dated: 27.05.2019

**NOTICE INVITING TENDER**

Sealed quotations are hereby invited from the reputed bonafide suppliers /distributors/retailers of Printing/ Stationery items having experience of supplying of such Printing/ Stationery to Government/Private Hospital, as detailed in undernoted table, to this institution during the year 2019-2020. The quotationers should possess valid Trade License, Pan Card (Income Tax), GST Registration Certificate, Professional Tax Registration etc. & due credential and the quotation must accompany self-attested copies of the same. The rate shall be valid till 31<sup>st</sup> March 2020.

Quotation, along with a refundable **Earnest Money Deposit of Rs.20000/-** in Bank Draft/Pay Order in favour of Principal-Superintendent, J. B. Roy State Ayurvedic Medical College & Hospital and other supporting documents can be submitted during office hours from 30.05.2019 to 14.06.2019 (upto 2p.m.) at the Administrative office of this college & Hospital which will be opened at 3.00p.m. on 14.06.2019 in presence of intending quotationers. In case of bandh etc. falling on 14.06.2019, quotations shall be accepted till 2.00 p.m. on next working day and the same shall be opened at 3.00 p.m. that day.

Intending quotationers may please note that any change in the quotation, once submitted, shall not be entertained and quotations found incomplete, incorrect, erased, overwritten, tampered will be summarily rejected.

Rate should be quoted, inclusive of all type of charges/GST etc. per unit as specified in the above table. It may also be noted that in case the quality of goods to be supplied is found not upto the mark in the opinion of the Hospital Authority, the supplier will be bound to take back the same without any claim and dispute etc and the decision taken by the Hospital authority shall be final and binding on the supplier. Moreover, the undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof. No amount over and above the price accepted by the Hospital Authority, on account of carriage etc. shall be paid to the successful bidder, necessary taxes as applicable and deductible shall be deducted from the bill of the supplier and delivery of the reagents to be ordered for supply to the successful quotationer(s) shall be made within 7 working days from the date of placing the order. Payment of the bill shall be made to the supplier after submission of the bill subject to the availability of fund from the Government of West Bengal under respective head.



**Principal-Superintendent.**

Principal-Superintendent  
J.B. Roy S.A.M. College & Hospital  
Calcutta- 7000 04

Memo No: -JBR/740 /2019

Dated: 27.05.2019

Copy forwarded to the: -

1. Director of Ayurveda, Govt.of West Bengal Swastha Bhawan, SaltLake, Kolkata-91 for information;
- ✓ 2. Commissioner, IT Cell, Govt. of West Bengal, Swastha Sathi, Salt Lake, Kolkata-91 with the request to publish this notice on the Government website [www.wbhealth.gov.in](http://www.wbhealth.gov.in) on or before 30.05.2019 for download by the prospective bidders.
3. Deputy Superintendent, Patipukuar Ayurvedic Hospital, Kolkata with the direction to place the same in the notice board of the Hospital;
4. Superintendent, Shyamadas Vaidya Shastrapith, Kol-700009 with the request to place the same in the notice board of the institute;
5. Superintendent. Viswanath Ayurved Mahavidyalaya, Kol-700005 the request to place the same in the notice board of the institute;
6. Accounts Officer, J.B. Roy State Ayurvedic Medical College & Hospital;
7. In-Charge, Pathology, J. B. Roy State Ayurvedic Medical College & Hospital;
8. Notice Board of B. Roy State Ayurvedic Medical College & Hospital
9. Guard file.

*W. S. Roy*  
27.5.19  
Principal-Superintendent

Principal-Superintendent  
J.B. Roy S.A.M. College & Hospital  
Calcutta - 700009

*W. S. Roy*

**Annexure to NIQ No.NIQ-02/2019-2020**

SL. No	Items	Specification	Unit
1.	Admission Slip	Size 32.5cmX19cm, 100 pages pad/ 65 GSM**	1 Pad
2.	Admission Diet Slip	Size.18cmX11cm,100 pages pad / 65 GSM**	1 Pad
3.	A-4 Size Envelope	Size: 41cmX28cm with thread coated	1 Pad
4.	Alpin	100,GMS, 80gm/Pack	100 Pcs
5.	Binding Clip	12 pcs pack	1 Pack
6.	Binding Register	200 pages / 75 GSM	1 Pack
7.	Binding Register	300 pages / 75 GSM	1 Pc
8.	Binding Register	500 pages / 75 GSM	1 Pc
9.	Blood Collection form	Size: 27cmX21.5cm/ 100 pages pad / 65 GSM**	1 Pc
10.	White-Board Marker pen		1 Pad
11.	Brown Envelope	Size: 28 cm X 12 cm Pack of 50 (printed) 50 GSM**	1 Pack
12.	Carbon paper	Pen Carbon/Pack of 100	1 Pack
13.	Cello Tape	Small/Big/Pack of 12	1 Pack
14.	Census Register	Size: 33 cm X 21cm/ 300 pages / 75 GSM**	1 Pack
15.	Computer paper	A-4/500 Pages pack / 75 GSM	1 Pc
16.	Computer Toner	88A	1 Pack
17.	Cover File	Size: 35cm X 27cm(Printed Plastic body) **	1 Pc
18.	Discharge certificate	Size: 18cmX11cm Pad of 100 pages / 50 GSM**	1 Pc
19.	Punching machine	Single hole	1 Pad
20.	Emergency Ticket	Size: 19 cm X 10 cm/100 pages pad 50 GSM**	1 Pc
21.	Glue stick	30 gm	1 Pad
22.	Flag	Pack of 100	1 Pc
23.	Flap	Bunch of 50	1 Pack
24.	Four folder file	Size: 36.5 cm X 25.5 cm (printed) Plastic body**	1 Bunch
25.	Fullscape paper	White/ream 55 GSM	1 Pc
26.	Highlighter pen	Text liner 48 Refill	1 Rim
27.	Indent Book (Pad)	Size: 22 cm X 14 cm/Pad of 100 pages 2 part / 55 GSM**	1 Pc
28.	Issue Register	Size: 33cm X 21 cm/300 pages / 75 GSM	1 Pad
29.	James Clip	SS/Pack of 100	1 Pc
30.	Plastic Bodkine	Standard size	1 Pack
31.	Pathology form	Size: 32.5 cm X 19 cm/100 pages pad / 65 GSM**	1 Pc
32.	Match box	Box of 10	1 Pad
33.	Medicine Packet	Size: 11.5cm X 9 cm/ Bundle of 1000 / 75 GSM**	1 Box
34.	Medicine Slip	Size: 18 cm X 13 cm Pad of 100 / 65 GSM**	1 Bundle
35.	New Ticket Register	Size: 33 cm X 21 cm/ Book of 300 / 75 GSM**	1 Pad
36.	Note Sheet Pad	Size 36.5cmX22.5cm/ Pad of 100 / 75 GSM**	1 Pc
37.	Old Ticket Register	Size: 33 cm X 21cm /300 pages / 75 GSM**	1 Pad
38.	OPD Register	Size: 33 cm X 21 cm/ 300 Pages/ 75 GSM**	1 Pc
39.	Paper weight	Design	1 Pc
40.	Pen (Gel)	Blue, Black & Red	1 Pc
41.	USG Requisition form	100pcs pad	1 Pc
42.	Pharmacy order book	Size: 27 cm X 21 cm/100 pages ( 3 copies) **	1 Pad
			1 Book

43.	Pharmacy Register	Size: 33 cm X 21.5 cm/300 Pages**	1 Pc
44.	Requisition of Blood	Size.22cmX14cm, Per 100 pages pad/ 65 GSM**	1 Pad
45.	Receipt Register	Size: 33 cm X 21 cm/300 Pages / 75 GSM	1 Pc
46.	Rubber Stamp	Standard	1 Pc
47.	Scale	SS /1-30 cm	1 Pc
48.	Self inking Stamp	Standard	1 Pc
49.	Punching machine	Single hole	1 Pc
50.	Stapler	No.10/HS-45P	1 Pc
51.	Staples	No.10/24-6/ Box of 1000	1 Box
52.	Students' Attendance Register	Size: Standard 3 set / 65 GSM**	1 Pc
53.	Tag	Bunch of 1000	1 Bunch
54.	Teachers' Attendance Register	Size: standard /100 pages/ 65 GSM**	1 Pc
55.	Temperature Chart	Size: 34 cm X 21 cm/Pad of 100 / 65 GSM**	1 Pad
56.	Thread Ball	5 metres/roll	1 Roll
57.	Treatment Sheet	Size: 33.5 cm X 20.5 cm/Pad of 100 / 75 GSM**	1 Pad
58.	Visiting Card(Hospital)	Size: 11.5 cmX 8.5 cm/Pack of 100 **	1 Pack
59.	Wax	8 Pcs Packet	1 Packet
60.	White board duster	1pc	1 Pc
61.	Soap	125 gms	Per pc
62.	Detergent Powder	1Kg	Per pkt
63.	Broom Stick	1 Kg	1 Kg
64.	Pencil Battery	1 pc	1 Pc
65.	Whitener	7 ml	1 Pc
66.	Xerox Toner	NPG-59	1 Pc
67.	Small Binding Register	1 pc	1 Pc
68.	X-ray requisition form	Size: 30 cm X 18cm/Pad of 100 / 75 GSM**	1 Pad

69. Prospectus

1 pcs

\*\* As per specimen to be supplied, on requisition by intending quotationer by Stores Department, J. B. Roy State Ayurvedic Medical College & Hospital