

Government of West Bengal
Directorate of Health Services
Swasthya Bhavan, A-wing, 3rd Floor
GN-29, Sector-V, Salt Lake City
Kolkata-700091

Memo No. H/SFWB/7C-01-2016/ 691

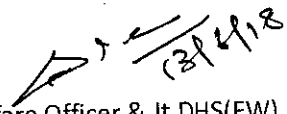
Date: 13/6/18

NOTICE INVITING e-TENDER No.05 /CCE/ SFWB of 18-19

The State Family Welfare Officer & Jt.DHS(FW) invites e-tender for the work detailed in the table below.
(Submission of Bid through online)

Name of Work	Estimated Amount	Earnest Money	(Cost of Documents	Period of Completion	Concerned Office	Eligibility of Bidder
	(In Rupees)	(In Rupees)	(In Rupees)			
Shifting, Erection and Commissioning of Walk-in-Cooler (WIC, Blue Star Make) at district vaccine store, Chinsurah, Hoogly.		15,000.00 (Rupees Fifteen thousand) only	Initially Nil, Rs 500/- per copy of tender schedule to be purchased by the successful bidder at the time of agreement	1x 45 Days	State Family Welfare Bureau, A-Wing, 3 rd Floor, Swasthya Bhavan	Bonafied resourfull experience agency (Eligibility Criteria as per SI No 3 mentioned below)

- (1) In the event of e-filling, intending bidder may download the tender documents from the website: - <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate & necessary cost of EMD to be remitted through demand draft/pay order issued from any scheduled bank in favour of 'State Health and Family Welfare Samity (A/c-RCH)', and also to be documented through e-filling. The original part of online submission of EMD, should be submitted physically to the office of the State Family Welfare Officer & Jt.DHS(FW) by the lowest bidder after opening of the bid within the stipulated date which will be mentioned and uploaded online by the tendering authority after financial evaluation. In case of Govt. under taking printing organization / Small scale industries not needs the submission of earnest money. [necessary Govt. order should be uploaded].
- 2) Technical Bid & Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtender.gov.in>


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(3) Eligibility criteria for participation in the tender:-

- (i) The prospective bidders shall have satisfactorily completed as a prime agency during the last 3(three) years from the date of issue of this Notice at least one same nature of work under authority of State/ Central Govt. State /Central Govt. undertaking/ Statutory Bodies constituted under the stature of the Central / State Govt. and having a credential of amount at least Rs.3,00,000/- (Rs. three lakhs) only in a single work where the temperature ranges varies from + 2° C to + 8° C.[Non statutory Documents]

Clarification: Certificate of Work completion within India only will be considered as credential.

- (ii) Electrical License, Electrical Supervisors Certificate, Trade License, Pan Card , P Tax, GST Registration Certificate to be accompanied with the Technical Bid Documents, Income Tax Acknowledgement Receipt for AY2017-18 / latest assessment year to be submitted. [Non statutory Documents]

(4) No mobilization /secured advance will be allowed.

(5) Bids shall remain valid for a period not less than 120 days (One Hundred Twenty) from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

(6) Connection with the work, Arbitration will not be allowed. Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.

(7) Important Information : - (Date & Time schedule)

Slo. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (online) (Publishing Date)	14.06.2018
2	Documents download/sale start date (Online)	15.06.2018
3	Documents download/sale end date (Online)	25.06.2018
4	Bid submission start date (On line)	16.06.2018
5	Bid Submission closing (On line)	25.06.2018 up to 5.00 pm.
6	Last Date of submission of original copies for the cost of EMD (Off line) by the Lowest bidder	Informed later
7	Bid opening date for Technical Proposals (Online)	28.06.2018
8	Date of uploading list for Technically Qualified Bidder(online)	29.06.2018 on wards
9	Date & Place for opening of Financial Proposal (Online)	30.06.2018 onwards
10	Date of uploading of list bidders along with the offer rates through (on line).	04.07.2018 onwards

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(8) LOCATION OF CRITICAL EVENT: BID OPENING PLACE

Office of the State Family Welfare Bureau, A-Wing, 3rd
Floor, Swasthya Bhavan, Sector-V, Saltlake-91

(9) All the Prospective Bidders shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work to the successful completion of the work to the entire satisfaction of the Officer in charge may be considered towards release of full "Security Deposit".
No interest would be paid on the Performance Security Deposit.

(10) All Bidders are requested to present in the Office of the undersigned, during opening the technical bid and financial bid. State Family Welfare Officer & Jt. DHS(FW) may call fresh tender after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal Bidder will be entertained in the Bid further.

(11) Earnest Money: - The amount of Rs. 15,000.00 (Rupees fifteen) only should be remitted through Bank Draft/Pay order in favour of" State Health & Family Welfare Samity (A/C-RCH) "against the work as earnest money . In case of retender no Earnest money is required for the bidders who responded to the first tender but did not get back in the earnest money deposited with the first bid.

(12) (A) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department.

(B) State Family Welfare Officer & Jt. DHS (FW) reserves the right to reject/cancel any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

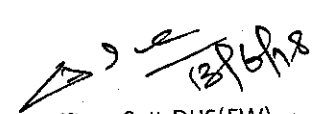
(C) State Family Welfare Officer & Jt. DHS (FW) reserves the right to issue any corrigendum to the NIT or cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

(13) Refund of EMD: It is not necessary to deposit EMD of the unsuccessful bidders. Successful bidder's earnest money will be released after @90% of the final bill amount.

(14) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.

(15) Conditional/ Incomplete tender will not be accepted.

(16) No price preference is allowed for the bidder and no escalation of price is allowed in any circumstances throughout the validity of the tender, execution of the work or before receiving the full payment.


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(17) If any bidder withdraws his/her offer before acceptance or refuse within a reasonable time without giving any satisfactory explanation , he /she shall be disqualified for submitting tender under State Family Welfare Bureau for minimum period of 1(one) year.

(18) During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

(19) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other original documents of the lowest bidder if required. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false in that case work order will not be issued in favour of the said bidder under any circumstances. The tender signing person of the agency must be physically present at the office of the undersigned at the time of make the agreement of the successful bidder.

(20) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequenc

- (i) e-N.I.T
- (ii) Technical Bid.
- (iii) Financial Bid.

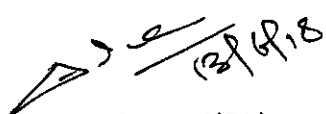
(21) Qualification Criteria: -

The tender inviting & Accepting Authority through an " Technical Committee" will determine the eligibility of each bidder. The financial offer of the prospective bidder will be considered only if the bidder qualifies in the Technical Bid. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder will be out rightly rejected at any stage without any prejudice. The decision of State Family Welfare Officer & Jt.DHS(FW) will be final and no challenge against such decision will be entertained.

(22) Issuance of work order as well as payment will depend on availability of fund and no claim what so ever will be entertained for delay of Issuance of work order as well as payment, if any.

(23) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour by the rest of the directors of such company or the partners of such firm to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act,

(24) The successful bidder has to execute an agreement in Non Judicial Stamp Paper before during the issue of the work order.

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(25) The tender inviting authority is not obligated to offer work order to the lowest bidder.

(26) Tender inviting authority at his own discretion may relax minor shortfall (if any) of the qualification criteria of the participants for the interest of Government works.

Terms and Condition:

Stipulated Period: 45 (Forty) days from date of layout of work.

1. The successful agency must execute an agreement in Non Judicial Stamp Paper with SFWO & Jt.DHS(FW) covering all the points of terms, conditions and schedule of works at the time of issuing of work order.
2. The materials must be used by the successful agency as mentioned make in the schedule before approved by the undersigned.
3. Rates should be consolidated & comprehensive of all taxes.
4. Agency will submit the bill along with all the relevant papers
5. If any change is to be necessary during works, it must be approved by the department.
6. The schedule of specification of work must be verified and signed by the Dy.CMOH- III / DMCHO / DPHNO of hoogly. @ 90% bill amount will be paid after successful completion of the job by the agency. Balance 10% amount will be released after 1 (one) year from completion of the works.
7. The installation works will be made as per instruction of CCO, SFWB.
8. Earnest money will be returned to the successful agency after payment 90% of the bill amount.
9. The work completion report must be obtained from Dy.CMOH- III / DMCHO / DPHNO of the respective district.

The following estimate is framed in consideration of the above mentioned job as under:

PART A : DISMANTLING :

- a) Existing WIC having size 9'6" x 9'6" x 9'8" (h x b x l) including door.
 - b) Make repair of the defective floor as good as possible by the cementing work.
 - c) Dismantling of related electrical installation including control panel and necessary cables, cable joints etc.
 - d) Dismantling of complete cooling units – 2 nos. including fan and inside drain pipes in a careful and good manner.
 - e) Dismantling of suction and discharge copper pipes including adjoining cables of two nos. condensing units
 - f) Discharge of existing refrigerant from 02 (two) nos. condensing units and lowering the said condensing unit in a safe manner so that the compressor, condenser, fan motors and other safety electrical devices does not get damaged.
- . Removing of entire WIC accessories part by part so that most of the dismantled parts remains re-usable.

Handwritten signature and date: 13/6/18

State Family Welfare Officer & Jt.DHS(FW)

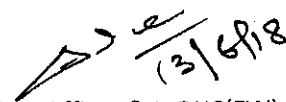
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PART B: Carrying

Carrying out of all dismantled parts and parcels of WIC such as cabinets, door, roof, inside cabinet / racks, control panel, cables, Electrical safety and measuring devices, cooling units including fans, drain line articles, cooling and condensing pipe lines, insulations, attached cables, complete condensing units 02 (two) nos. elsewhere anything omitted related with the WIC to the new DVS at Hooghly.

PART C : INSTALLATION / ERECTION & COMMISSIONING :

- a) The WIC should be installed at the specific place as demarked by the authority.
- b) The floor should be made with cement, sand and stones with Al. checker plate as per direction of CCO,SFWB.
- c) The agency has to replace necessary defective body materials such as puff-insulated panels etc. with new one to set right the unit.
- d) Laying of electrical main cu cable from 63Amps main switch to main condensing units.
- e) Installation of existing control panel and set right of existing parameters e.g. safety cut-outs, commissioning of Data Logger etc.
- f) Installation of 02 (two) nos. condensing units in the 1st floor of DVS by using appropriate gauge of Mild Steel angle of appropriate gauge and length. (L – 6 ft, W – 4 ft)
- g) Laying of suction and discharge copper pipe lines with necessary insulation (nitrail) along with 4 sq mm five core cable (Finolex / Havells / Gloster) make.
- h) Charging of adequate refrigerant of specified category (404A/134A, Mafron / Freon make) and quantity (Approx. 15 kgs) so as the WIC can run within temperature range of +2°c to +8°c.
- i) Installation of WIC body should be done in such a manner that there is not any air leakage from the joints and roof of the WIC.
- j) The racks for preservation of medicines should be installed properly as per the direction of the authority.
- k) Two nos. cooling units and allied water pipe lines should be installed in such a way so that there should be maximum air-flow inside the WIC and there should not be any water leakage inside the WIC room.
- l) The drain pipe line should be extended upto the outside of the store room.
- m) Trial run of the said unit maintaining a temperature range of +2°c to +8°c and ensure properly frequent auto-cut-offs in a specific interval. The trial run should be continued for at least 3 days (72 hours continuously).


State Family Welfare Officer & Jt.DHS(FW)

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INSTRUCTION TO BIDDERS

1. *General guidance for e-Tendering*

Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

2. *Registration of Contractor*

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://etender.wb.nic.in> the contractor is to click on the link for e-Tendering site as given on the web portal.

3. *Digital Signature certificate (DSC)*

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guideline to Tenderers DSC is given as a USB e-Token.

4. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. *Participation in more than one work*

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all of his application will be rejected for that job.

6. *Submission of Tenders.*

General process of submission, Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. *Technical proposal*

The Technical proposal should contain scanned copies of the following further two covers (folders). All statutory and non statutory documents copy should be self attested with rubber stamp before uploading.

A-1. *Statutory Cover Containing*

- i. Demand Draft/ bankers Cheque towards earnest money (EMD) as prescribed in the NIT against each of the serial of work in favour of the State Family Welfare Samity (A/c-RCH)
- ii. NIT with all terms and conditioned, agenda & corrigendum (download & upload the same digitally Signed, quoting rate will only encrypted in the B.O.Q. under Financial Bid.


State Family Welfare Officer & Jt. DHS(FW)

(8)

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Technical Proposal:

- I. "BID- A-1"
 (SINGLE FILE MULTIPLE PAGE SCANNED) The scanned document uploaded should be legible and readable and should not be repetitive. Uploading of illegible scanned document will not be accepted and will stand for rejection of bid

A	Copy of the Demand Draft of Rs.15,000.00 (Rs. Fifteen thousand) in favour State Health & Family Welfare Samity(A/C-RCH) from any Nationalized bank
B	NIT

1. A-2. NON-STATUTORY/ MY DOCUMENTS Containing the following documents:
 This folder will be named as 'My Document'

Sl. No.	Category	Sub Category	Sub Category Description
A	Certificates	Certificates	P Tax
			Pan Card
			Income Tax Acknowledgement Receipt for the last Assessment year / 2017-2018
			GST Registration certificate
B.	COMPANY DETAILS	COMPANY DETAILS	Trade Licence/Enlistment
			Registered Deed of partnership Firm/ Article of Association &Memorandum if any
			Power of Attorney (For Partnership Firm/ Private Limited Company, if any) or as mentioned in SL No 23 of this NIT if any
			Electrical License and Electrical Supervisors Certificate
C.	CREDENTIAL	CREDENTIAL 1	The prospective bidders shall have satisfactorily completed as <u>a prime agency</u> during the last 3(three) years from the date of issue of this Notice at least one same nature of work under authority of State/ Central Govt. State /Central Govt. undertaking/ Statutory Bodies constituted under the stature of the Central / State Govt. and having a credential of amount at least Rs.3,00,000/- (Rs. three lakhs) only in a single work where the temperature ranges varies from + 2' C to + 8° C.[Non statutory Documents].


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Note: -Failure of submission of any of the above mentioned documents (as stated in A1 & A2) if applicable to a bidder, will render the tender liable to summarily rejected for both statutory & non statutory cover.

B. Financial proposal

- i. The financial proposal should contain the following documents in one cover(folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ.
 - ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.
7. Penalty for suppression / distortion of facts
Submission of false document by renderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.
8. REJECTION OF BID
The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the Award of Contract (Final acceptance after completion of agreement in Non Judicial Stamp Paper) without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.
9. AWARD OF CONTRACT
After issuing provisional work order to the successful bidder, the bidder has to make an agreement in Non Judicial Stamp Paper for agreement with The Government. Award of Contract will be issued accordingly.

Sd/-
State Family Welfare Officer & Jt.DHS(FW)

Memo No: H/SFWB/7C-01-2016/ 691/1(5)
(1) Commissioner Family Welfare and Mission Director, NHM
(2) Director, FMG
(3) DD(FW)
(4) ADHS(EPI)

Date: 13/6/18

✓ (5) DS (IT) for web printing.

Sd/-

State Family Welfare Officer & Jt.DHS(FW)


State Family Welfare Officer & Jt.DHS(FW)