

Government of West Bengal
Department of Health and Family Welfare
Office of The Principal
Midnapore medical College, Paschim Medinipur, Pin-721101

Phone:-03222-2224000 Fax:-03222-247321 E-Mail:- prin-midmch@wbhealth.gav.in

Memo No.MMC/HC/2022/ 6A9

Date:- 17/03/ 2022

NOTICE INVITING QUOTATION

Sealed quotation are hereby invited from bonafide bidder for supply of following items for use in Principal office, Midnapore Medical College for smooth running in this Institutions and must reach in this office of the undersigned on 24th Mar, 2022 with in 1.00 pm and the same will be opened on 24.03.22 at 2.00 p.m.

SL NO	Name of the items	Quantity	Specification	Rate Rs.Ex-clusiv-e GST	GST	Total Rs.
01.	Xerox Machine for office use.	01 (one)	Must be complied with 1) USB/ Lane 2) 25 P.P.M. 3) Dublex 4) 4 Casste 5) ADF and provide 2yrs all maintenance with toner & all Parts.			

The contractors/agencies should have to abide by the following terms and condition.

- 1)Rate must be quoted only in the original letter head of the bidder mentioning in figure and words categorically, as per proforma enclosed herewith quotation notice.
- 2)Quotation for the supply of above mentioned items must be accompanied with update Trade licence in related filed, PAN Card, GSTIN, P.Tax.
- 3)The undersigned reserves all the right to cancel/reject any or all quotation without citing any reason whatever.
- 4)Reputed firms must supply the articles within 07(Seven) days from the date of work order awarded.
- 5)Payment will be made by this office after satisfactory receiving of article by the store of this office on duly certified by the HOD/in charge of concern Dept. after receiving of bill subsequently.
- 6)All the terms and condition is mentioned will have to be accepted by bidders no condition stipulated by the bidders accepted.

Principal

Midnapore Medical College
Paschim Medinipur

..... (1)

Copy forwarded for information & necessary action to :-

- 1)The CA to the Hon'ble Savadhipathy, Zela Parisad, Paschim Medinipur.
- 2)The CA to the Hon'ble District Magistrate, Paschim Medinipur.
- 3)The Sub-Divisional Officer, Midnapore Sadar. Paschim Medinipur.
- 4)The Executive Officer, Midnapore Sadar Panchyat Samity. Paschim Medinipur.
- 5)The Chairman/Administrator, Midnapore Municipality. Paschim Medinipur.
- 6)The CMOH, Paschim Medinipur.
- 7)The MSVP, Midnapore Medical College & Hospital. Paschim Medinipur.
- 8)IT Cell, Dept. of H&FW, Swastha Bhawan- for favour of posting this in the Departmental

website.

- 9)The Store Officer, Midnapore Medical College. Paschim Medinipur.
- 10)The Accounts Officer, Midnapore Medical College. Paschim Medinipur.
- 11)The Assistant Superintendent, Midnapore Medical College. Paschim Medinipur.
- 12)The Assistant Superintendent, Midnapore Medical College & Hospital. Paschim Medinipur.
- 13)The Head Clerk, Midnapore Medical College. Paschim Medinipur.
- 14)Notice Board, Midnapore Medical College. Paschim Medinipur.

sd/-
Principal
Midnapore Medical College
Paschim Medinipur

Proforma for rate quote, -

SL NO	Name of the items	Quantity	Make	Specification	Rate Rs.Ex-clusiv-e GST	GST	Total Rs.
01.	Xerox Machine for office use.	01 (one)		Must be complied with 1) USB/ Lane 2) 25 P.P.M. 3) Dublex 4) 4 Casste 5) ADF and provide 2yrs all maintenance with toner & all Parts.			

Principal
Midnapore Medical College
Paschim Medinipur