

**Office of the Medical Superintendent cum Vice Principal
North Bengal Medical College & Hospital
PO-Sushrutanagar, Dist- Darjeeling, Pin-734012
Tele_Fax-0353-2585483 ❖ E_mail-msvpnbmch@gmail.com**

Memo No.

NBMC&H/6035

Dated. NBMC&H21/09/2022

QUOTATION

Sealed quotation are invited from the reputed Company /Direct importers/ authorised distributor firms for supply of the following items as mentioned below for use of different departments(s) under **North Bengal Medical College and Hospital, Sushrutanagar, Dist : Darjeeling.**

The intending parties may submit their quotations in sealed cover superscribed **"QUOTATION FOR CROSS MATCHING FORM, RBTC, NBMC&H"** and should reach the office of the undersigned from the date of issuing to **29/09/2022 at 11:00 Hrs.** The same will be opened on **29/09/2022 13:00 Hrs** in presence of interested bidder, if any. The bidders will submit the quotation in their **own official pad** along with the **following essential documents.**

1. Valid Trade License / Enlistment.
2. PAN card of the Bidder /Bidder company
3. Manufacturing License OR Drug License(in case of manufacturer or supplier)
4. GST Registration certificate.
5. Last Quarter's VAT/GST return i.e. for the F.Y.
6. IT Return of Last Year i.e. for the year 2021-22.
7. Export import License with IEC Code (for Importer)
8. Test Certificate in the category of BIS/IS/FDA/US FDA or European CE with registration number of the products or products.
9. Credential of the bidder in supply to other Govt. Hospitals
10. Brochure of the product or products.(If any)

• **TERMS & GENNERALCONDITIONS BEFORE SUBMITTING TENDER:-**

Physical verification of samples and / or Physical demonstration may be done at the discretion of the hospital authority by a team of expert to adjudge the applicability or suitability of the product or products in the functional requirement of the patent since the items are life savings and the technical evaluation will be done accordingly in close observation the product or product, technical brochures along with Test certificate produced and physical sampling the of Equipment / instrument found by the Expert Committees to be unsuitable for intended use/ of poor quality / not conforming to specification & standard test report as provided in the tender documents will be rejected. The tenderer Bid of the item found suitable by the Expert committee to meet the functional requirements for intended use and as per the tender specification san conforms the standard will only be selected. No earnest money will be required. All prices and other information in this regard having a bearing on the price shall be written both in figures and in words. The contract is likely to be awarded to the bidder quoting item wise lowest rate (L1 rate).The undersigned have reserves the right at the time of Award of contract to increase or decrease the volume of work or distribute the work amongst the lowest bidders without any change of other terms and conditions. The Undersigned reserves the right to accept or reject any quotation and to annul the process and reject all quotations at any time prior to award of contract without thereby incurring any liability to the affected quotationers or any obligation to inform the affected quotationers of the grounds for the Undersigned's action. *The acceptance of quotation will rest in the drop box In contol of MSVP Office who does not bind himself to accept the lowest quotation and reserves himself the right to reject any or all the quotations received without the assignment of any reason.* All the quotations in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. Authority does not bind himself to accept the lowest rate and reserve to himself the right of accepting the whole or any part of quotation and quotationer shall be bound to perform the same at the rate quoted. Canvassing in connection with this tender is illegal & strictly prohibited and the tenders submitted by the bidders, who resort to canvassing, will be rejected. Late bids will be rejected. Conditional and incomplete bids shall be rejected. The price offered in this quotation shall not be modified subsequent to the submission of quotations. Price shall be quoted with out tax and taxes to be shown separately. Payment shall be made after successful supply and testing of the items.

The under signed reserves the right to accept or cancel the whole procedure at any time without showing any reason. The grounds of rejection will be displayed in the official notice board.

The bidder(s) must specifically mention the manufacture/ company/firm name of the drugs and medicine alongwith the specification in time of submitted the papers to the undersigned positively.

Sl No	NAME OF THE ITEM WITH SPECIFICATION	SPECIFICATION	QUANTITY	DEPARTMENT FOR USE
1	CROSS MATCHING FORM		10000x2 =20000 PCS	RBTC NBMC&H

MSVP
21/9/22
Medical Superintendent-Cum-Vice Principal
NBMC&H, Sushrutanagar, Darjeeling.

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Copy forwarded for information to :

1. The District Magistrate, Lebong Cart Road, Darjeeling-734101 (with the request to display on Notice Board for wide circulation).PHONE No. 03542254233/ 56201 FAX: 0354-2254338
2. The S.D.O., SILIGURI- 734001 (with the request to display on Notice Board for wide circulation).PHONE No. 03532529021 FAX: 03532430444
3. The A.E.O., SILIGURI MAHAKUMA PARISAD, SILIGURI (with the request to display on Notice Board for wide circulation).PHONE No 03532433175 FAX: 03532433977
4. The Principal, NBMC
5. The B.D.O. Matigara, Siliguri (with request to display on Notice Board for wide circulation)
6. The Dy. Superintendent, NBMC&H, Sushrutanagar, Darjeeling.
7. The DIRECTOR, DEPT OF RBTC,NBMC&H, Sushrutanagar, Darjeeling
8. The Accounts Officer, NBMC&H, Sushrutanagar, Darjeeling.
9. The Assistant Superintendent (NM), NBMC&H, Darjeeling.
10. The Head Clerk-Cum-Accountant/ The Head Clerk NBMC&H, Sushrutanagar, Darjeeling
11. The Store Keeper (Medicine/Equipment/Stationary), NBMC&H, Sushrutanagar, Darjeeling.
12. The Post Master,Sushrutanagar Post Office, Darjeeling. (with request to display on Notice Board of your office for wide circulation).
13. Notice Board, NBMC&H, Sushrutanagar, Darjeeling
14. Office Copy.


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