



Government of West Bengal
Department of Health & Family Welfare
Office of the Medical Superintendent Cum Vice Principal
R.G.Kar Medical College & Hospital
1, Kudiram Bose Sarani, Kolkata- 700 004

Memo No. RGKH/ tender/ 4127

Date : 20.07.22

Notice Inviting tender for Supply of **food Items in item rate** of R.G.Kar MC&H(on the basis of exigency)
(Through Pre-qualification)

(Submission of Bid through dropping tender)

Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital invites bids through tenders in two bid system (Technical and Financial Bid) for the work "**food Items** of R.G.Kar MC&H". For details and downloading of tender, interested Bidders may please visit website : <http://wbhealth.gov.in>(Notice/tender)

For any further assistance, please visit o/o the Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital during schedule date.

SUBMISSION OF THE TENDERS :

The tender is to be submitted in a Two Bid System.

1. **"BID-A" : Technical Documents :-**

STATUTORY COVER, containing the following documents :

Packet 1	NIT & Documents
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(SINGLE FILE MULTIPLE PAGE SCANNED)

SL. NO.	Category	Sub Category	Sub Category Description
A.	Certificates	Certificates	PAN Card of the Bidder/ Authorized Signatory (Digital Signatory Holder. In case of Partnership firm/Pvt.Ltd/Ltd. Co. PAN should be Name of the Company.
			GST Registration Certificate (GSTIN) Acknowledgement filed (3B) upto March 2022.
			A. Register Partnership deeds with Certificate as per 1932 ACT in case of Partnership firm B. Incorporation Certificate in case of Pvt. Ltd./Ltd firm along with Memorandum.
B.	Company Details	Company	Trade Licences for last one year (2021-22) form competent authority of such type of business.(Such as Supplier of food Items)
C.	Credential	Certificate	Work Order copy along with Executing Certificate reflects financial involment of Rs. 5000.00. in single work order. Atleast one year (2021-2022)
E.	Financial Info	ITR	ITR acknowledgement of last year (AY 2021-2022)

Pleas
Deputy Superintendent
R. G. Kar M.C.H.
Kol-4

Deputy Superintendent
R.G. Kar Medical College & Hospital
Kolkata-4

		Accounts	Audited Balance Sheet & Profit & Loss account for One year (AY 2020-21) with UDIN Number
F.	Professional Tax	Certificate	A. Enrollment Certificate B. Paid Challan/ PTPC till 2021-22
G	Licence of food	FASSAI	Valid FASSAI Licence from competent authority

2. "BID-B" : FINANCIAL COVER :

The folder as " Financial Bid" shall contain : the Rate per Accounting Unit **exclusive of GST** to be quoted.
(GST will be calculated as per HSN code at the time of work order issued)

TERMS AND CONDITIONS OF THE TENDER :

a. Application should be typed in Company letterhead along with seal & signature.

b. Page Numbering in Packet 1 should be given in Red Ink Otherwise the bid will be treated as cancelled.

Earnest Money Derosit (EMD) through Pay order/ DD/ Bank Guarantee/FD Pledged to MSVP, R G Kar MCH

Serial No.	Name of the Tender Inviting Authority	EMD Amount	In Words
1.	Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital	Rs. 5000.00	Rupees five Thousand Only

Terms & conditions.

- Quantity of food items will be intimate as and when required
- Physical varification of food quality may be aranged by the TIA if required.
- Bidders will have to show original documents in support for verification if asked for.
- Validity of tender will normally be 365 days from the date of issue of AOC. It will be extended if situation arises for the whole tender or portion thereof.
- In case of tie, bidder will be selected by draw of lots or by the TIA.
- NIT & other document should be signed by the bidder with official Seal.
- Critical Dates as under :

Serial	Particulars	Dates & Time
1	Date of Publishing N.I.T.	20.7.2022 at 6.00 PM
2	Bid submission closing date and time	27.7.2022 at 4.00 PM
3	Bid opening date in presence of interested bidders	27.7.2022 at 4.15 PM

- Tender should be addressed to the Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital ; Bidders may download tender enquiry documents from the website : www.wbhealth.gov.in
- In the event of any of the above mentioned dates being declared as a holiday for the Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital. The tenders will be opened on the next working day at the appointed time or as desired by Tender Selection Committee.
- Financial Bid (Item Rate) to be submitted at packet 2
- The authority reserves the right to accept or reject any tender in part or in full even the entire tender process at any time prior the award of contract without assigning any reasons thereof.

Deputy Superintendent
R. G. Kar M.C.H.
Kol-4

Medical Superintendent Cum Vice Principal
R. G. Kar Medical College & Hospital
Kolkata-4

Annexure I
APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc., otherwise it will be treated as cancelled)

To,
Medical Superintendent Cum Vice Principal
R.G.Kar Medical College & Hospital
Sub : NIT for e -Tender for **Food items** of R.G.Kar MC&H.
Memo No.

Date :

Having examined the pre -qualification & other documents published in the N.I.T. , I/we hereby submit all the necessary information and relevant documents for evaluation.

1. That the application is made by me / us on behalf of
in the capacity of Proprietor/ Managing Director / Partner of the Firm.....
.....duly authorized to submit the offer.
2. That I/We accept the terms and conditions as laid down in the NIT mentioned above and submitted with rubber stamp & signed as uploaded and declare that I/We shall abide by it throughout the tender period.
3. I am / We are offering rate(s) for the following item/Items with manufacturing capacity* and assured supply to the Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital.
4. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.
5. We understand that :
 - a. Tender Selection Committee / Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital can amend the scope & value of the contract bid under this project.
 - b. Tender Selection Committee / Medical Superintendent Cum Vice Principal, R.G.Kar Medical College & Hospital can reserve the right to reject any application without assigning any reason.

Date :

Signature of applicant including title and capacity in which application is made.

Medical Superintendent-cum
Vice Principal
R.G. Kar Medical College & Hospital
Kolkata-4

Contact No. :

Mobile No. :

Deputy Superintendent
R. G. Kar M.C.H.
Kol-4

Annexure II
CHECK LIST

[All points are to be filled up; no places are to be kept vacant. For statutory clearances/registration no applicable, mention NOT APPLICABLE instead of keeping blank.] Check list should be in Letterhead otherwise it will be treated as cancelled.

1.	Name of the Work	
2.	Tender ID as E-portal	
3.	Name of the institution tender for	
4.	Are you exempted from EMD	YES/NO
5.	Name of the bidder in block letter	
6.	Full Address with E-mail ID & Mobile	
7.	Workshop/Godown if any , if YES put the address	
8.	Legal entity of the bidder	Proprietorship/ Partnership/ Pvt.Ltd.Co/Ltd Co.
9.	Trade Licence No. with issuing authority	
10.	GSTIN ID	
11.	PAN No.	
12.	P.Tax Enrolment No.	
13.	Experience, if yes upload the Credential with relevant work order.	YES/NO
14.	Are you blacklisted by any finance Dept. of Govt. of WB/ Govt. of India	YES/NO
15.	Are you convicted or have painding in any court/vigilance matter, if yes provide datials.	YES/NO

I have gone throught the elegibility criteria for particepating the tender by accepting all terms & conditions including penal provision as per NIT and agree to abide by all the norms time to time as imposed by the TIA.

Certified that the above information is correct and true to the best of my knowledge and belief. Nothinghasbeenc oncealedand fabricated and in case of any information found incorrect later on, I the under signatory will be personally responsible for the same

Date:



Full Signature of the Bidder/Authorised person & Seal

**List of items
(ITEM RATE)**

Annexure III

Items	Quality	Rate in Figure & Words (INR)
Mutton Biryani	Two pcs mutton of 125 gms with egg & Basmati Rice	
Chicken Biryani	Two pcs Chicken of 150 gms Leg with egg & Basmati Rice	
Fish Thali	100 Gms. Fish+ Alu bhaja+ Baskathi Rice 100 gms + mug dal+ veg. curry+ chatney+ papad & sweet 1 pc	
Veg. Thali	Alu bhaja+ Baskathi Rice 100 gms + mug dal+ veg. curry 2 types + chatney+ papad & sweet 2 pcs + Pan	
Fish butter Fry	One pc of 70 gms.	
Egg roll	Double egg	
Veg. Roll	Panner + Veg	
Pastry	One pc of 20 gms	
Veg Patis	One pc of 70 gms	
Chicken kabbab	Six pieces of 20 gms	
Chicken lollypop	Two Pcs of 65 gms	
Lemon juice	100 ml.	
Packed Water Bottle	500 ml (ISI Marked)	
Packed Water Bottle	1000 ml (ISI Marked)	
Ordinary Veg. Curry + 4 Pcs of hand made Roti	150 gms veg curry with seasonal veg.	
Chili Chicken + 4 Pcs of hand made Roti	Bone less chicken (150 gms)	
Chili Chicken + 4 Pcs of hand made Roti	Chicken (250 gms)	

All rates should be put without GSTIN & including necessary packaging (i.e. Container/ box/foil & disposable plate)

[Handwritten signature]