



Government of West Bengal
Office of the Block Medical Officer of Health & Member
Secretary
Sutahata Block Health & Family Welfare Samiti
Sutahata, Purba Medinipur



E mail - sutahata.bhfw.mideast@gmail.com

Phone - 03224-281016

Memo No.: 39/SBHFWS/2022-23

Dated – 26/04/2022

Tender Notice

Sealed tenders are hereby invited preferably from the owner of the vehicle of Purba Medinipur who deals in providing hiring service for the vehicle to any Govt. office or any private or from bonafide outsiders under the following terms and condition :-

1. Specification of Items and Rates:-

Sl. No.	Specification of the vehicles required	Quantity	Rate offered as per Notification No. 3564-WT/3M-81/98 dated 24.11.2008 of the Transport Department Govt. of West Bengal	Rate to be quoted by the tenderer
01	Bharat Stage-IV/BS-VI purchased within Five Years from the date of publication of this tender with Diesel Engine of Capacity less than 2000CC(without AC) any vehicle having above specification manufactured within or outside India(No revision in respect of specification, Size, Engine Capacity quality of the body shall be allowed after the manufacture except those are incidental in nature) preferably Motor Cab and Maruti Omni(Standard)(Non AC).	3(Three)	(Monthly Hiring)Per day Rs.465/- (Rupees Four Hundred Sixty Five Only). Consumption of fuel 01 Ltr. Diesel per 12 km and Mobil 1 Ltr. Per 500 km. Twenty Six Days per month for a period of 1 year.	Rate to be quoted in the shape of "at per/less in percentage of the rate offered in column no. 4 of this table. No prayer for revision in respect of consumption of fuel shall be entertained.

2. Date & Time schedule of Tender:

Particulars	Date & Time
The last date for submission of tender	11.05.2022
Tender Opening Date & Time	12.05.2022 at 1pm

If the date of opening of tender happens to be holiday or any other reasons the tender shall be opened next working day at the same time.

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3. Bidders may download tender documents from the Websites of www.wbhealth.gov.in and <http://purbamedinipur.gov.in> .
4. Only qualified technical bid will be considered for opening of financial bid.
5. The following documents(self-attested) are needed during submission of application
 - a) Tender Notice duly signed by the Tenderer.
 - b) Copy of certificate of Registration of the vehicles.
 - c) Copy of certificate of fitness.
 - d) Copy of the pollution certificate of the vehicles.
 - e) Tax Token of the vehicles.
 - f) Insurance certificate of the vehicles
 - g) Copy of PAN
 - h) IT Return FY 2020-21
 - i) Earnest money of Rs.5000/-(Rupees Five Thousand Only) in form of DD drawn in favour of "Sutahata Block Health And Family Welfare Samiti"
6. The period of tender will be initiated for one year starting from the date of work order issued.
7. Earnest Money of Rs.5000/-(Rupees Five Thousand Only) in form of Demand Draft of any Nationalized Bank in favour of "Sutahata Block Health & Family Welfare Samiti" payable at Sutahata will have to be deposited with tender documents. No interest should be given on earnest money. The EMD of all unsuccessful bidders will be return back after completion of tender process and the EMD of successful bidder shall be converted to Security Deposit Money. The Security Deposit Money will be refunded after successful completion of contract. No interest should be given on Security Deposit Money.
8. During verification of tender documents, if it is found that any bidder has submitted forged or tempered documents then legal action will be taken and the said bidder will be black listed and EMD will be forfeited.
9. Each bidder shall submit only one tender(Technical Bid & Financial Bid with relevant documents) in sealed envelope by hand and it should be dropped into the Tender Box kept for this purpose in the office of the undersigned. "Tender for Hired Vehicles under BMOH Pool" should be superscripted on the Sealed Envelope.
10. Rate should be quoted including all taxes and charges. The rate should be quoted in both figures as well as in words.
11. It is desirable that the vehicles should possess the commercial licenses.
12. In case of syndicate of transporters, the photocopy of valid Memorandum of Association shall be required to be submitted with the tender paper.

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13. In case of Co-operative of transporters, the photocopy of valid (i) Memorandum of Association, (ii) Society Registration Certificate, (iii) Latest Audit Report conducted by Statutory Auditor shall be required to be submitted along with the tender paper.
14. The vehicles shall be registered in any district of West Bengal.
15. The offer in respect of the vehicles registered outside this state shall summarily be rejected.
16. GST/ Income Tax and other incidental charges shall be levied from the bill as per I.T. Act 1961 and other relevant Acts & Rules. The rates and procedures shall be revised as the parent Acts, Rules. Order will be revised time to time.
17. In case of lessee of a vehicle, the photocopy of valid proper deed with the owner of the vehicle shall be required to be submitted along with the tender paper.
18. No repair charge either in petty or heavy nature, no charges due to the breakage of vehicles during (i) accident, (ii) normal circumstances and (iii) 'Bandh' or 'Hartal' shall be given.
19. No demurrage charges/ repair charges shall be given to the contractor due to the damage inflicted to the vehicles due to explosion/fire/natural calamities.
20. No washing charges of vehicles, no charges for removal of dent shall be paid to the contractor.
21. During any accident any compensation to the public in the shape of casing injury to (i) any public, (ii) any cattle, (iii) any permanent/temporary structure shall be borne by the contractor himself.
22. The drivers shall be provided by the contractor with the following items (i) valid driving license to drive the particular type of vehicle, (ii) proper identity card issued by the contractor, (iii) No Objection Certificate to drive the vehicle, (iv) proper dress.
23. No remuneration and food shall be provided to the drivers by the office.
24. The contractor shall provide seat cover, towel, and car freshener along with the vehicles.
25. The drivers so appointed shall maintain a log book (Vehicle wise) provided by the contractor and duly authenticated by the office.
26. The drivers so appointed by the contractor should not possess any criminal record.
27. The contractor shall submit the monthly bills in duplicate along with the log books to the office.
28. POL shall be admissible as per relevant Govt. Order issued by the Transport Department, Govt. of West Bengal.
29. The contractor shall change the driver within three days after complain from the undersigned in respect of (i) misbehavior (ii) theft of article/money, (iii) intoxication during discharge of duty.
30. "Over Time" allowance shall be paid to the owner by the office as per exiting Rules.
31. During the contract period if the vehicle in question is not fit for use, the contractor is liable to replace and provide vehicle with driver of similar nature to the office immediately with intimation to the office.
32. No escalation of rate shall be provided within the contract period.

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