



**Government of West Bengal**  
**Office of the Medical Superintendent cum Vice Principal**  
**Burdwan Medical College & Hospital**  
**Purba Bardhaman**

Email Id: msvppubar.hfw-bgla@bangla.gov.in

Phone No.0342-7963387

Memo No. BMCH/

3846

Date:-

24.11.22

**Notice Inviting Quotation**

Sealed quotations are invited Medical Superintendent Cum Vice Principal, Burdwan Medical College & Hospital, Purba Bardhaman, from the reputed local firms/agencies/individuals those who are capable to supply the following **Stationery Items for Office use** at Burdwan Medical College, Purba Bardhaman. Rate should be quoted including all charges in legible manner in figure and word as follows: -

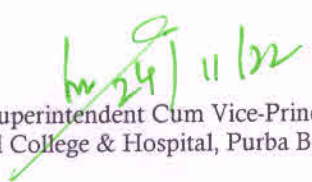
Sl (1)	Items Name (2)	Unit (3)	Rate excluding of GST(INR) (4)	GST Amount(INR) (5)	Rate Including GST(INR) (6)	Specification (if any) (7)
1.	Hematology Report Form	Per pieces				Form A
2.	PT-INR(prothrombin time Reporting Form)	Per pieces				Form B (Paper size: 11cm x 17cm(approx))
3.	Plain Blank Report Form	Per pieces				Form C Paper size: 11cm x 21cm (approx))

The Sealed quotation must be drop in the Tender Drop Box at the Office of the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman, on and from **24.11.2022, within 01.12.2022 up to 3:00 P.M (During Office Hours)**. Quotations will be opened as on **02.12.2022 at 12:00 P.M.** at the office chamber of the Medical Superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, Purba Bardhaman.

- The rate should be quoted as per specification (where applicable as mentioned in column no. 7)
- Items name/Nature of work Units & Specification should not be changed as mentioned in column no. 2,3 & 7.
- Rate should be quoted as per above mentioned items only.
- If any changes find as mentioned above, quotation will be treated as cancelled.
- Quotation Selection Committee has every right to Accept/ cancel any/ all quotation without assigning any reason thereof.
- No, other charges except the GST will be acceptable.
- No carrying charges will be paid for delivery of items.
- Bill amount will be paid only after availability of allotment.
- Goods must be delivered within 7(Seven) days from the date of issuing of supply order.
- Rate should be quoted after verification of the working site and requirements of the undersigned.
- **Lowest bid is not the sole criteria for selection, quality of article is most important.**
- **If the L1 bidder will not able to comply the order within the stipulated time mentioned above, the order will be cancelled automatically. The undersigned will have the right to place the same before the L2 bidder without any notice and reason to the L1 bidder.**
- The selected bidder will have to supply the items as per requisition/order issued by the undersigned.

The Bidder are requested to enclose the following statutory documents along with their offer letter: -

1. Self-attested PAN Card.
2. Self-attested documents regarding GST number.
3. Valid Trade Licence.
4. Bank Details (Cancelled Cheque Or self-attested photocopy of first page of Bank Passbook where Name and Account Number were mentioned).

  
Medical Superintendent Cum Vice-Principal  
Burdwan Medical College & Hospital, Purba Bardhaman

CH/ 3826/1(15)

Date: - 24.11.22

ed for information and with the request to display the matter in your office notice board to the: -  
Bhadhipati, Purba Bardhaman Zilla Parishad.

District Magistrate & District Collector, Purba Bardhaman.

3. Director of Medical Education & Ex-Officio Secretary, Govt. of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
4. Director of Health Services & Ex-Officio Secretary, Govt. of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
5. Additional Director of Health Services (AA&V), Govt. West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
6. Additional District Magistrate(General), Purba Bardhaman.
7. Additional District Magistrate(Health), Purba Bardhaman.
8. Principal, Burdwan Medical College, Purba Bardhaman.
9. Chief Medical Officer of Health, Purba Bardhaman.
10. A.C.M.O.H, Purba Bardhaman.
11. Chairman, Burdwan Municipality, Purba Bardhaman.
12. Postmaster, Burdwan Head Post Office, Purba Bardhaman.
13. Superintendent, Anamoy SSWH (a wing of BMCH), Burdwan Medical College & Hospital, Purba Bardhaman.
14. District Information Officer, NIC, Purba Bardhaman with request to upload the same in the official website of Purba Bardhaman District.
15. District Information and Cultural Officer, Purba Bardhaman with request to upload the same in the official website.

Medical Superintendent Cum Vice-Principal  
Burdwan Medical College & Hospital  
Purba Bardhaman

Date: 24.11.22

Memo No. BMCH/ 3826/2(7)

Copy forwarded for necessary information to the: -

1. Head of the Department, Department of Microbiology, Burdwan Medical College, Purba Bardhaman.
2. Accounts Officer, Burdwan Medical College & Hospital, Purba Bardhaman.
3. Dy. Superintendent, Burdwan Medical College & Hospital, Purba Bardhaman.
4. S.D.P.P, Burdwan Medical College & Hospital, Purba Bardhaman.
5. Secretary, Burdwan Medical College, Purba Bardhaman with requested to upload the same to official website.
6. Assistant Superintendent, Burdwan Medical College & Hospital, Purba Bardhaman.
7. In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091 with request to upload the same in the department's website.

Medical Superintendent Cum Vice-Principal  
Burdwan Medical College & Hospital  
Purba Bardhaman