



Government of West Bengal
Office of the MSVP, Malda Medical College & Hospital
PS- English Bazar, Malda - 732101
E_mail: msvpmlmch@gmail.com

Memo No-3818/MLDMCH

Dated, Malda, the 27th 2022

NOTICE INVITING QUOTATION(N.I.T)

Sealed quotation is invited for Supply essential printing articles are urgently of the office of the MSVP, MMC&H, Malda.

2. General Information about the Quotation:

- (a) Office of Issue : Office of the MSVP, MMC&H, Malda.
(b) Place of Opening the Quotation : Office of the MSVP, MMC&H, Malda.
(c) Address for communication : Same as above (a)

Terms & Conditions of The Quotation Date of submission:-27/07/2022 during office hours to 03/08/2022 till 1pm. Quotation will be opened on 03/08/2022 at 1 pm at the office of the undersigned.

1) Technica Bid :

(i) Minimum Eligibility Criteria :

- Trade license up to date.
- GST.
- P. Tax certificate & Paid Challan up to date.
- PAN Card.
- Income Tax Return of last three (3) years.
- Credential Certificate of similar experience from any reputed organization at least 3 years.

2) Financial Bid :

- Rates should be quoted neatly typed in figures per unit with delivery & all charges including GST. Any deviation of Performa will be treated as cancelled.
- Validity of **Quotation** : one years from the date of award of **Quotation** in case of no abnormal price fluctuations. The procurement will be made in phased manner or at a time as per requirement during validity.
- The **Quotation** Committee has reserves the right of cancellation, adding, reducing or deferring the **Quotation** in total or in partial without assigning any reason thereof.
- Item s to be supplied must confirm to the specification as shown above. If any deviation found, the department reserves the right to reject the materials at its sole discretion.
- Payment shall be made after receiving the goods in good condition and with requisition quality.
- Printing must be from CTP/CTCP/CTP violet plate through offset machine. No polymer plate allowed for Durability of printing.
- All papers should have ISI marked of reputed manufacturer. Authority may be asked for before payment the supporting purchase Documents from purchaser in respect of ISI marked paper.
- Paper preferably ANDHRA/JK/BALLARPUR PAPER MILLS or its equivalent manufacture. No substandard paper will be allowed for such type printing.GSM of paper will be tested
- Bidders may see in the website <https://www.malda.gov.in> & www.wbhealth.gov.in any subsequent notice regarding this **Quotation** shall be uploaded on the website only.
- Intending bidder must submit bid in two separate envelope for Technical & Financial bid.
- Only qualified technical bid will be considered for opening of financial bid.

Cost of the specified essential printing articles as an when required office of the undersigned

Essential Printing Articles :-

Sl No.	Item Name	Unit
1	DONER CREDIT CARD FOR BLOOD CENTER 1 Leafs / Multicolour both sided Print/100 GSM, Size : 20cm X 9cm, Serial No. required.	15000 pcs
2	DONER CERTIFICATE OF APPRECIATION FOR BLOOD CENTER: 1 Leafs / Multicolour Single sided Print/130 GSM Glossy paper, Size : 22cm X 27cm.	10000 pcs
3	DONER SCREENING & REGISTRATION CARD: 1 Leafs / Multicolour both sided Print/75 GSM, Size : 23cm X 28cm, 100 page per Pad, Note: Front side English Version and back side Bengoli version	15000 pcs
4	ORGANIZER APPRECIATION CERTIFICATE: : 1 Leafs / Multicolour Single sided Print/130 GSM Glossy paper, Size : 22cm X 27cm,	200 PCS
5	Master register for Blood Center. Page 200, both side print, Size 42cm X 33cm	05 PCS
6	Register of quality control. Page 200, both side print, Size 34cm X 22cm	04 PCS
7	TTI Register Blood Center Page 200, both side print, Size 34cm X 22cm	10 PCS
8	Cross match register Blood Center. Page 200, both side print, Size 34cm X 22cm	20 PCS
9	Blood donor record register. Page 200, both side print, Size 42cm X 33cm	15 PCS
10	Register of Diagnostic kits & Reagents used: Page 200, both side print, Size 34cm X 22cm	15 PCS
11	Component register Blood Center: Page 200, both side print, Size 34cm X 22cm	15 PCS
12	Discard register Blood Center Page 200, both side print, Size 34cm X 22cm	15 PCS
13	Group register Blood Center Page 200, both side print, Size 34cm X 22cm	30 PCS
14	Whole blood issue register Blood Center Page 200, both side print, Size 34cm X 22cm.	15 PCS
15	RDP register Blood Center Page 200, both side print, Size 34cm X 22cm	15 PCS
16	FFP register Blood Center Page 200, both side print, Size 34cm X 22cm	30 PCS
17	PRBC issue register Blood Center Page 200, both side print, Size 34cm X 22cm	30 PCS
18	Sample receive register Blood Center Page 200, both side print, Size 34cm X 22cm	15 PCS
19	Voluntary donor name register Blood Center Page 200, both side print, Size 34cm X 22cm	15 PCS
20	SNCU MONITARING SHEET/NURSES ORDER SHEET 1 Leafs / singlecolour Both sided Print/65 GSM, Size : A4, (100 pcs/ pad)	400 PAD
21	PATHOLOGY FORM FOR SEROLOGY FORM 1 Leafs / singlecolour single sided Print/65 GSM, Size : A4, (100 pcs/ pad)	400 PAD
22	XRAY, ECG, USG REQUISITION FORM . 1 Leafs / singlecolour single sided Print/65 GSM, Size : 21cm X 14cm, (100 page/ pad)	2000 PCS
23	EARLY WARNING SIGNS/ VITAL SIGN FORM: 1 Leafs / singlecolour single sided Print/65 GSM, Size : A4 paper (100 page / pad)	200 pad
24	PATIENT VISITING CARD GREEN : 1 Leafs /Multicolour single sided Print/100 GSM, Size : 10cm X 07cm	100000 PCS
25	PATIENT VISITING CARD YELLOW: 1 Leafs /Multicolour single sided Print/100 GSM, Size : 10cm X 07cm	100000 PCS

If the last day for receiving quotation is declared a holiday, the next working day at the same time will be the last date & time for the receipt of quotation.

P.M. 27.07.2022
**MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
 MALDA MEDICAL COLLEGE & HOSPITAL
 MALDA**

Dated, Malda, the 27-07, 2022

Memo No-3818 /MLDMCH | (10)
 Copy Forwarded to :-

- 1) The D.H.S, West Bengal, Swasthya Bhvan, Saltlake City, Kol-91.
- 2) The District Magistrate, Malda
- 3) The Principal, MMC, Malda
- 4) The ADM(G), Malda.
- 5) The Dy. Superintendent, MMC&H, Malda.
- 6) The Accounts Officer, MMC&H, Malda.
- 7) The All Assisatn Superintendent(NM), MMC&H, Malda
- 8) The DIO NIC, With request to upload the same in the district website.
- 9) The In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN- 29, Sector-V, Salt lake City, Kolkata-700091 With request to upload the same in the department's website.
- 10) Guard file.

P.M. 27.07.2022
**MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
 MALDA MEDICAL COLLEGE & HOSPITAL
 MALDA**

(QUOTATION APPLICATION FORM)

To
The M S V P
MMC&H, Malda

Sub:- Submission or rate your invited Memo No

Sir,

As per your invited Memo No-
submitting our best possible rate.

Dated-

we are

Essential Printing articles :

SI No.	Item Name	Unit	Rate should be quoted including all charges.
1	DONER CREDIT CARD FOR BLOOD CENTER: 1 Leafs / Multicolour both sided Print/100 GSM, Size : 20cm X 9cm, Serial No. required.	Per Pcs	Rs.
2	DONER CERTIFICATE OF APPRECIATION FOR BLOOD CENTER: 1 Leafs / Multicolour Single sided Print/130 GSM Glossy paper, Size : 22cm X 27cm.	Per Pcs	Rs.
3	DONER SCREENING & REGISTRATION CARD: 1 Leafs / Multicolour both sided Print/75 GSM, Size : 23cm X 28cm, 100 page per Pad. Note: Front side English Version and back side Bengoli version	Per Pcs	Rs.
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Thanking You



Respectfully