



GOVERNMENT OF WEST BENGAL
OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
MALDA MEDICAL COLLEGE & HOSPITAL
MALDA

Memo No- 3359/MLDMCH

Dated, Malda, the 28/06/2022

Section I : NOTICE INVITING QUOTATION (NIT) (2ND CALL)

Sealed Quotation are invited for Supply essential contingency item at MMC&H, Malda.

General Information about the Tender :

- (a) Office of Issue : MMC&H, Malda
(b) Place of Opening the Tender : MMC&H, Malda
(c) Address for communication : Same as above (a)

The Quotaion Committee has reserves the right of cancellation, adding, reducing or deferring the Quotaion in total or in partial without assigning any reason thereof.

6. Date and Time Schedule of Tender:

Sl. No.	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents	28/06/2022, 10 am
2	Bid documents purchase start date	28/06/2022, 10 am
3	Bid documents purchase Last date	04/07/2022, 3 pm
4	Bid documents submission start date	28/06/2022, 10 am
5	Bid documents submission last date	04/07/2022, 3 pm
6	Bid opening date for Technical Proposals	04/07/2022, 3 pm
7	Date of opening of Financial Proposal	04/07/2022 To be notified latter

Tender should be submitted along with the following documents.

1. Trade license up to date, 2. GST & up to date return, 4. Income Tax (last 3 years) 5. P.Tax clearance certificate up to date, 6. Credential Certificate (If Any)

Terms & Conditions

- 1) Rate of the item should be quoted as per proforma and should not exceed the prevailing market Rate (MRP).
- 2) Medicine have to be supplied to the office of the undersigned, emergency basis the date of issue of Order at their own cost by the approved vender & No transport and other charges will be allowed.
- 3) Three copies of both challan & Bill should be submitted and one extra copy of each "marked Not for bill" to be submitted at the time of supply.
- 4) All **Quotation** forms will be available from the O/o the MSVP Office, MMC&H, Malda from 10- AM to 5 PM. In all working days with effect from 28/06/2022 to 04/07/2022.
- 5) Intending bidder may submit bid against each item in two separate envelope for Technical & Financial bid.
- 6) Only qualified technical bid will be considered for opening of financial bid.

7) For detailed query, if any, intending bidders are requested to contact with MSVP Office, MMC&H, Malda on any working day at any time during office hours.

8) Bidders may see in the websites <https://www.malda.gov.in> & www.wbhealth.gov.in Bid Documents will be procured from MSVP office, MMC&H, Malda. Any subsequent notice. Regarding this Tender shall be uploaded on the website only.

9) In the event of any of the above mentioned dates being declared as a holiday for the MSVP, MMC&H, Malda, the tenders will be opened on the next working day at the Appointed time.

10) Tender will be in two parts- i) Technical & ii) Financial. Only qualified technical bid will be considered for opening of financial bid.

11) Distributorship certificate & authorization from the parent company/manufacture to participated in BID.

12) Sub Standard / Spirituous / Delayed Apply / Non-exception of supply may lead to Black listed / Cancel of order forfeiture of the performance guarantee / Lodging FIR.

Cost of the specified essential medicine Equipment as an when required office of the undersigned

Essential contingency Equipment:-

Sl No.	Item Name	Unit
1.	BINDING NOTE BOOK NO - 8. (200page/ Book)	200 pcs
2	BINDING PEON BOOK. Size: 20cm X 16cm. 200page/ Book	20 pcs
3	LOOSE WHITE PAGE . STANDARD QUALITY SIZE: 30cm X 21cm	200 pcs
4	STEPLER SMALL	50 pcs
5	FULL JHARU	100 pcs
6	BROOM STICK	100 pcs
7	ROOM FRESHNER (180ml to 200ml per bottle) Mfg. Date should be 2022	200 pcs
8	PRINTER INK REFILLS ORIGINAL EPSON 003 (Black 10 Bottle, Magenta 02 Bottle, Cyan 02 Bottle, Yellow 02 Bottle)	20 pcs
9	PRINTER INK REFILLS ORIGINAL EPSON 001(Black 10 Bottle, Magenta 02 Bottle, Cyan 02 Bottle, Yellow 02 Bottle)	20 pcs
10	PRINTER INK REFILLS ORIGINAL EPSON 774	20 pcs
11	LOCK & KEY 7 LEVER	100 pcs
12	UTILITY GLOVES	05 pcs
13	SCALE STEEL	20 pcs
14	MEDIUM BATTERY	200 pcs
15	LARYNGOSCOPE BULB	10 pcs
16	PIN BOX	200 pcs
17	PLASTIC FOOD DUSTBIN 20 LITER	10 pcs
18	TURICATE	100 pcs
19	SCOTCH BRITE	100 pcs
20	TAG WITH PIN	50 pcs
21	BLACK COMPATIBLE LASERJET TONER CARTRIDGE -925	20 pcs
22	BLACK COMPATIBLE LASERJET TONER CARTRIDGE NPG-84	05 pcs
23	BLACK COMPATIBLE LASERJET TONER CARTRIDGE NPG-51	05 pcs
24	BLACK COMPATIBLE LASERJET TONER CARTRIDGE - 051 STARTER	02 pcs
25	BLACK COMPATIBLE LASERJET TONER CARTRIDGE 05A/280A	02 pcs
26	RIBBON CARTRIDGE EPSON LQ 310	100 pcs

Sealed **Quotation** will be opened on 04/07/2022, at 3 pm at the office of the undersigned. The selection committee members & Bidders are hereby requested to be present at 3 pm at the office of the undersigned.

P. M. 28.06.2022
Medical Superintendent cum Vice Principal
Malda Medical College & Hospital, Malda

Memo No- 3359/MLDMCH/1(C10)

Dated, Malda, the 28/06/ 2022

Copy forwarded for information & necessary actions please :-

1. The D.H.S, West Bengal, Swasthya Bhvan, Saltlake City, Kol-91.
2. The District Magistrate, Malda
3. The Principal, MMC, Malda
4. The ADM(G), Malda.
5. The Dy. Superintendent, MMC&H, Malda.
6. The Accounts Officer, MMC&H, Malda.
7. The All Assisatn Superintendent(NM), MMC&H, Malda
8. The DIO NIC, With request to upload the same in the district website.
9. The In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN- 29, Sector-V, Salt lake City, Kolkata-700091 With request to upload the same in the department's website.
10. Guard file.

P. M. 28.06.2022
Medical Superintendent cum Vice Principal
Malda Medical College & Hospital, Malda

(QUOTATION APPLICATION FORM)

To
The M.S.V.P
MMC&H, MALDA

Sir, Sub: - Submission or rate your invited Memo No-

As per your invited Memo No-
our best possible rate.

Dated-

we are submitting

SL No	Name of the Vendor	Items	Discount Rate of Medicine
			GST as applicable form time to time shall be paid extra. No additional charges, taxes etc. will be paid
1		BINDING NOTE BOOK NO - 8, (200page/ Book)	Per pes
2		BINDING PEON BOOK. Size: 20cm X 16cm. 200page: Book	Per pes
3		LOOSE WHITE PAGE . STANDARD QUALITY SIZE: 30cm X 21cm	Per pes
4		STEPLER SMALL	Per pes
5		FULL JHARU	Per pes
6		BROOM STICK	Per pes
7		ROOM FRESHNER (180ml to 200ml per bottle) Mfg. Date should be 2022	Per pes
8		PRINTER INK REFILLS ORIGINAL EPSON 003 (Black 10 Bottle, Magenta 02 Bottle, Cyan 02 Bottle, Yellow 02 Bottle)	Per pes
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10		PRINTER INK REFILLS ORIGINAL EPSON 774	Per pes
11		LOCK & KEY 7 LEVER	Per pes
12		UTILITY GLOVES	Per pes
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24		BLACK COMPATIBLE LASERJET TONER CARTRIDGE -- 051 STARTER	Per pes
25		BLACK COMPATIBLE LASERJET TONER CARTRIDGE 05A/280A	Per pes
26		RIBBON CARTRIDGE EPSON LQ 310	Per pes

Thanking you

Respectfully