



Government of West Bengal
Office of the MSVP, Malda Medical College & Hospital
PS- English Bazar, Malda - 732101
E_mail: msvpmlmch@gmail.com

Memo No 2847 /MLDMCH

Dated, Malda, the 10/06/2022

NOTICE INVITING QUOTATION (N.I.T)

Sealed quotation is invited for Supply essential printing articles are urgently of the office of the MSVP, MMC&H, Malda.

2. General Information about the Quotation:

- (a) Office of Issue : Office of the MSVP, MMC&H, Malda.
(b) Place of Opening the Quotation : Office of the MSVP, MMC&H, Malda.
(c) Address for communication : Same as above (a)

Terms & Conditions of The Quotation:-

Date of submission of Tender:-13/06/2022 during office hours to 20/06/2022 till 2pm. Quotation will be opened on 20/06/2022 at 3 pm at the office of the undersigned.

1) Technical Bid :

(i) Minimum Eligibility Criteria :

- a. Trade license up to date.
- b. GST.
- c. P. Tax certificate & Paid Challan up to date.
- d. PAN Card.
- e. Income Tax Return of last three (3) years.
- f. Credential Certificate of similar experience from any reputed organization at least 3 years.

2) Financial Bid :

- 1) Rates should be quoted neatly typed in figures per unit with delivery & all charges including GST. Any deviation of Proforma will be treated as cancelled.
- 2) Validity of Quotation: - one year from the date of award of quotation in case of no abnormal price fluctuations. The procurement will be made in phased manner or at a time as per requirement during validity.
- 3) The Quotation Committee has reserves the right of cancellation, adding, reducing or deferring the Quotation in total or in partial without assigning any reason thereof.
- 4) Items to be supplied must confirm to the specification as shown above. If any deviation found, the department reserves the right to reject the materials at its sole discretion.
- 5) Payment shall be made after receiving the goods in good condition and with requisition quality.
- 6) Printing must be from CTP/CTCP/CTP violet plate through offset machine. No polymer plate allowed for Durability of printing.
- 7) All papers should have ISI marked of reputed manufacturer. Authority may be asked for before payment the supporting purchase Documents from purchaser in respect of ISI marked paper.
- 8) Bidders may see in the website [_https://www.malda.gov.in](https://www.malda.gov.in) & www.wbhealth.gov.in any

- 9) subsequent notice regarding this tender shall be uploaded on the website only.
 10) Paper preferably ANDHRA/JK/BALLARPUR PAPER MILLS or its equivalent manufacture. No substandard paper will be allowed for such type printing. GSM of paper will be tested
 11) Intending bidder must submit bid in two separate envelope for Technical & Financial bid.
 12) Only qualified technical bid will be considered for opening of financial bid.

Cost of the specified essential printing articles as an when required office of the undersigned

Essential printing articles :-

Sl No.	Item Name	Unit
1	MEDICO- LEGAL EXAMINATION FORM FOR FEMALE VICTIM(A.B.C) : Duplicate copy, 1 Leafs / singlecolour single sided Print/65 GSM, Size : A4 (100 page / pad)	200 PAD
2	CESAREAN SECTION AUDIT FORMAT: 2 Leafs / singlecolour both sided Print/65 GSM, Size : A4 Paper,	10000 PCS
3	CONSENT FORM FOR CATARACT SURGERY: : 1 Leafs / singlecolour both sided Print/65 GSM, Size : A4 Paper, (100 page / pad).	200 PAD
4	CONSENT FORM FOR HIGH RISK CATARACT SURGERY: : 1 Leafs / singlecolour single sided Print/65 GSM, Size : A4 Paper, (100 page / pad).	200 PAD
5	CONSENT FORM FOR RANIBIZUMAB INTRAVITREAL INJECTION: 1 Leafs / singlecolour both sided Print/65 GSM, Size : A4 Paper, (100 page / pad).	100 PAD
6	THALASSAEMIA PATIENT RECORD BOOK FOR TCU, MMC & H, MALDA: 24 Leafs, singlecolour Both sided Print/70 GSM, Size : 21cm X 14cm, 120GSM book cover in each.	2000 BOOK
7	THALASSAEMIA PATIENT ID CARD FOR TCU: 1 Leafs / multicolour both sided Print/120 GSM Mat Paper, Size : 24cm X 14cm. With Plastic cover in each card.	600 PCS
8	REFERRAL SUMMARY FOR MOTHER SNCU: 1 Leafs / multicolour single sided Print/75 GSM, Size : A4 paper. (100 page/ pad)	200 PAD
9	SNCU.ADMISSION FORM: 1 Leafs / singlecolour both sided Print/65 GSM, Size : 21 cm X 15 cm (100 page/ pad)	300 PAD
10	NOTIFICATION CARD: 5 Leafs / singlecolour both sided Print/65 GSM, Size : A4 Paper,	300 PCS
11	NISCHAYAN VOUCHER: Duplicate copy ,1 Leafs / singlecolour single sided Print/65 GSM, Size : 22 cm X 14 cm (100 page/ pad) Serial Number required.	200 PAD

If the last day for receiving quotation is declared a holiday, the next working day at the same time will be the last date & time for the receipt of quotation.

P.M. 10.06.2022
 MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
 MALDA MEDICAL COLLEGE & HOSPITAL
 MALDA

Memo No-2847/MLDMCH/1(10)
 Copy Forwarded to :-

Dated, Malda, the 10/06/ 2022

- 1) The D.H.S, West Bengal, Swasthya Bhvan, Saltlake City, Kol-91.
- 2) The District Magistrate, Malda
- 3) The Principal, MMC, Malda
- 4) The ADM(G), Malda.
- 5) The Dy. Superintendent, MMC&H, Malda.
- 6) The Accounts Officer, MMC&H, Malda.
- 7) The All Assisatn Superintendent(NM), MMC&H, Malda
- 8) The DIO NIC, with request to upload the same in the district website.
- 9) The In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN- 29, Sector-V, Salt lake City, Kolkata-700091 With request to upload the same in the department's website.
- 10) Guard file.

P.M. 10.06.2022
 MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
 MALDA MEDICAL COLLEGE & HOSPITAL
 MALDA

(QUOTATION APPLICATION FORM)

To
The M.S.V.P
MMC&H, Malda

Sub:- Submission or rate your invited Memo No-

Sir,

As per your invited Memo No-
submitting our best possible rate.

Dated-

we are

Essential printing articles:-

SI No.	Item Name	Unit	Rate should be quoted including all charges
1	MEDICO-LEGAL EXAMINATION FORM FOR FEMALE VICTIM(A,B,C) : : Duplicate copy, 1 Leafs / singlecolour single sided Print/65 GSM, Size : A4 (100 page / pad)	PER PAD	Rs.
2	CESAREAN SECTION AUDIT FORMAT: 2 Leafs / singlecolour both sided Print/65 GSM, Size : A4 Paper,	PER PCS	Rs.
3	CONSENT FORM FOR CATARACT SURGERY: : 1 Leafs / singlecolour both sided Print/65 GSM, Size : A4 Paper, (100 page / pad).	PER PAD	Rs.
4	CONSENT FORM FOR HIGH RISK CATARACT SURGERY: : 1 Leafs / singlecolour single sided Print/65 GSM, Size : A4 Paper, (100 page / pad).	PER PAD	Rs.
5	CONSENT FORM FOR RANIBIZUMAB INTRAVITREAL INJECTION: 1 Leafs / singlecolour both sided Print/65 GSM, Size : A4 Paper, (100 page / pad).	PER PAD	Rs.
6	THALASSAEMIA PATIENT RECORD BOOK FOR TCU, MMC & H. MALDA: 24 Leafs, singlecolour Both sided Print/70 GSM, Size : 21cm X 14cm, 120GSM book cover in each.	PER BOOK	Rs.
7	THALASSAEMIA PATIENT ID CARD FOR TCU: 1 Leafs / multicolour both sided Print/120 GSM Mat Paper, Size : 24cm X 14cm. With Plastic cover in each card.	PER PCS	Rs.
8	REFERRAL SUMMARY FOR MOTHER SNCU: 1 Leafs / multicolour single sided Print/75 GSM, Size : A4 paper. (100 page/ pad)	PER PAD	Rs.
9	SNCU ADMISSION FORM: 1 Leafs / singlecolour both sided Print/65 GSM, Size : 21 cm X 15 cm (100 page/ pad)	PER PAD	Rs.
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Thanking You



Respectfully