



Government of West Bengal  
Office of the Principal  
North Bengal Medical College  
P.O.- Sushruta Nagar Dist. Darjeeling. 734012.

MEMO. NO. NBMC/ LIB-3/B-QUOT/2017-18/ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTICE INVITING QUOTATION FOR SUPPLY OF BOOKS**

Principal, North Bengal Medical College, invites sealed quotation from authorized Book agents / Distributors/ Suppliers of recognized Publishers & Book sellers for purchase of latest / required books (Both Indian & Foreign) of Medical & Allied Sciences for Central Library, NBMC for the year 2017-18 (List of Books enclosed). The quotation must be typed on company/agency's own letterhead. Quotation in properly sealed envelope with super-scribing on top of the cover "**QUOTATION OF BOOKS FOR CENTRAL LIBRARY, NBMC FOR THE YEAR 2017-18**" is to be sent through speed post or courier service, so as to reach the office of the undersigned ----- **along with authenticated photocopy of 1) PAN CARD 2) latest I.T. clearance certificate 3) valid up to date Trade License 4) G.S.T Registration No.(if applicable). 5) Membership certificate of Publisher's/Book Seller's Association and 6) Detailed terms & conditions for supply of books within 30.10.2017 at 04pm positively.** The quotation will be opened on **31.10.2017** at 02 pm in the Board Room of the undersigned in the presence of members of Library Committee. The date of opening may be deferred due to any unavoidable circumstances.

**Terms & Conditions:-**

- 01) Any Quotation without any above required documents may be liable to be cancelled
- 02) Any quotation may be liable to be cancelled during whole process up to final payment if any document attached is found faulty or defective in course of time. The undersigned will have no liability for the same.
- 03) Latest & original edition books will be supplied.
- 04) The supply of books will be made within 4-6 weeks' time after receiving the order.
- 05) Door-step delivery without any extra cost.
- 06) The decision of the undersigned /The Library Committee is final and reserves the right of rejecting or accepting any Quotation as a whole or part thereof without assigning any reason.

Encl: List of books pages (1-24)

*sd/-*  
Principal

North Bengal Medical College  
Sushrutanagar, Dist. Darjeeling

MEMO. NO. NBMC/ LIB-3/B-QUOT/2017-18/ \_\_\_\_\_

Date: \_\_\_\_\_

Copy forwarded to:

1. The DME & EO Secretary, Swasthya Bhawan, Sector-V, Salt Lake, Kolkata-91, W.B.
2. The M.S.V.P & Chairperson of Library Committee, NBMC & H, Sushrutanagar, Darjeeling
3. Treasury Officer, Siliguri Treasury-I, Siliguri
4. The Accounts Officer, North Bengal Medical College, Sushrutanagar, Darjeeling.
5. Librarian-in-Charge, North Bengal Medical College, Sushrutanagar, Darjeeling
6. Secretary, Publisher's & Book Seller's Guild, 2B, Jhamapukur Lane, Kolkata-09
7. Secretary, Book Seller's Association, 93, M.G. Road, Kolkata-07
- (They are requested to circulate it among/ inform the members of the respective association).
8. I.T. Cell, Swasthya Bhawan, Sector-V, Salt Lake, Kolkata-91, W.B, request to publish quotation notice in website.
9. Notice Board, NBMC
10. O/C

Principal *[Signature]*

North Bengal Medical College *15.09.17*  
Sushrutanagar, Dist. Darjeeling

Principal  
North Bengal Medical College  
Sushruta Nagar, Darjeeling