

GOVERNMENT OF WEST BENGAL
Office of the Chief Medical Officer of Health
District Family Welfare Bureau
Shyamsayer East, Purba Bardhaman-713101

Memo No. 209

Date: 29/01/18

NOTICE INVITING TENDER
NIT- 19 of 2017-18 (Dy CMOH-III).

Inviting tender From Govt. Printing Press/Non Govt. printing press for Rate Contracting for printing of "Revised MIS formats of Weekly Iron & Folic Acid Supplementation Program(WIFS)" for office of the CMOH, Purba Bardhaman.

Project Description:-

In Purba Bardhaman District the total No. of Upper Primary Schools are 881 and total number of AWCs are 6584 as provided by SFWO, Swasthya Bhawan. For reporting purpose Registers, Reporting forms are needed for each school and Register cum reporting formats are needed for AWCs.

Work Description:-

Job	Sl No	Name of the Work	Numbers required	Estimated Rate	Total Estimated Amount of Work.	Earnest Money	Period of completion.
1	1	Printing of Registers for schools for class VI-XII for 1 Year(Format 2)	12334	Rs. 50/- per register	Rs. 6,16,700/-		
	2	Printing of Reporting forms for schools(Format 3)	26430 forms (@30forms/school) (There will be 881 booklet, each contains 30 forms)	Rs.0.30/- per form	Rs.7929/-	Rs.19080/-	30 Days from the issuing of Work order.
	3	Printing of register cum monthly reporting formats for AWC(Format 7A)	6584 registers (60 forms in each perforated binding)	Rs.50/- per register	Rs. 3,29,200/-		
Total					Rs.9,53,829/-		

Minimum Eligibility Criteria /Submission Required:

The intending bidder should meet the following criteria :

- ❖ A minimum average annual turnover of Rs. 20 (Twenty) Lakh in the last three consecutive financial years.
- ❖ Balance sheet and P/L Account for the last three year (FY-2016-17, FY-2015-16, FY-2014-15).
- ❖ PAN card No.

Income Tax Return for Assessment for last three consecutive Assessment years (AY-2018-17, Ay-2017-16, AY- 2016-15) (Mere C.A. Certificate will not be sufficient).

- ❖ **Methodology for submission of EMD** [as per order no- 3975-F(Y) Dated-28/07/2016 of Finance Dept , Govt of W.B.] For all bidders it is required to submit the requisite EMD using the online payment mode . Accordingly , the net banking option shall have to be availed with any of the Banks listed in the ICICI Bank payment gateway & the option of RTGS / NEFT through Bank A/C in any Bank have to be procured with the payment gateway of ICICI Bank by the e-procurement portal through web services . As prequalification documents , the EMD amount paid by the bidder will get credited to the respective pooling A/C maintained by the Focal point Branch of ICICI Bank .
- ❖ **Refund / settlement process of EMD** [as per order no- 3975-F(Y) Dated-28/07/2016 of Finance Dept , Govt of W.B.]**Non Statutory Cover Containing.**
- ❖ After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-procurement portal of the State Government, the tender inviting authority will process the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bids is uploaded to the e-procurement portal by the tender inviting authority.
- ❖ Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-procurement portal by the tender inviting authority. However, the l2 bidder should not be rejected till the LOI process successful.
- ❖ If the L1 bidder accepts the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract(AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.
- ❖ GST- Registration Certificate.
- ❖ Upto date trade License.
- ❖ ESI Registration certificate along with last ESI payment certificate (Mandatory)
- ❖ EPF Registration Certificate along with last EPF payment Challan.
- ❖ Fire Licence (Valid) from the competent authority, Govt. of W.B. or other Govt. the bidder of their manufacturing Unit.
- ❖ Pollution Control Certificate (Valid) From the concern Govt. Deptt..(Govt. of W.B. or other Govt.)of the bidder as manufacturing unit.
- ❖ All relevant documents should be page marked along with self attested with company seal.
- ❖ The Bidder shall provide an undertaking in from Affidavit (Given Below Annex-A) in Non-Judicial Stamp Paper that the proprietor/ Promoter/ Director of the firm, its Employee, Partner or representative are not convicted by the court of law for offence involving moral turpitude in relation to business dealing such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation evasion or habitual delay in payment of taxes etc. the firm does not employ a Govt.

Servant, who has been dismissed or removed on account of corruption. The firm has not been debarred, blacklisted by any Govt. Ministry/ deptt. / local Self Govt./ PSU etc, in the last two years from the schedule date of Opening of this Tender.

- ❖ Bidders will be required to deposit Rs.19080(Rs.Nineteen thousands eighty only) (Refundable) as EMD through online portal of wbtender.gov.in (as per financial order No- 3975-F(Y) Dated- 28th July 2016)
- ❖ EMD exemption may be allowed in terms of G.O no 4245-(F) dated 28.05.2013

➤ Technical Proposal.

Statutory Cover Containing.

1. NIT, Special Terms and Condition, all Corrigendum & Addendum. (Properly downloaded & upload the same Digitally Signed)

Non Statutory Cover Containing.

1. Registration certificate under company act. (If any)
2. Registered deed of partnership Firm/ Article of the Association & Memorandum (If any)
3. Power of attorney (for partnership firm / privet Limited company) if any.
4. Professional Tax (P Tax) deposited receipt challan for the Last Financial year, Pan Card, IT return Last Three Assessment Year (AY-2016-17, Ay-2015-16, AY- 2014-15) ,GST Registration Certificate.
5. Upto date trade License.

Evaluation of Technical Bid: The Minimum Eligibility Criteria for being technically qualified is as follows -

Tender conditions

- a) A Pre-bid meeting will be held on 12-02-2018 with the intending bidders at 12 Noon at the Office Chamber of CMOH & Secretary, DH&FWS, Purba Bardhaman.
- b) The technical specification is as below:-

Specification of Work.

Sl.No.	Specification for class registers for schools(Format 2)(Annexure 2)	
1	Size	13" x 8.5"
2	Paper	80 GSM(inside paper), 32 ounce hand board cover
3	Printing	Black & white both side
4	Binding	Like register
5	No. of pages	100 pages(50 sheets) excluding cover page(each page contains approximately 33-36 lines)

Sl No	Specification for school monthly reporting format(Format 3)(Annexure 3)	
1	Size	13" x 8.5"
2	Paper	80 GSM(inside paper with duplicate copy), 32 ounce hand board cover
3	Printing	Single side printing(Black & White)
4	Binding	Like register (one page as purported binding and the duplicate copy as normal
5	No. of pages	30 pages(one original and duplicate copy) excluding cover page

Sl No	Specification for AWC reporting format (Format 7A)	
1	Size	13" x 8.5"
2	Paper	80 GSM(inside paper with duplicate copy), 32 ounce hand board cover
3	Printing	Single side printing(Black & White)
4	Binding	Like register (one page as purported binding and the duplicate copy as normal)
5	No. of pages	30 x 2 sheets(one original and duplicate copy) excluding cover page

