



Government of West Bengal  
Office of the Medical Superintendent cum Vice Principal  
Burdwan Medical College and Hospital, Purba Bardhaman

Memo No. BMCH/ 1304

Date-18.04.2022

**Notice Inviting Quotation**

Sealed quotations are invited from the reputed firms/agencies/ Vendor(s)/ individual(s) those who are capable to do the work as stated below, in schedule time/when required at Burdwan Medical College & Hospital, Purba Bardhaman. Rate should be quoted including all charges in legible manner in figure and word as follows: -

SI No. (1)	Nature of Items (2)	Unit (3)	Rate excluding of GST (INR) (4)	GST Percentage & Amount (INR) (5)	Rate Including GST(INR) (6)	Specification if any (7)
1.	Plastic Bowl	Per Piece				• Good Quality • Medium Size
2.	Dot Pen Use & Through	Per Piece				• Good Quality • Blue & Black
3.	Stapler Machine (Small)	Per Piece				• Good Quality
4.	Alpin	Per Box				• Good Quality
5.	Phul Jharu	Per Piece				• Good Quality
6.	Washing Powder	Per Packet				• Good Quality • 500 gram per Packet
7.	Stamp Pad (Medium)	Per Piece				• Good Quality
8.	Vim Liquid	Per Piece				• 55ml
9.	Lock & Key	Per Piece				• 7 Lever

The sealed quotation must be drop in the **Quotation Drop Box** at the Office of the Medical superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, 1<sup>st</sup> floor of MSVP Office, Purba Bardhaman on & from **18.04.2022** within **12:00 PM** on **27.04.2022** (within working days office hours) and the quotation will be opened on **28.04.2022** at around **12.00 PM** at office chamber of MSVP, BMCH, Purba Bardhaman.

- The rate should be quoted as per specification (where applicable as mentioned in column no. 7)
- Items name/Nature of work Units & Specification should not be changed as mentioned in column no. 2,3 & 7.-
- Rate should be quoted as per above mentioned items only.
- If any changes find as mentioned above, quotation will be treated as cancelled.
- Quotation Selection Committee has every right to Accept/ cancel any/ all quotation without assigning any reason thereof.
- No, other charges will be paid.
- Bill amount will be paid only after availability of allotment.
- Goods must be delivered within 7(Seven) days from the date of issuing of supply order.
- Rate should be quoted after verification of the working site and requirements of the undersigned.
- **Lowest bid is not the sole criteria for selection, quality of article is most important.**

*[Handwritten Signature]*  
18/4/22  
Medical Superintendent cum Vice Principal  
Burdwan Medical College & Hospital  
Purba Bardhaman

- The Bidders are requested to enclose the following statutory documents along with their offer letter: -**
- Self-attested PAN Card and I.T Return for the Assessment Year 2020-2021
  - Valid Trade license (At least valid up to 31.03.2021)
  - Bank Details (Cancelled Cheque or Self attested photo copy of first page of Bank Pass Book where Name and Account Number were mentioned).
  - GST details.

  
**Medical Superintendent cum Vice Principal  
Burdwan Medical College and Hospital, Purba Bardhaman**

**Memo No: BMCH/1304/A-1(12)**

**Date: 18.04.2022**

**Copy forwarded for information and with the request to display the matter in your office notice board to the:**

1. Sabhadhipati, Purba Bardhaman Zilla Parishad.
2. District Magistrate & District Collector, Purba Bardhaman.
3. Additional District Magistrate (General), Purba Bardhaman.
4. Additional District Magistrate (Health), Purba Bardhaman.
5. Principal, Burdwan Medical College, Purba Bardhaman.
6. Chief Medical Officer of Health, Purba Bardhaman.
7. A.C.M.O.H, Purba Bardhaman.
8. Executive Officer, Burdwan Municipality.
9. Post Master, Burdwan Head Post Office, Purba Bardhaman.
10. Superintendent, Anamoy SSWH (a wing of BMCH), Burdwan Medical College & Hospital, Purba Bardhaman.
11. District Information Officer, NIC, Purba Bardhaman with request to upload the same in the official website of Purba Bardhaman District.
12. District Information and Cultural Officer, Purba Bardhaman with request to upload the same in the official website.

  
**Medical Superintendent Cum Vice-Principal  
Burdwan Medical College & Hospital, Purba Bardhaman**

**Memo No. BMCH/1304/B-1(6)**

**Date: - 18.04.2022**

**Copy forwarded for necessary information to the: -**

1. Director of Medical Education & Ex-Officio Secretary, Govt. of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
2. Director of Health Services & Ex-Officio Secretary, Govt. of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
3. Additional Director of Health Services (AA&V), Govt. West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
4. Dy. Secretary, TDE, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
5. Dy. Director of Health Services(E&S), Central Medical Stores ,141, A.J.C. Bose Road, Kolkata-700014.
6. Asst. Director of Health Services (Accounts), Central Medical Stores, 141, A.J.C. Bose Road, Kolkata-700014.

  
**Medical Superintendent Cum Vice-Principal  
Burdwan Medical College & Hospital, Purba Bardhaman**