



Government of West Bengal
Office of the Medical Superintendent cum Vice Principal
Burdwan Medical College and Hospital, Purba Bardhaman

Memo No. BMCH/ 1253

Date-11.04.2022

Notice Inviting Quotation

Sealed quotations are invited from the reputed firms/agencies/ Vendor(s)/ individual(s) those who are capable to do the work as stated below, in schedule time/when required at Burdwan Medical College & Hospital, Purba Bardhaman. Rate should be quoted including all charges in legible manner in figure and word as follows: -

Sl No. (1)	Nature of Items (2)	Unit (3)	Rate excluding of GST (INR) (4)	GST Percentage & Amount (INR) (5)	Rate Including GST(INR) (6)	Specification if any (7)
1.	Chair Plastic Cushion	Per Piece				<ul style="list-style-type: none">• Good Quality• Without Handle
2.	Table	Per Piece				<ul style="list-style-type: none">• Good Quality• Wooden• For Official Work
3.	Board (White)	Per Piece				<ul style="list-style-type: none">• 4 Feet X 3 Feet
4.	8 Box Locker	Per Piece				<ul style="list-style-type: none">• Steel
5.	6 Box Locker	Per Piece				<ul style="list-style-type: none">• Steel

The sealed quotation must be drop in the **Quotation Drop Box** at the Office of the Medical superintendent Cum Vice-Principal, Burdwan Medical College & Hospital, 1st floor of MSVP Office, Purba Bardhaman on & from **11.04.2022** within **12:00 PM** on **18.04.2022** (within working days office hours) and the quotation will be opened on **19.04.2022** at around **12.00 PM** at office chamber of MSVP, BMCH, Purba Bardhaman.

- The rate should be quoted as per specification (where applicable as mentioned in column no. 7)
- Items name/Nature of work Units & Specification should not be changed as mentioned in column no. 2,3 & 7.
- Rate should be quoted as per above mentioned items only.
- If any changes find as mentioned above, quotation will be treated as cancelled.
- Quotation Selection Committee has every right to Accept/ cancel any/ all quotation without assigning any reason thereof.
- No, other charges will be paid.
- Bill amount will be paid only after availability of allotment.
- Goods must be delivered within 7(Seven) days from the date of issuing of supply order.
- Rate should be quoted after verification of the working site and requirements of the undersigned.
- **Lowest bid is not the sole criteria for selection, quality of article is most important.**

The Bidders are requested to enclose the following statutory documents along with their offer letter: -

- Self-attested PAN Card and I.T Return for the Assessment Year 2020-2021
- Valid Trade license (At least valid up to 31.03.2021)
- Bank Details (Cancelled Cheque or Self attested photo copy of first page of Bank Pass Book where Name and Account Number were mentioned).
- GST details.


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