

ATTENTION

Gr.II Nursing Personnel under WBNS cadre of this Directorate, who passed Post Basic B.Sc in Nursing in the year 2016 are hereby instructed to submit their Bio-data in hard copy to the office of the undersigned as per enclosed proforma within 28<sup>th</sup> February,2018.

*13*  
*15.1.18*

Jt. Director of Health Services  
(Ng.), W.B.

*AM*  
*1/1*

To  
The Jt. Director of Health Services(Nursing)  
Swasthya Bhawan, Wing-'A', 1<sup>st</sup> floor  
Salt Lake City, Kolkata-91

Through Proper channel

Respected Madam,

I beg to state that I want to submit my necessary 'Bio-Data' as asked by your office after completion of Post Basic B.Sc. in nursing course for the session 2013-2015(Resit)/ 2014-2016 as mentioned below . I also declare that the particulars have been given by me are true.

- 1) Name (in Block letter) :
- 2) Father's/Husband's name :
- 3) Date of birth :
- 4) Whether SC/ST/OBC :
- 5) Date of entry into Govt. Service(Nursing) :
- 6) Year of entry into Post Basic B.Sc.(Ng.)Course :
- 7) Year of passing out the course with date :
- 8) Name of the Institution where she studied :
- 9) Whether Surname has been changed, Attach copy, if yes :
- 10) Whether asset declarations of last three years :  
(2016,2017,2018)have been submitted, attach receipts
- 11) Name of the present place & designation  
With date of joining :
- 12) Date of confirmation with Order No :
- 13) Details of previous place of posting  
With date & year  
a) Place \_\_\_\_\_ from \_\_\_ to \_\_\_\_\_  
b) Place \_\_\_\_\_ from \_\_\_ to \_\_\_\_\_  
c) Place \_\_\_\_\_ from \_\_\_ to \_\_\_\_\_
- 14) Permanent Address :
- 15) Present address :
- 16) Contact No :

Signature of the applicant

Above information are verified from Service Book& other office records.

Signature of forwarding authority with date & Stamp