



सकल कर्म

Government of West Bengal
Directorate of Medical Education
Department of Health & Family Welfare
Swasthya Bhavan, Salt Lake

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Memo No HF/O/MERT/1237/2M-01/17

Date 25.08.2017

Notice Manual Counseling WB UG Medical and Dental State Quota and Private Management Quota seats 2017

The manual round of counseling is conducted in pursuance of the order of the Hon'ble Supreme Court of India in WP Civil 267 of 2017 dated 9th May 2017 and as per schedule provided by the Medical Counseling Committee of Director General of Health Service, Govt. of India

The venue of the manual counseling has been shifted from R G Kar Medical College Kolkata to Medical College Kolkata at 88 College Street Kolkata 700073. The U N Brahmachari Hall opposite to the Principal Office (Administrative block) is selected for the manual counseling room.

The eligible candidates with their original credentials will have to report to the reporting counters on the ground floor of the Academy Building situated by the side of the UN B Hall and have to **sign the attendance sheet kept in the reporting counters prepared as per merit list, category and domicile status.**

The eligible candidate list for manual round along with the vacant seats for the manual round will be published after 6 pm of the 25th August 2017 since the Round 2 of the online counseling will be over only at 4 pm of 25th August 2017.

Among the eligible candidates, the candidates who are at present admitted to a particular institute need to bring the original admission letter copy along with the original receipt showing that their documents are kept in the custody of the concerned institute. They should also bring any one valid self photo ID card (Voter card/Aadhar card/Passport/School ID card/College ID card/PAN card/Bank Passbook with Photo/Driving license/10+2 Admit card) for verification. No other ID card will be acceptable.

Candidates without the above credentials are not permitted to attend the manual counseling.

Among the eligible candidates, the candidates who are registered but not allotted to any institution in earlier rounds are required to bring all the original credentials as mentioned in the **frequently asked questions** published in www.wbmcc.nic.in website along with one valid self photo ID card (Voter

card/Aadhar card/Passport/School ID card /College ID card/PAN card/Bank Passbook with Photo/Driving license/10+2 Admit card) for verification. No other ID card will be acceptable.

Candidates without the above credentials are not permitted to attend the manual counseling.

The reporting time for candidates is from 9 am on 26.08.2017 (Saturday). The reporting desks will close at 11 am on 26.08.2017. No further request for reporting will be entertained once the reporting desks are closed. If the candidate does not report in time then he/she cannot participate in manual round of counseling.

Non registered candidates are not allowed to participate in the manual counseling and they are not allowed in and around the counseling premises.

The possible vacancies for manual round can be due to the following reasons:-

1. Non reporting of the allotted/up graded candidate to the allotted institute
2. Surrender of seats by the allotted and admitted candidate
3. Cancellation of seat of the allotted candidate in Round 2 due to improper/inadequate credentials displayed at the reporting centre/institute.
4. Any new seat added due to last minute permission by Medical Council of India or Government of India

Accordingly possible vacancies may be in the category of ST, SC, OBC A, OBC B and Unreserved (UR) seats if such seats are vacant at all after 4 pm of 25.08.2017

Non domicile candidates to West Bengal are only eligible to give choice for private management quota seats (unreserved seats) irrespective of their caste status as per combined merit list only. They are not allowed to give choices for any State Quota seats.

The candidates will be displayed the vacant seats at the venue via LCD projectors. One projection will be inside the UN B Hall where only candidates will be allowed to enter as per instructions of the officials of the Medical College Kolkata. Parents are not allowed to enter along with them.

At the reporting hall of Academy Building, adequate arrangement will be made for the candidates to sit and wait till they are called for. LCD projection will also be installed at the Academy Building for the candidates to keep the track of events of counseling.

There will be provision of public address system in both the UNB Hall and the Academy building.

Calling of candidates for manual counseling (giving choice for the institution vacant at the time of calling as per merit, caste and domicile status) and time schedule:-

Type of the candidate	Type of the seat	Time of counseling	What will happen to seats if still vacant due to want of candidate
State Quota ST candidate	State Quota vacant ST seat	11 am till 11: 15 am	Seats will be converted to SC seats
State Quota SC candidates	State Quota vacant SC seat	11:15 am till 12 noon	Seats will be converted to UR
State Quota OBC A candidates	State Quota vacant OBC A seat	12 noon till 12:30 pm	Seats will be converted to UR
State Quota OBC B candidates	State Quota vacant OBC B seat	12:30 pm till 1:00 pm	Seats will be converted to UR
State Quota UR candidates from combined list of state quota	State Quota vacant UR seat	1 pm till 2 pm	Seats remaining vacant for Govt. college manual round ends. Seats remaining vacant for private college will be transferred to management quota of private college.
Lunch recess 2 pm till 2:30 pm			
Private management quota candidates from combined list of private management quota	Private Management quota seats which are unreserved seats	2: 30 pm till 4 pm	Seats remaining vacant will be transferred to respective college to fill any stray vacancy as per order of the Hon'ble Supreme Court of India.

It is pertinent to mention that category candidates of State Quota while they are called for category seats, they will be asked whether they want category seat or want to wait for the call from the combined list later on. If they select the category seat then they will not be called from the combined list again for obvious reasons. If they do not accept any category seat only then they are again given a chance of selection through combined list later on **provided they have scored 50 percentile or higher marks in NEET UG 2017** as the combined list is for UR seats and provided seats remain vacant at their rank.

Category candidates of other states (non domicile to West Bengal) are treated as UR candidates only.

Who are eligible for manual round of counseling to attend:-

Registered candidates who have **reported to allotted college and expressed willingness** for participation in the manual round and **not surrendered** from their allotted and admitted seat are allowed to participate in the manual round of counseling.

Registered candidate who is **not allotted** any seat in earlier rounds is also allowed to participate in the manual round.

A table is presented for better clarification:-

Registered Candidate type	Event in Round 1	Event in Round 2	Whether allowed in manual round
A	Allotted admitted and expressed willingness for round 2 and manual round	Upgraded and admitted and expressed willingness for manual round	Yes
B	Allotted admitted and expressed willingness for round 2 and manual round	Not upgraded	Yes
C	Allotted admitted and expressed willingness for round 2 and manual round	Retained as not filled choice in round 2 afresh	Yes
D	Allotted admitted and expressed willingness for round 2 but not for manual round	Upgraded and admitted and expressed willingness for manual round	Yes
E	Not allotted after choice filling	Fresh allotted, admitted and expressed willingness for manual round	Yes
F	Not allotted after choice filling/failed to fill choice	Not allotted after choice filling/failed to fill choice	Yes
G	Allotted admitted and expressed willingness for round 2 but not for manual round	Not upgraded	No
H	Allotted admitted and expressed willingness for round 2 but not for manual round	Retained as not filled choice in round 2 afresh	No
I	Not allotted after choice filling	Fresh allotted, admitted and not expressed willingness for manual round	No

Non registered candidates are not allowed in manual round. Among the registered candidates, the candidates who are not reported candidates or surrendered candidates---they are not allowed in manual round.

Other salient points for manual round:-

1. Candidates who are at present allotted and admitted in a seat if select a seat in manual round then their earlier seat is forfeited and added to the vacant seat table and they are now allotted

to their newly chosen seat. They have to report to the newly chosen seat compulsorily. Else their candidature will be cancelled.

2. If a candidate is already admitted in a college finds his/her name in the eligible list for manual round does not turn up at the manual counseling then he/she will retain his/her earlier admitted seat.
3. If a candidate admitted presently in a seat does not find any suitable seat of his/her choice during manual round and regrets then also he/she will retain the earlier admitted seat.

The schedule for admission to the allotted seats in manual round is modified as the candidates are allowed to go to the allotted college in manual round for admission between 10 am till 4 pm on 28.08.2017 and 29.08.2017. Upgraded candidates in manual round have to first go to the previous college to take **OFFLINE release** and then have to report to the newly allotted college for **ONLINE REPORTING** with necessary documents, fees and bond as already stated in frequently asked questions section in www.wbmcc.nic.in website.

Remember release is mandatory before admission and release is offline in manual round but admission is online at the reporting centre/college like previous rounds. Private college counters will continue to function from the kiosks set up at RG Kar Medical College Kolkata like previous rounds.

No admission is possible after 4 pm of 29.08.2017 as per server time. The vacant seats after 4 pm of 29.08.2017 will be transferred to the respective colleges with non allotted candidate list for filling up any stray vacancy by the college themselves in pursuance to the Hon'ble Apex Court order. This excludes the Dental seats for which a second manual will be undertaken in pursuance to the schedule published by MCC of DGHS, Govt of India in their counseling website www.mcc.nic.in

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25/08/17*

**Director of Medical Education and Ex-officio Secretary
Dept of Health and Family Welfare, Govt of West Bengal**

