



Memo No: IDBGH/

Date:

To  
The proprietor,  
D.P. Security & Allied Services,  
8A, S.P. Mukherjee Road,  
3<sup>rd</sup> floor, Kolkata-700025

Subject- Work order for providing cleaning & housekeeping services for a period of one year at  
I.D & B.G. Hospital w. e. f. 01.02.2018.

Sir,

You are hereby entrusted with the role of providing cleaning & housekeeping service at I.D. & B.G. Hospital under existing terms and conditions for a further period of one year commencing from 01.02.2018.

Bills shall be submitted in duplicate to the A/C section carrying necessary certificates after completion of a calendar month.

Breach of agreement/ violation of terms and conditions as laid down in the relevant Govt. order(s) shall forthwith lead to termination of this work along with imposition of penal measures as per agreement/G.O.

Sd/-

Principal

I.D & B.G. Hospital  
Kolkata-10

Date: 20/2/18

Memo No: IDBGH/ 860/1(12)

Copy forwarded for information & necessary action to:

1. The Director of Medical Education & Ex-officio Secretary, Deptt. of H & FW, Swasthya Bhaban, Kol-91
2. The Director of Health Services & Ex-officio Secretary, Deptt. of H & FW, Swasthya Bhaban, Kol-91
3. The OSD & EO. Jt. Secretary ( MA Branch), Swasthya Bhaban, Kolkata-91
4. The Special Secretary, MA ( Branch), Swasthya Bhaban, Kolkata-91
5. The M.S.V.P., I.D. & B.G. Hospital
6. The ADHS (AA&V), Swasthya Bhaban, Kolkata-91
7. The Accountant General(A & E), W.B. Treasury Building, Kol-01
8. The Pay & Accounts Officer, Pay & Accounts Office, 81/2/2, Phears Lane, Kol-12
9. The Accounts Officer, I.D. & B.G. Hospital
10. The Asstt. Director( Accounts), CMS, 14 AJC Bose Road, Kol-14
11. I.T. Cell, Swasthya Bhaban, Kol-91, you are requested to publish the same in your official website
12. Office copy

Principal  
I.D & B.G. Hospital  
Kolkata-10