

Government of West Bengal
Directorate of Health Services ; PH & CD Branch
Swasthya Bhawan (Wing-B, 1st Floor)
Block-GN, No.-29, Sector-V, Salt Lake, Kolkata-700 091

Memo No. HPH/10P-03/2018 Pt II / 110

Dated: Kolkata, the 23 April, 2021.


Guidelines on issuance of Death Certificate and funeral related activities in non-institutional deaths and deaths occurring during inter-institutional transit due to Covid-19

In order to have a uniform and standardized system of certification of Non-Institutional Deaths and Deaths occurring at the time of Inter-Institutional Transit during the Covid-19 Pandemic, the following guidelines are laid down.

1. If a person dies due to complications of COVID-19 at his or her residence, the recognized Medical Practitioner under whose treatment care the patient was before death, either in physical or virtual mode, can issue the Death Certificate mentioning the Cause, after confirmation of the death.
2. If a person, who is already admitted in the Covid /Pre-Covid/ SARI ward of a Hospital, dies during transit while being referred to another hospital, the last treating doctor of the referring hospital will issue the Death Certificate accordingly.
3. The relatives of such cases must contact the following Officials as applicable, for cremation/burial of the dead bodies.

District/Municipal Corporation/ULB	Name of the official/ Organization
Kolkata	CHMO, KMC, 9830011041, 9831016749
All other Urban Areas	Exe. Officer/ Health Officer, Concerned Municipality
All rural areas	Block Development Officer/ Block Medical Officer of Health

All concerned are being informed.



Director of Medical Education
West Bengal



Director of Health Services
West Bengal

Memo No. HPH/10P-03/2018 Pt II/110/1(8)

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Copy forwarded for information & necessary action to:-

- 1) The Director General of Health Services, Govt. of India.
- 2) The Secretary, Indian Medical Association, Bengal State Branch.
- 3) The Secretary (PHP) & Mission Director, National Health Mission.
- 4) The Director, S.B.H.I., Govt. of West Bengal, Swasthya Bhawan.
- 5) The Jt. DHS, Admin. Branch, Govt. of West Bengal, Swasthya Bhawan.
- 6) The O.S.D, Admin. Branch, with the request for wide circulation of the guide line among the Govt. & Private Health Facilities.
- 7) The Dy. DHS, Hospital Administration, with the request for wide circulation of the guide line among the Govt. Hospitals.
- 8) The CMOH, all Districts. He/She is requested to circulate the guideline widely among the Health Facilities & Doctors within his/her jurisdiction.


23/4/21
**Jt. Director of Health Services,
PH & CD Branch,
West Bengal.**