

West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3rd Floor

GN-29, Sector-V, Bidhannagar

Kolkata – 700091

Recruitment Notice No. SUPA/2022/285

Dated: 17/10/2022

West Bengal State Health & Family Welfare Samiti intends to engage on contract basis against subsequent vacancy for the position of **State MIS Manager** under **National Health Mission**, Department of Health and Family Welfare, Government of West Bengal and to be posted in State Programme Management Unit of West Bengal.

The applicant must be a permanent resident of West Bengal. Reading and Writing ability in Bengali and English is compulsory for the below mentioned position.

The recruitment is subject to final outcome of Writ Petition filed vide WPA 3562 of 2022, as stated by Hon'ble Writ Court.

Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 21st October, 2022 to Midnight of 8th November, 2022 for the mentioned position.

Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Application fees of ₹100/- have to be deposited through on-line mode only. The amount is non-refundable (Details of on-line mode, payment details and important dates are given in General Information point no. 8 & 9).

Existing employees working under National Health Mission in the same position may also apply on own choice. In that case, five (5) years relaxation of age from the maximum age limit mentioned in the recruitment notification will be given to such employees, but will not be entitled to any other benefits of the present position such as continuity of length of service, rationalization benefits and any other benefit, if applicable, against that post. Such employees will start as a fresher in the new position, if selected.

All the essential criteria must be completed on or before the first date of online application.

Details of the position:

Name of the Position : State MIS Manager

No. of Vacancy : 1 (Unreserved)

Place of Posting : State Programme Management Unit, NHM.

Consolidated Remuneration : ₹ 42,000.00. *(Increment as per NHM guidelines)

Age limit as on 01.01.2022 : Not exceeding 40 years and not less than 21 years.

Essential Criteria : i) BCA /MCA / Masters in Statistics (from UGC recognized Universities).

ii) Basic knowledge in computer.

Desirable Experience : 1 year experience as MIS Manager or MIS Coordinator

MODE OF SELECTION:

Applicants will be short listed on the basis of weighted marks obtained in the educational qualification (Secondary (Class 10) onwards) and experience of the applicants. The shortlisted candidates will be called for a computer test followed by an interview. Final selection will be done on the basis of weighted marks obtained on educational qualifications, experience, computer test and interview taken together.

The activity wise allocation of marks will be as follows: **Scale of Scoring – Total 100 Marks.**

Particulars	Maximum Marks	Remarks
1. Educational Qualification	60	
a) Secondary (Class 10)	10	Proportionate marking (i.e. % of marks * 10/100)
b) Higher Secondary(10+2)	15	Proportionate marking (i.e. % of marks * 15/100)
c) BCA /MCA / Masters in Statistics	30	Proportionate marking (i.e. % of marks * 30/100)
d) Additional Qualification	05	Additional marks (Any qualification over and above the essential qualification mentioned for the position.)
2. Experience	10	<ul style="list-style-type: none">• Additional 2 marks for the desirable experience for the above mentioned position.• Another additional 2 marks for each completed years of experience over and above the desirable experience for the above mentioned position.
3. Computer Test	15	
4. Interview	15	
<i>[Note: Marking after rounding off up to 2 decimal points will be considered.]</i>		

General Information for the Applicants/Candidates

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. Essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential qualification must be completed on or before the first date of online application.**
4. Experience will be calculated after obtaining the required essential qualification for the above mentioned position, till the first date of online application.
5. **Hard copy/print copy of the online registration form may be downloaded from the link "<http://hr.wbhealth.gov.in:8888/Index.aspx>"-> "Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.**
6. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
7. Marking after rounding off up to 2 decimal points will be considered.
8. i) Start date of Application : From 11 a.m. of 21st October, 2022.
ii) Last date of Registration : Midnight of 30th October, 2022.
iii) Last date of Submission of application Fees : Midnight of 4th November, 2022.
iv) Last date of full Submission of form : Midnight of 8th November, 2022.

9. The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.
10. As mentioned in addendum issued vide no. HFW-27011/137/2020/1611 dated 23/02/2021 point no. ii, "All new employees who have joined / will be joining between 29th December, 2020 to 30th September 2024 against new entry point remuneration as per memorandum vide no. HFW-27011/137/2020/1352 dated 29/12/2020, will not be entitled for annual increment for three consecutive financial years i.e., 2022-23, 2023-24 and 2024-25". Annual increment will be applicable for these new contractual employees from financial year 2025-26.
11. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
12. The decision of the competent authorities regarding the recruitment is final.
13. The competent authorities may cancel the recruitment process at any stage of the selection process.

Applicants are requested to visit www.wbhealth.gov.in at the link "On-line Recruitment" for on-line applications and link "Recruitment" for information/instruction issued from time to time.



Executive Director
WB SH & FW Samiti