

Government of West Bengal
Department of Health & Family Welfare
PPP Cell
Swasthya Bhavan, GN-29, Sector-V
Salt Lake City, Kolkata – 700 091

No. HFW-14015(99)/6/2020-SPSRC SEC-Dept. of H&FW/PPP/15/17

Date: 08/10/2021

NOTIFICATION

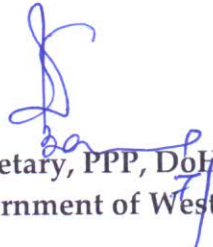
Sub:- Payment mechanism of linen washing charges by the Hospitals

Mechanized Laundry and Linen washing services are presently outsourced in several hospitals through tender process. Payment for services is done under various head of accounts by the hospital authorities. For PPP based mechanized laundry services, payment for all hospitals tagged to the central unit are presently done by the hospital authorities where the laundry unit is located.

Now in order to facilitate the process of smooth and effective placement of bills for the purpose of washing of linens generated by the hospitals, a new detailed Head of Account '**86-Hospital and sanitary charges**' has been incorporated in current year's budget. Details of detailed head have also been created as per category of Hospitals. (Attached in Annexure A)

Henceforth, the following protocol shall be followed by hospital authorities and concerned DDOs, while placing bills for washing charges of linen:-

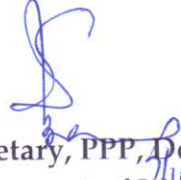
- (1) The Bills pertaining to washing charges of linen including mechanized laundry services will be paid by hospitals from funds allotted to them under detailed HoA (**Annexure A**) as per category of hospitals, and also in anticipation of allotment of funds.
- (2) For PPP based mechanized laundry services with central unit tagged to other hospitals, the bills till month of June 21 will be paid by DDO of the concerned hospital where central Laundry unit is located. However from July 2021 onwards, all bills will be paid by individual hospitals availing the services as per guidelines in Para – 1.
- (3) The hospital authority will request for further allotment based on utilization status to AA&V branch. Payment will be done to follow all existing financial norms.
- (4) The private partners, under agreement with hospitals, will raise bills on monthly basis by 10th of subsequent month, to the concerned hospital authorities to whom the private partners are providing services. Payment will be made by the concerned hospitals within 25th day of every month after verifications of all invoices and supporting documents.
- (5) This notification issues in supersession of all previous order in relation to payment for washing charges of linen.


Secretary, PPP, DoHFW
Government of West Bengal.

Copy forwarded for information and action to :-

1. Director IPGMER SSKM/STM/RIO.
2. Principals all MCH.
3. MSVP all MCH.
4. CMOH all District including Health District.
5. Deputy CMOH – 1 all District including Health District.
6. Superintendents all DH/SDH/MSSH/SGH other hospitals.
7. Superintendent of Mental Hospitals / TB Hospitals.
8. Superintendent -In charges of all Homeopathic / Ayurvedic /AYUSH MCH and other Hospitals.
9. BMOH of RH/BPHC.
10. MOIC of PHC
11. All concerned Accounts Officer.
12. Pay & Accounts Officer-I/II/III and All Treasury Officers.


(All hospital authorities are hereby requested to issue necessary instructions to the private laundry service provider to follow the protocol)


Secretary, PPP, DoHFW
Government of West Bengal.

Copy forwarded for kind information to :

1. Director of Health Services.
2. Director of Medical Education.
3. Secretary and MD NHM.
4. Secretary, Hospital Services.
5. Commissioner and MD WBMSCL.
6. Additional Secretary and Director SPSRC, DG AYUSH.
7. AMD, HHM.
8. Commissioner GA
9. Additional DHS, AA&V.
10. Financial Advisor of the Department.
11. Joint Director – Hospital Administration.
12. Joint Secretary – PHP.

13. Joint Secretary – MS Branch.
14. Joint Secretary Ayush
15. Joint Secretary – Mental Health
16. Joint Secretary –Dental Branch
17. Joint DHS – NCD.
18. Joint DHS – PH&CD.
19. Joint DHS SPSRC
20. DDHS – Admin.
21. TO SPSRC
22. Coordinator IT for web posting of the notification.
23. Senior PA to Secretary H&FW.



Secretary, PPP, DoHFW
Government of West Bengal

Annexure - A List of Detailed Head of Accounts as per category of Hospitals.

Sl No.	Category of Hospitals	Detailed HOA
1	Kolkata Hospitals	24-2210-01-110-00-001-Kolkata Hospitals -V-86
2	T.B. Hospitals	24-2210-01-110-00-009-T.B. Hospitals-V-86
3	Mental Hospitals	24-2210-01-110-00-010-Mental Hospitals-V-86
4	Other General Hospitals	24-2210-01-110-00-011-Other General Hospitals-V-86
5	District and S.D. Hospitals	24-2210-01-110-00-013-District and S.D. HospitalsV-86
6	Urban SSH	24-2210-01-110-00-037-Urban SSH-V-86
7	Govt. MCH	24-2210-01-110-00-082-Govt. MCH-V-86
8	Homoeopathic MCH	24-2210-02-102-00-021-Homoeopathic MCH-V-86
9	Ayurvedic MCH	24-2210-02-101-00-001-Ayurvedic MCH-V-86
10	PHC/BPHC-Health Unit	24-2210-03-103-00-001-PHC/BPHC-Health Unit-V-86
11	Rural SSH	24-2210-03-110-00-005-Rural SSH-V-86
12	SC area sub-plan	24-2210-03-789-00-001-SC area sub-Plan-V-86
13	Tribal area Sub-plan	24-2210-03-796-00-001-Tribal area Sub-plan-V-86
14	Control of T.B.	24-2210-06-101-00-002-Controll of T.B.-V-86
15	Control of Leprosy	24-2210-06-101-00-003-Control of Leprosy-V-86