

**Government of West Bengal**  
**Department of Health & Family Welfare**  
**PPP Cell**  
**Swasthya Bhawan, Sector – V, Salt Lake**  
**Kolkata – 700 091**

No. HFW-14015(11)/1/2020-SPSRCSEC-Dept.of H&FW/PPP/1419

Date: 05/02/2021

To  
M/s Halder Medical Agency,  
Khatra (Near SDO building),  
Bankura, West Bengal  
Pin-722140,

**Kind Attention:** Mr.Nitai Chandra Halder, Proprietor

**Subject:** Offer Letter for establishment of Fair Price Medicine Shops (FPMS) through PPP at Kotshila RH, Purulia

**Ref:** i) RFP Memo no. HFW-14015(11)/1/2020-SPSRCSEC-Dept.of H&FW/PPP/1359, dated 20/10/2020 and RFP No. PPP/NIT/12/2020, dated 22/10/2020 (2<sup>nd</sup> Call)  
(ii) Bid submitted by you through e-procurement, dated 20/11/2020

Sir,

Following the opening of the financial bids to select the H<sub>1</sub> bidder from the technically qualified bidders it has been found that your organization has offered **70.49%** discount on MRP as part of your financial bid. Therefore, on ground of being selected as the H<sub>1</sub> bidder for the FPMS at **KotshilaRH,Purulia** please acknowledge (in writing) this letter as the offer upon acceptance of which the next course of actions will be undertaken.

Following the receipt of this letter, the under-mentioned steps need to be taken from your end for making the outlets functional at the hospital end:

1. An agreement to be signed between you and the hospital authority once letter of acceptance of the above offer is received from your end.
2. The said agreement should be prepared by you in Hundred Rupees Non-Judicial Stamp Paper as per the draft Agreement published in the tender notice (along with all the schedules of the draft agreement) before signing. The agreement must accompany Bank Guarantee as per provisions of the RFP.
3. The Possession Certificate needs to be finalized by you based on the format (provided in the draft agreement). This Certificate needs to be signed by the Superintendent and kept in your possession.
4. Upon receiving the earmarked space designated for this purpose from the hospital authority, the internal furnishing/furbishing of the same needs to be done by the concerned private party.

5. Simultaneous to the action points stated above, you should apply for the trade license from the local municipal authority, following which the drug license needs to be applied for and procured from the office of the Director, Drug Control.
6. Preparation of a list of manufacturers / marketing organizations / distributors for procurement of medicines/items as per the agreement needs to be done by the private party and submitted to the hospital authority within one month after signing of the legal agreement.
7. An approved software package as finalized by the Department of Health & Family Welfare) needs to be procured and installed in the computerized billing system of the Fair Price Outlet for conducting all types of transactions.
8. All these preparatory actions need to be completed and finalized so that the outlet might start functioning within **two (2) months** of signing of the agreement.
9. In case failure of commissioning of the FPMS at the **KotshilaRH** within stipulated timeline mentioned above, the authority may take necessary action as per the provisions of the RFP.

Yours faithfully,

  
**Secretary PPP**

**Health & Family Welfare Deptt.  
Govt. of West Bengal.**

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Copy forwarded for information and necessary action to the authority:

1. Director of Health Service, DoHFW, GoWB.
2. Director of Medical Education, DoHFW, GoWB.
3. Additional DHS (AA&V), Swasthya Bhawan- Member
4. Director IPGMER-SSKM Kolkata-Chairman Technical Committee FPMS
5. Director, Department of Health and Family Welfare, Kolkata – Member
6. Principal, NRS Medical College & Hospital- Member
7. Director of Drug Control West Bengal – Member
8. CMOH- Purulia
9. Deputy CMOH -I & District Nodal Officers for PPP – Purulia
10. BMOH – Kotshila RH
11. Co-Ordinator IT Cell with a request for web posting
12. Guard File/Office copy

  
**Secretary PPP**

**Health & Family Welfare Deptt.  
Govt. of West Bengal.**