

GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF HEALTH & FAMILY WELFARE  
HOSPITAL ADMINISTRATION BRANCH  
SWASTHVA BHAVAN, GROUND FLOOR,  
GN 29, SECTOR V, SALT LAKE, KOLKATA 700 091

Memo HHM/IH-79-2015/192

Date 08/09/2015

ORDER

As per guidelines regarding institutional framework for the SUSHREE scheme, a State Level Award Committee and District Level Award Nomination Committees are hereby constituted.

**A. State Level Award Committee is formed with the following members:**

1. Mission Director NHM – Chairperson
2. Director Health Services and Ex officio secretary – Member
3. Jt DHS PH&CD – Member
4. Jt DHS P&D - Member
5. Jt DHS FW/ SFWO – Member
6. Jt DHS Nursing - Member
7. Jt DHS HA - Member
8. DDHS HA –.(Nodal officer of QA) – Member Convener
9. DADHS P&D – Member
10. Health Specialist UNICEF- Member
11. Sr Technical Advisor- Sulabh International - Member
12. Sr Environmental Engineer – WB Pollution Control Board -Member
13. Engineer In Chief – PHE Dept -Member

The TORs of this committee would be to :

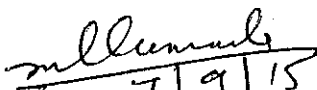
1. Disseminate the criteria and methodology of this National Initiative to public healthcare facilities in the state.
2. Constitute state level external assessment team for the purpose of facility assessment and scoring.
3. Enable training of external assessors on the defined criteria.
4. Coordinate the process of assessment and validation of internal scores
5. Finalize the list of award winners and runners up based on the assessment.
6. Facilitate an award ceremony at the state level and transfer award money to the respective facilities.
7. Resolve any conflict during the nomination and assessment process.

**B. District Level Award Nomination Committee is formed with the following members:**

1. District Magistrate (Chairperson)
2. CMOH – Member Convener
3. Dy CMOH I/DyCMOH II/Dy CMOH III (Member)
4. One Superintendent of the District Hospital/ SD Hospital.(Member)
5. Swasthya Karmadakshya of Zilla Parishad
6. DPHNO

This committee would undertake the following tasks:

1. Disseminate details of award scheme and criteria to all health care facilities in the district.
2. Ensure the process of internal and peer assessment in the district through:
  - a. Training facility staff in undertaking internal/peer assessments
  - b. Allocation of teams for peer assessments and providing logistic support
  - c. Monitor implementation of internal and peer assessments, and
  - d. Review of scores and support facilities to fill identified gaps.
3. Nominate facilities for award based on the scores obtained by internal/peer assessment for finalization at the state level.

  
7/9/15  
Malay Kumar De

**Principal Secretary,  
Health & Family Welfare Department,  
Government of West Bengal**

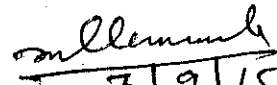
**Memo HHM/IH-79-2015/192-1(61)**

**Date 08/09/2015**

Copy forwarded for information and necessary action to:

1. Mission Director NHM, West Bengal.
2. Director of Health Services, Ex officio Secretary to the Govt of West Bengal
3. District Magistrate (All Districts)
4. The Secretary PHP/MS Branch/ Commissioner Family Welfare
5. The Addl Mission Director, NRHM
6. Programme Officer, NRHM, West Bengal.

7. Jt. DHS (Nursing ), Jt DHS HA Branch , Swasthya Bhawan
8. DDHS Hospital Administration Branch as Nodal officer of the Programme.
9. Chief Medical Officer of Health (All District).
10. Consultant QA , HA Branch
11. Health Specialist, UNICEF
12. Sr Technical Advisor- Sulabh International
13. Sr Environmental Engineer, WBPCB
14. Engineer In Chief – PHE Dept
15. Dr. J N Srivastava Advisor, QI, NHSRC, New Delhi
16. IT Incharge with request to upload in the website.

  
7/9/15  
Malay Kumar De

Principal Secretary,  
Health & Family Welfare Department,  
Government of West Bengal