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No. 5419
Referred to:
Remarks:
Principal Secretary
H & F.W. Deptt.

E.No. N-18012/02/2015-NC-I
Government of India
Ministry of Finance
Department of Revenue

Room No. 48-C, North Block,
New Delhi 28th November, 2019

To
As per attached list.

Subject: Inviting proposals for funding from the National Fund for Control of Drug Abuse (NFCDA) administered by the Department of Revenue, Ministry of Finance-regarding

Sir/Madam,

The Department of Revenue, Ministry of Finance is administering a fund in the nomenclature of the National Fund for Control of Drug Abuse (NFCDA), which was constituted in 1989 under section 7A of the Narcotic Drug and Psychotropic Substances Act, 1985. Subsequently, the NDPS(NFCDA) Rule 2006 was notified vide notification no. GSR-177(E) dated 24.03.2006 and further amendment vide notification no. GSR -518 (E) dated 31.08.2006, GSR-232(E) dated 02.04.2009 and GSR- 581 (E) dated 19.08.2009.

2. The funds can be utilized to meet the expenditure incurred in connection with the measures taken for:

- Combating illicit traffic in narcotics drugs, psychotropic substances or controlled substances;
- Controlling the abuse of narcotics drugs and psychotropic substances;
- Identifying, treating, rehabilitating addicts;
- Preventing drug abuse;
- Educating public against drug abuse; and
- Supplying drugs to addicts where such supply is a medical necessity.

3. The NDPS (NFCDA) Rules, 2006 and guidelines prescribing the details of objectives, scope, eligibility, procedure of seeking assistance etc. are available in the website of this Department and accessible via <https://dor.gov.in/narcoticdrugpsychotropic/national-fund-control-drugs-abuse>. A copy of the guidelines alongwith application format seeking assistance from NFCDA are sent herewith for ready reference. Eligible Government entities (both central and State Govt.) and credible registered Non-Government Organizations, who are working in the field of control of drug abuse and interested to apply for the assistance from NFCDA to carry out various programmes may forward their proposal to this Department for consideration of the Governing Body of NFCDA.

Ph. Secretary (H & F.W. Deptt.)

4. This may please be given wide publicity among all the stake holders under your Ministry/State/Organization, so that meaningful proposals can be received and the fund can be utilized as per its mandate.

Yours faithfully.

Encl: As above



(Dinesh Boudh)
Director (Narcotics Control)

Tele No- 023092686

Email:- dirnc-dor@nic.in

List of addresses

1. The secretary, Ministry of Social Justice and Empowerment, Government of India, Shastri Bhawan, New Delhi
2. The Secretary, Ministry of Health and family Welfare, Government of India, Nirman Bhawan, New Delhi.
3. The Chairman, Central Board of Indirect Taxes and Customs, North Block, New Delhi.
4. The Director General, Directorate of Revenue Intelligence, New Delhi
5. The Director General, Narcotics Control Bureau, New Delhi
6. The Director General, NACIN, Faridabad
7. The Chief Secretaries of all States.

GUIDELINES FOR FUNDING FROM NARCOTIC DRUGS AND
PSYCHOTROPIC SUBSTANCES (NATIONAL FUND FOR CONTROL
OF DRUG ABUSE) RULES -2006

Introduction

In exercise of the powers available under Section 7-A of the Narcotic Drugs and Psychotropic Substances Act, 1985 (NDPS Act), vide Notification S.O. No. 389(E) dated 29.05.89, the Central Government has constituted the National Fund for Control of Drug Abuse (NFCDA). Subsequently the Narcotic Drugs and Psychotropic Substances (National Fund for Control of Drug Abuse) Rules, 2006 were notified on 24th March, 2006. The broad parameters of funding, scope, procedure, evaluation and monitoring mechanism for managing the funds of NFCDA have already been prescribed in the NDPS(NFCDA) Rules, 2006 itself. However, for the benefit of the organizations intending to avail assistance under the NFCDA to carry out their activities in the field of controlling drug abuse, and also with the view of making the implementation of NFCDA more transparent, it was felt appropriate to outline the guidelines for effective implementation of the provisions of NDPS(NFCDA) Rules, 2006.

Receipt of fund under NFCDA

2. The following are the sources of money for NFCDA:
 - a) An amount which the Central Government may, after due appropriation made by Parliament by law in this behalf, provide;
 - b) The sale proceed of any property forfeited under Chapter VA of the Act;
 - c) Any grants that may be made by any person/ institution;
 - d) Any income from the investment of the amounts credited to the fund under the aforesaid provisions.

Objectives of NFCDA

3. The funds can be utilized to meet the expenditure incurred in connection with the measures taken for:

- a) Combating illicit traffic in narcotic drugs, psychotropic substances or controlled substances;
- b) Controlling the abuse of narcotic drugs and psychotropic substances;
- c) Identifying, treating, rehabilitating addicts;
- d) Preventing drug abuse;
- e) Educating public against drug abuse; and
- f) Supplying drugs to addicts where such supply is a medical necessity.

Scope

4. To achieve the objectives of the funds the approach of the grant to be made under this fund is to provide the whole range of services including combating illicit traffic in narcotic drugs & psychotropic substances, awareness generation, identification, counseling, treatment and rehabilitation of drug addicts through Government/Voluntary/other organizations and institutions. The thrust would be on preventive education and awareness programmes on the drug-addiction problem. The following components are admissible for assistance under NFCD A

- a) Information, Education and Communication (IEC)
 - (i) Organizing events for awareness generation, preventive education and de-addiction camps in areas prone to drug abuse, especially rural/slum areas, with the objective of mobilizing the community, promoting awareness and collective initiative towards the prevention of drug abuse. These programmes should address specific target groups (vulnerable and at risk groups) and should be appropriate to the local culture and in the local language.
 - (ii) Developing & Printing IEC materials such as posters, short films, exhibition panels
 - (iii) Awareness Programme in Schools
 - (iv) Developing IT support for monitoring & evaluation
- b) Surveys, Studies, Evaluation and Research on the subject of drug abuse: Financial assistance shall be admissible to the organizations for conducting Surveys, Studies, Evaluation and Research on the subject of drug abuse.
- c) Bed capacity for drug de-addiction: Grant for increasing the bed capacity at the centres/hospitals run by the State/ Central Government for

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- drug de-addiction purposes. Funds can also be sanctioned for enhancing, upgrading the medical instruments and other facilities for drug de-addiction purposes.
- d) Providing Training to the Doctors/medical staff on drug de-addiction;
 - e) Infrastructure support for Vocational Training for rehabilitation
 - f) Apart from the above activities, the Governing Body of NFCDA may consider other project also for funding from NFCDA

Eligibility for receipt of assistance under NFCDA

5. Apart from Government organization / institutions, the following organizations / institutions shall be eligible for receipt of assistance under the NFCDA:
- a. A Society registered under the Societies' Registration Act, 1860 (XXI of 1860) or any relevant Act of the State Governments / Union Territory Administrations or under any State law relating to the registration of Literary, Scientific and Charitable societies, or
 - b. A Public Trust registered under any law for the time being in force, or
 - c. Panchayati Raj Institutions (PRIs), Urban Local Bodies (ULBs), organizations / institutions fully funded or managed by State / Central Government or a local body; or
 - d. Universities, Schools of Social Work, other reputed educational institutions and such other well established organizations/ institutions.
6. Organization / institutions specified above should have the following characteristics to become eligible for receipt of assistance under the NFCDA:
- a. duties and responsibilities clearly defined and laid down in writing.
 - b. It should have resources, facilities and experience for undertaking the programme.
 - c. It should not be run for profit to any individual or a body of individuals.
 - d. It should not discriminate against any person or group of persons on the ground of sex, religion, caste or creed.
 - e. It should ordinarily have existed for a period of three years.

Norms and conditions for financial assistance:

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7. The quantum of assistance in the case of NGOs, private bodies / institutions etc. shall be not more than 75% of the actual expenditure as approved by the Governing Body. However, for Government bodies / institutions, funds up to 100% of the actual expenditure as approved by the Governing Body. The following criteria shall be followed while assessing the actual expenditure:
 - a. No assistance will be given for recurring expenditure to NGOs, Pvt. bodies. However, for projects of short duration, recurring expenditure like supply of foods, medicines etc. may be provided. Similarly recurring expenditure to Government Organizations may be considered by the Governing Body on case to case basis.
 - b. No assistance will be given for administrative expenditure. However, for projects (short duration) of such nature where administrative expenditure is the primary component, like conducting surveys, studies etc., assistance for administrative expenditure may be considered by the governing body.
8. If an organization has already received or is expected to receive a grant from some other sources for the purpose for which the application is being made under this Scheme, assessment for grant from NFCDA will normally be made after taking into account grant from such other sources.
9. The funds sanctioned out of NFCDA should be utilized within the sanctioned period of the project. When a project could not be completed in time due to unforeseen circumstances or for reasons having positive impact on the project, the applicant should take prior approval of the Governing Body. In case of grant of funds for a Building it must be completed within a period of two years from the date of receipt of first installment of grant.
10. An organization availing assistance under the NFCDA shall follow the provisions of General Financial Rules, 2005 while incurring expenditure out of the assistance received. No expenditure shall be incurred on an item which is not a part of the project proposal or directed as such by the Governing Body. The organization shall properly maintain the bills / vouchers for the expenditure incurred out of the funds granted from NFCDA. A self certificate regarding the

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verification of such bills & vouchers from the authorized signatory of the organization shall be submitted along with the Utilization Certificate. An aided organization / institution / establishment shall be open to inspection by an officer of the Central Government or a nominee or any other agency so designated by the Central Government. An aided organization shall maintain separate accounts of the Grants received from NFCDA. They shall always be open to check by an officer deputed by the Government of India. This shall be open to a system of internal audit or concurrent audit. They shall also be open to test check by the Comptroller and Auditor General of India.

Submission, evaluation and approval of the project

11. To avail assistance under the NFCDA, an organization / institution, shall apply in Form 'A' (as at Annexure-I) along with a copy of Project Report and other relevant supported documents. The Application Form completed in all respect shall be sent to the Joint Secretary (Revenue), Ministry of Finance (Department of Revenue), Government of India, North Block, New Delhi - 110001.
12. The project proposal should clearly bring out, in a separate chapter, budget detail showing component-wise expenditure involved in it (recurring / non-recurring / capital expenditure), details of funds to be arranged by the organization / institution from its own resources, details of assistance received / expected to be received from other sources (Government as well as non-Government), and assistance sought under the NFCDA.
13. It is desirable that an applicant, other than Government Organizations, while submitting the application should also submit a recommendation from the State / Central Government ensuring the genuineness of the organization. In the absence of any such recommendation, grants can be made to such organization if Governing Body is satisfied, for reasons to be recorded in writing, that the grantee organization and the project is genuine and in the public interest. The Applicant's institution / premises may be visited by officers / officials or nominee of central Govt. for prior verification, if it is considered necessary by the competent authority.
14. Every complete proposal shall be put up before the Governing Body of the NFCDA for consideration in its next meeting.

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Inspection and monitoring

15. Every organization / institution receiving assistance from NFCDA shall submit an Annual Return in Form 'B' (as at Annexure-II) within **15 days** of the end of the Financial Year indicating the amount spent during the year and extent to which targets have been achieved, further action to be taken, including revision of proposal etc. In addition to this, Central Government shall have the right of inspection of all the records/activities of the organization being funded at any time during the year and can also prescribe to submit the Utilization Certificate for any period other than at the end of the Financial Year.
16. The Central Government may revoke the grant sanctioned to any organization if it is found that the fund is being utilized for purposes other than for which it was sanctioned or if it is found at a later stage that the organization had submitted incorrect information relating to the eligibility conditions. In such case, the organization shall return the entire amount with penal interest to the Central Government, which shall be deposited to the NFCDA. Central Government may also blacklist such organization / institution and its representatives from receiving further assistance under the NFCDA or any other scheme as may be specified in this regard.
17. Every Applicant has to submit a project report mandatorily at the end of the project and within two months period showing the expenditure incurred and targets achieved. This may be a pre-condition while issuing the sanction. The report may be uploaded in the website of DOR for public viewing.

Receipt No.: 914522/2020/PHP SEC(PHP)

FORM - B

[See rule - 6(3) (b)]

FORMAT FOR ANNUAL RETURNS TO BE SUBMITTED BY THE APPLICANT
RECEIVING PAYMENT OUT OF THE NATIONAL FUND FOR CONTROL OF DRUG
ABUSE

- 1 Year in respect of which returns filed
- 2 Name of the Applicant
- 3 Name of the Government/Non-Government
Organisation who established the Applicant
- 4 Address of the Applicant
- 5 Amount spent by the Applicant during the year
- 6 The amount out of item 5 spent from sources
other than the Fund
- 7 Results achieved and extent to which targets
have been achieved
- 8 Further action to be taken, giving specific
recommendations for revision of the proposal in
case the targets are not likely to be achieved.
- 9 Name, designation and telephone number of the
officer who is authorised to sign the return.

DATE:

SIGNATURE:

PLACE:

Receipt No : 914522/2020/PHP SEC(PHP)

FORM - A

[See rule 5(1)]

FORM FOR APPLICATION FOR GRANT FROM THE NATIONAL FUND
FOR CONTROL OF DRUG ABUSE

1. Name of the Applicant
2. Name of the Government /Non-Government Organisation which established the Applicant
3. Address of the Applicant and their branches, including e-mail address
4. Financial status including balance sheet of the Applicant and their branches
5. Personnel working in the Applicant (indicate qualification, experience, specialised interest particularly in relation to the proposed work).
6. Name, address and phone number of the officer in-charge of the Applicant
7. Objectives of the proposed project for which grant is required.
8. Total expenditure likely to be incurred for the project.
9. Amount of expenditure to be met out of the National Fund for Control of Drug Abuse.
10. Details of grants obtained earlier from the National Fund for Control of Drug Abuse or any Other Fund or Organisation
11. Manner in which project is proposed to be implemented.
12. Duration of the project.
13. Name and designation of the officer who is authorised to sign the application.

DATE:

SIGNATURE:

PLACE: