

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
HOSPITAL ADMINISTRATION BRANCH, GRANTHAGAR BHAVAN
SWASTHYA BHAVAN, GN 29, SECTOR V, BIDHANNAGAR,

Tel no 2333 0137

Email – wbqabr@gmail.com

No.- HFW-40012/13/2018-HA SEC(DHS)(HFW)-Dept. of H&FW/370 Date - 25.6.2021

NOTIFICATION

District Quality Assurance Committees (DQAC) have been formed in all Districts as per norms laid down in HHM/1H-162-2013/06 dated 06.01.2015. Under the guidelines given in the said GO, it was mentioned that DQAC meetings are to be held at least once in every quarter.

Now as quality related activities are increasing in all Districts and as MMR and IMR have to be further brought down, so it was under consideration of this Department for some time that DQAC meetings are to be held in more regular and frequent intervals and discussions in the meetings are to be made more structured and objective.

Now after careful consideration of the above matter, and in partial modifications of the guidelines as laid down in HHM/1H-162-2013/06 dated 06.01.2015, it has been decided that henceforth DQAC meetings are to be held in all Districts every month. The CMOH of District and Convenor of DQAC must convene the meeting at a preferably fixed date of every month, and at least two third members must be present.

Mandatory discussion points for every DQAC meeting is enclosed in Annexure A. A proforma for writing minutes of the meeting is enclosed herewith, which is to be duly filled up and signed by all members present in the meeting. District Consultants under Quality Assurance will take all steps for organizing the meeting. Photo documentation of the DQAC meeting along with copy of resolution will have to be submitted to State every month in wbqabr1@gmail.com with copy to sfwowb@gmail.com.

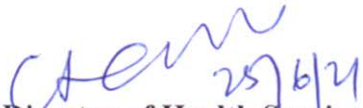

25/6/21
Director of Health Services

West Bengal

No.- HFW-40012/13/2018-HA SEC(DHS)(HFW)-Dept. of H&FW/370 /1 (14) Date - 25.06.24

Copy for information and n.a.to-

1. MD NHM, WB
2. District Magistrates- all
3. PO NHM 1
4. PO NHM 2
5. Jt DHS HA & SFWO, WB
6. DDHS Admin
7. ADHS MH
8. CMOH all Districts
9. All Members of DQAC/DQAU
10. SNO QA
11. Superintendents –all
12. BMOH –all
13. MO PHC –all
14. State Consultants under QA
15. District Consultants under QA
16. State Executive Assistant (QA)
17. District Executive Assistant (QA)


25/6/24
Director of Health Services
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Annexure A-

Mandatory Discussion Agenda-

1. Names of Hospitals which could not qualify in this year's Internal Assessment of Sushree (Self assessment), reasons thereof for not qualifying, whether District team is taking fortnightly visits to these Hospitals for mentoring, details of dates of visits and visit reports with compliance of gaps to be furnished before house, etc. - monthly progress to be reviewed
2. LaQshya mentoring visits by District team of Gynaecologists and Paediatricians – Names of hospitals visited, Discussion on reports, compliance of gaps, next visits planned or not
3. Number of Hospitals visited by District Consultants QA, PH and QM, as part of NQAS, gap analysis reports to be furnished, compliance of previous gaps
4. Quality assurance in Family planning survey visit for filling up of forms 17 and 19 – monthly report to be discussed
5. Any claim for compensation of sterilization failure/ death submission, review of status of such cases
6. Review of status of availability of Consent forms of Family Planning in Bengali and whether they are completely filled up before operation , review sample every month
7. Status of Check up of Post natal cases in PNC checklist- review of sample
8. Status of filling up of Partograph and whether decision is taken by Obstetrician on the basis of partograph– review of sample
9. Training programmes held during the month (report in brief) including training of QA in Family Planning
10. Validation check of KPI done by District Consultant Quality Monitoring by visiting at least two DH/SDH/SGH/SSH and two BPHC/RHs per month, Details of non conformance / wrong calculations found
11. Review of KPI Indicators of the District
12. Analysis of Caesarian section audit
13. Analysis of Biomedical waste audit
14. Analysis of Hand washing audit
15. Analysis of Medical audit done for DH and 1 SDH



16. Fund lying unutilized at which hospitals, total quantity of such unutilized fund, reasons for non utilisation
17. Recruitment pending if any
18. Whether there is any plan of any facility to appear for External Assessment of NQAS/ LaQshya
19. Empanelment of Private facilities for Sterilization services in accordance with the quality assurance guidelines.
20. Empanelment of Surgeon for Sterilization services, updation of the list of empaneled Surgeon in Govt Facilities and ensuring timely submission of the list to State
21. Quality of Comprehensive Abortion Care (CAC) Services and its related issues.
22. Progress on assessment (using check list), gap analysis, gap closure of facilities under SUMAN.
23. Miscellaneous

Convenor may discuss any other topic related to Quality Assurance, Sushree and LaQshya, under Miscellaneous head but mandatory points are to be covered and noted in minutes in the Minutes format.

This format duly filled up has to be signed by authority and is to be sent as a scan copy to wbqabr1@gmail.com and sfwowb@gmail.com



A handwritten signature in black ink, followed by the date '25/6/24' written in a similar style.

DQAC Meeting Report

District-

For the month of

Members present:

Sr. No.	Name	Designation	Signature
1			
2			
3			
4			
5			
6			
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9			
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12			
13			
14			
15			



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