



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH AND FAMILY WELFARE
MEDICAL ADMINISTRATION BRANCH
SWASTHYA BHAVAN, GN-29, SECTOR-V,
SALT LAKE, KOLKATA-700091

No. HF/O/MA/829/HFW-43011(33)/15/2018-ADMIN SEC(DHS)(HFW)

Dated, Kolkata the 06th August, 2018

NOTIFICATION

In pursuance of Govt Memorandum no. 2748-F(P2), dated 27.04.2018 relating to "Introduction of online system of Self Appraisal Report in respect of Group-A employees of Government of West Bengal" and Govt. Memorandum no. 2861-F(Y), dated 06.05.2018 in respect of "Guidelines relating to submission of and gradation of Self Appraisal Reports for Group-A officers of the State Government", the 'Nodal Officer' and 'Custodian' of SARs (Self Appraisal Report) of Group- A Officers of WBHS and WBPBAS cadre are assigned as described in the table below.

Sl. No.	Group A Officers posted at	Nodal Officers of SAR	Custodian of SAR
1.	Swasthya Bhavan under Directorate including M.O. on TR and Supy Duty	Dy. DHS (Admin)	Dy. DHS (Admin)
2.	Medical College Hospitals	Dy. DHS (Admin)	MSVP
3.	Districts	CMOH	CMOH
4.	Decentralized Hospitals	Superintendent	Superintendent

Regarding Reporting, Reviewing and Accepting Officer the guideline as specified in G.O. No. HF/O/MA/2344/HPT/32M-01-13/Pt.I dated 17.12.2013 should be adopted.

By Order of the Governor
Sd./=

Joint Secretary
to the Government of West Bengal.

No. HF/O/MA/829/ HFW-43011(33)/15/2018-ADMIN SEC(DHS)(HFW)/1(26)

Dated, Kolkata the 06th August, 2018

Copy forwarded for information & necessary action to the---

1. Principal Accountant General (A & E), West Bengal.
2. The Accountant General (A & E), West Bengal

3. The Accountant General (Local Bodies Audit), West Bengal, CGO Complex, Salt Lake City, Kolkata- 700064
4. The Director of Health Services, Government of West Bengal
5. The Director of Medical Education Services, Government of West Bengal
- 6-8. Additional Director of Health Services (Admn/AA&V/ Accounts), West Bengal.
9. Principal, _____
10. MSVP, _____
- 11-12. Deputy Director of Health Services (Admn/ HA), West Bengal.
13. Assistant Director of Health Services (P&E), West Bengal.
14. Chief Medical Officer of Health, _____
15. Superintendent/ BMOH, _____
16. P.A. to the Additional Chief Secretary, Department of Health & FW
17. P.A. to Director SPSRC & Secretary (MS), Department of Health & FW
18. P. A. to MD (NHM), Commissioner (Family Welfare) & Secretary, Department of Health and Family Welfare.
19. P.A. to AMD (NHM), Project Director, WBSAPCS, Member Secretary SBDC, Addl. Secretary, Dept. of Health & FW
20. P.A. to the Addl. Secretary (MES), Dept. of Health & FW
21. P.A. to the Commissioner (MA) of this Department.
22. Dr. _____
23. _____
24. Co-ordinator I.T. Cell; to publish the order in the website along with the Annexure
25. Dealing Assistant
26. Guard file.

Puspendra Sengupta

Deputy Secretary
to the Government of West Bengal.