

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALTO LAKE, KOLKATA- 700091.

No. HNG/7L-04-2021/41

Date: 11/01/2021

To
The Medical Superintendent Cum Vice Principal
Chittaranjan Seva Sadan, Kolkata-26

Sub:- Regularisation of the period of absence i.r.o. Smt.
Bangasri Barman, Staff Nurse, Gr. II now posted at
Chittaranjan Seva Sadan, Kolkata-26

Ref:- Your memo No. CSS/Estt./AG/1214/2016 dt 10.08.2016

In context of the above mentioned subject and reference, you are hereby requested to furnish the following documents/take following necessary steps:

- 1) Whether she is still in service or not.
- 2) Her joining report after availing the leave.
- 3) Detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave etc.) due at credit in respect of Smt. Barman as on 20.03.2016.
- 4) Leave admissibility report i.r.o. Smt. Barman as on that date.
- 5) Documentary evidence whether Smt. Barman intimated the local authority from time to time about her absence from duties.

Bangasri Barman
11/01/2021
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7L-04-2021/41/100

Date: 11/01/2021

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, Chittaranjan Seva Sadan, Kolkata-26
- 2) Smt. Bangasri Barman, Staff Nurse, Gr. II, Chittaranjan Seva Sadan, Kolkata-26
- 3) Guard File/Office Copy
- 4) I.T. Co-ordinator.

Pom
11.01.2021
Dy. Assistant Director of Health Services
(Nursing), West Bengal