

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/ZL-56-2019/1395

Date: 08/10/2021


To
The Medical Superintendent-cum-Vice Principal,
Sambhu Nath Pandit Hospital, Kolkata-20

Sub:- Regularisation of the period of absence w.e.f. 14.03.2016 to 24.11.2019 & another prayer for granting of CCL upto 23.02.2022 i.r.o. Nipa Das, Staff Nurse, Grade II, S.N. Pandit Hospital.

Ref.:- Your Memo. No. SNPH/Estt.-NSG/46 Dt. 04.01.2020 & DHS, WB No. HNG/ZL-56-2019/371 dt. 17.03.2020

In reference to above, you are hereby requested to furnish the following Statements/ documents in respect of Smt. Nipa Das, Staff Nurse, Grade II, S. N. Pandit Hospital. :

- 1) Total period of absence committed by Smt. Das time to time along with the reasons behind her absence, Copies of respective joining report after her absence period are to be furnished;
- 2) Leave admissibility report i.e. detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave) due at credit & latest Child Care Leave status in respect of Smt. Das as on date;
- 3) Date of joining in Govt. service of the incumbent, Copy of joining report needs to be furnished ;
- 4) Opinion of the local authority whether the period of absence is authorized or not. If authorized, copies of intimation letters need to be furnished.

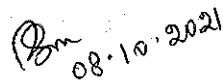

8/10/21
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/ZL-56-2019/1395/1(4)

Date: 08/10/2021

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, Sambhu Nath Pandit Hospital, Kolkata-20
- 2) Smt. Nipa Das, Staff Nurse, Grade II, S.N. Pandit Hospital.
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.


08.10.2021
Dy. Assistant Director of Health Services
(Nursing), West Bengal


W/S
08/10/21