

Government of West Bengal
Department of Health & Family Welfare
Directorate of Medical Education
Swasthya Bhawan, Salt Lake City, Kolkata .

Memo No: HF/O/DENTAL/151 /2D-02/2014

Dated: 14th December 2018

From :
The Director of Medical Education,
Government of West Bengal

To:

1. The Principal cum Superintendent: :- Dr. R. Ahmed Dental College , Kolkata / Burdwan Dental College, Burdwan / North Bengal Dental College, Darjeeling
2. The Principal :- Medical College, Kolkata / NRS Medical College, Kolkata / R G. Kar Medical College, Kolkata / Calcutta National Medical College, Kolkata / Burdwan Medical College, Burdwan / Bankura Sammilani Medical College , Bankura / North Bengal Medical College , Darjeeling / Midnapore Medical College, Paschim Medinipur / Maldah Medical College / Kamarhati College of Medicine / Murshidabad Medical College
3. The Director, IPGME&R, Kolkata .

Subject: Departmental Promotion in West Bengal Dental Education Service , 2018-19

Important dates:

1. Submission of duly filled up proforma upto 4th January,2019
2. Cut Off Date for the Determination Of Eligibility: 31st October,2018
3. Scheduled date of interviews for Departmental Promotion, details schedule will be available on wbhealth.gov.org later.

Departmental Promotion for the posts of Associate Professor are scheduled to be conducted very soon in the specified tiers and disciplines as per the vacancy lists indicated in the annexed schedule,

2. For such purpose a Proforma — is annexed herewith, All candidates are required to tender their applications for departmental promotions by way of filling up the annexed proforma – 1 in triplicate and the Principal / Director of the concerned Institution need to verify and authenticate the same from the Service Book and original mark sheets. The candidates need to submit one copy of such authenticated proforma to the Office of the Deputy Secretary (Dental) within 4th January,2019 afternoon, while the second authenticated copy is to be brought on the date of interview. The third copy is to be retained in the Office of the Principal / Director. The information provided in the proforma would be verified from the original supportive documents that the candidates must produce on the date of interview. The candidates are mandatorily required not to modify the




proforma in any way. If needed, additional information may be provided in separate sheets and duly authenticated by the Principal / Director of the institute.

3. The Principals / Directors must ensure that the candidate is eligible for promotion and the discipline in which he / she wants to appear has been scheduled for interview.

4. The annexed circular is required to be circulated among all Dental Teachers in your Institution and documentary evidences regarding the circular with annexed proforma to all concerned must be kept in the Office of the Principal / Director and be sent to the Office of the Deputy Secretary(Dental) West Bengal, whenever called for.

5. All concerned are being informed.


Director of Medical Education
Govt of West Bengal

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CIRCULAR FOR DEPARTMENTAL PROMOTION TO THE POSTS OF ASSOCIATE PROFESSORS IN
DIFFERENT DISCIPLINES IN THE WEST BENGAL DENTAL EDUCATION SERVICE

Eligible Dental Teachers of the West Bengal Dental Education Service are required to apply for departmental promotion in different disciplines of West Bengal Dental Education Service as per the instructions and schedule annexed here with for departmental promotion to the higher academic posts of Associate Professor.

Vacancy Position :- **Associate Professor** – Vacancy 23 posts.

Category	Vacancy position
UR	16
SC	06
ST	01

The vacancy position detailed herein is liable to change without any intimation to the applicants.

1. Submission of duly filled up proforma up to 4th January, 2019.
2. Cut Off Date for the Determination Of Eligibility: 31st October, 2018
3. Schedule date of interviews for Departmental Promotion, & Recruitment details schedule will be available on wbhealth.gov.org later.

Eligibility :- **For the post of Associate Professor**

i) Essential:

For the post of Associate Professor four (04) years teaching experience as Assistant Professor in any State Dental / Medical Colleges in the cadre of West Bengal Dental Education Service and / or the former West Bengal Dental Service, taken together, having requisite qualifications . A recognized BDS degree included in the Schedule of the Dentists' Act 1948 acquired from any Indian University or equivalent qualifications included in the Schedule of the Dentists' Act 1 948 and with a recognized MDS degree or Diplome in National Board in any discipline , included in the Schedule of the Dentists' Act 1 948 acquired from any Indian University or equivalent qualifications included in the schedule of the Dentists' Act 1948, as specified in the Dental Council of India Revised BDS course Regulations, 2007 published in Part — III, Section — 4 of the Gazette of India, dated the 25th July 2007, as amended from time to time.



ii) Desirable:

For the post of Associate Professor: at least three Research Papers in the Indexed International and/or National level Journals.. Candidates who have "letter of acceptance" from the indexed Journals or from the Journals at the National level Academic Organization may also apply for appearing before the interview process, subject to the condition that the accepted article, if not published within 31st October,2018, the letter of acceptance will not be treated same as published article.

Method of promotion: All the candidates who likes to appear in the above mentioned departmental promotion schedule , have to apply in a prescribed pro-forma. The filled up proforma must reach to the Office of the Deputy Secretary(Dental) within the stipulated date. The eligible candidates may be called for an interview which will be informed later in the W.B.Health website ..

- 1.. Selected candidates shall be liable to be appointed and subsequently transferred to any Dental and Medical Teaching Institution in West Bengal.
2. The prescribed essential qualification are the minimum and mere possession of the same entitles the candidate to apply, but not for selection.
3. For such purpose a Proforma — is annexed herewith, All candidates are required to tender their applications for departmental promotions by way of filling up the annexed proforma – 1 in triplicate and the Principal / Director of the concerned Institution need to verify and authenticate the same from the Service Book and original mark sheets. The candidates need to submit one copy of such authenticated proforma to the Office of the Deputy Secretary (Dental) within 4th January,2019 afternoon, while the second authenticated copy is to be brought on the date of interview. The third copy is to be retained in the Office of the Principal / Director. The information provided in the proforma would be verified from the original supportive documents that the candidates must produce on the date of interview. The candidates are mandatorily required not to modify the proforma in any way. If needed, additional information may be provided in separate sheets and duly authenticated by the Principal / Director of the institute.
4. The Principals / Directors must ensure that the candidate is eligible for promotion and the discipline in which he / she want to appear has been scheduled for interview.
5. It may be noted that interviews for departmental promotions in different disciplines would be held as per the vacancy position detailed in this circular.
- 6, All candidates are required to produce all original documents on the day of interview, in case these are needed:

Pertaining to Registration Certificate, proof of age, M.D.S. Degree certificate, Distinctions attained in the Medical academic domain (Medals, Honours etc), Chance certificate(s) of Postgraduate /Post-Doctoral Examination, Research publication in journals (original copies / Xerox copies /reprints required), teaching / Service experience claimed or any other relevant documents, Xerox copies of documentary evidences regarding the items mentioned above along with Xerox copies of each publication need to be submitted along



with the proforma-I. Another set of Xerox copies of each publication should also be kept ready and brought also on the date of interview, in case the same are required.

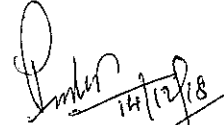
7. No benefits / claims for any qualifications / experiences shall be admitted unless the same are supported by authenticated documentary evidence.

8. The candidates are mandatorily required to appear in person at least 30 minutes before the scheduled interview time and report to Office of the Deputy Secretary (Dental), at the 2nd. Floor, "B" wing of Swasthya Bhawan , GN — 29, Salt Lake City, Kolkata — 700091 . No application for change of interview schedule shall be entertained. No TA / DA shall be allowed for appearing in this interview.

9. The decision of the Departmental Promotion Committee shall be final in so far as adjudication of eligibility and suitability of applicant candidates for departmental promotion to higher academic ranks are concerned.

10 , The candidates are requested to move their respective controlling authorities for the purpose of sending the attested Xerox copies of their Annual Confidential Reports and attested photo copy of asset declaration for the last three years to the Assistant Director of Health Services (Dental),, West Bengal even if these have been sent earlier.

11. The Departmental Promotions would be accorded on the basis of length of teaching experience in the feeder post of concerned discipline, academic career & performance appraisal, Interview / Viva-voce, Research Publications in Journals of International and National Level Academic Bodies (excluding those in conference issues / proceedings, abstracts, review articles), as adjudicated by the Departmental Promotion Committee integrity clearance and such other similar criteria as may be decided.



Director of Medical Education
Govt of West Bengal

APPLICATION FORMAT

Department of Health & Family Welfare, West Bengal,
"Dental Branch"
Swasthya Bhawan
'B' Wing, 3rd Floor, GN – 29, Sector – V,
Salt Lake City, Kolkata – 700 091.

N.B. : Candidate should fill in the Application Form in his/her own handwriting
INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT
WILL BE REJECTED.

Space for pasting
recent passport size
photograph duly
signed by the
candidate.

1) (a) Name of the Post applied for : -----

(b) Discipline : -----

2) Name in full (in block letters) : -----

3) Father's Name : -----

4) (a) Date of Birth according to Madhyamik : -----

or equivalent examination certificate.

Year	Month	Days

(b) Date of joining in W.B..D.S : -----

5) Sex (Male / Female) : -----

6) Do you belong to SC/ST/OBC : _____
 If yes, mention designation of issuing authority

7) Postal Address(in block letters) : _____

9) Academic Qualifications (attach extra sheets if necessary) :

Examination passed	Year of passing	Name of the University/ Institution	Full marks	Total marks obtained & Percentage (%)	Total Chance taken to pass	Discipline [For M.D.S.]
B.D.S						
M.D.S						
Diploma of National Board						
Post Doctorial						
P.H.D. or Others						

10) Details of Posting :-

Post	Date of Joining	Name of the Hospital/ Institution	Duration of posting	
			From	to
Demonstrator / Clinical Tutor				
Assistant Professor				

11) No. & Date of Registration : _____
 (W.B.D.C./D.C.I.)

12) Publication (s)

13) Any other relevant information :

DECLARATION

I hereby solemnly declare that the information furnished above are based on material records and are true to the best of my knowledge and belief. If any information furnished or any part of it is found to be incorrect, then, I believe and understand that my candidature for departmental promotion / recruitment to the post of Assistant Professor / Clinical Tutor / Demonstrator is liable to be cancelled without any further intimation to me.

Date :

Place :

Signature of the candidate in full

I do hereby certify that the information furnished above By Dr . -----
----- are verified from service Book & on material records and are
found correct & True .

Date

Place

Signature of the Principal / Director /
Office Seal