

**Government of West Bengal
Directorate of Health Services
SwasthyaBhavan, Sector-V, G.N.29,
Bidhan Nagar, Kolkata-91**

No. HRMS/DHS-01-2017/A4910

Dated, Kol, the 7th Sep'2017


ORDER

In pursuance with the Memorandum vide No. 3130-F(Y) dated 19.05.2017 & Memorandum vide G.O. No. 3712-F(Y) dated 13.06.2017 of the Audit Branch, Finance Department, Govt. of WB and an order vide No. HF/O/GA/2314/3C-17/2015 dated 24.07.2017 of the GA Branch, Deptt. of H & FW, all the government employees will have to apply for Loan, Leave, TA/DA, LTC/HTC/TC, etc through online in HRMS module.

Now it is hereby instructed that the following Stakeholders will henceforth apply for Loan, Leave, TA/DA, LTC/HTC/TC to their immediate higher authority as mentioned below :-

	Stakeholders created by DHS, WB	To whom to apply/Approving Authority
1.	The MSVP of different Medical Colleges.	The Principal of the respective Medical College.
2.	The Superintendents of different District Hospital/State General Hospital.	The CMOH of the respective district.
3.	The Principal Nursing Officers, Senior Sister Tutors, Sister Tutors	Respective MSVP/CMOH/Superintendent.

All concerned are being informed.



Director of Health Services
Govt. of West Bengal

No. HRMS/DHS-01-2017/A4910/1(100)

Dated, Kol, the 7th Sep'2017

Copy forwarded for necessary information & necessary action to :-

- 1) The Director of Medical Education, Govt. of West Bengal, Swasthya Bhawan, Kol-91.
- 2) The Addl. DHS(AA&V), Dte. Of Health Services, Kolkata - 91.
- 3) The Addl. DHS(Admn.), Dte. Of Health Services, Kolkata - 91.
- 4) The Jt.DHS(Accounts), Dte. Of Health Services, Kolkata - 91.
- 5) The Jt.DHS(Personnel), Dte. Of Health Services, Kolkata - 91.
- 6) The Jt.DHS(Nursing), Dte. Of Health Services, Kolkata - 91.
- 7-20) The Principal,
- 21-34) The MSVP,
- 35-60) The CMOH,
- 61-82) The Superintendent,
- 83-99) The Principle Nursing Officer/ Senior Sister Tutor/ Sister Tutor.....
- ✓ 100) The In-charge IT Cell, Swasthya Bhawan for web posting.


Director of Health Services
Govt. of West Bengal