

GOVERNMENT OF WEST BENGAL  
HEALTH & FAMILY WELFARE DEPARTMENT  
M. S. BRANCH  
SWASTHYA BHAVAN, GN-29, SECTOR-V  
SALT LAKE CITY, KOLKATA-700 091

No. 98 – MS/HF/O/MS/BMW-2/2017

Dated: 23.03.2018

From : The Joint Secretary  
To the Government of West Bengal

To : The C.M.O.H., ..... District / Health District (all)

**Sub: Undertaking regular cleaning arrangement for keeping your city clean**

Sir,

I am directed to refer to the subject mentioned above and to state that steps taken by urban local bodies towards maintenance of cleanliness, waste removal from health facilities, frontage beautification of hospitals, cleaning of drains, maintenance of green zones etc. in the municipal corporations and municipalities were reviewed by the State Government of West Bengal and certain action path has been laid down for future course vide Memo No. Secy/UD&MA/2018/18 dated 28.02.2018 from the Secretary, UD & MA Department (copy is enclosed for perusal).

Therefore, I am further directed to request you to kindly look into the matter and to necessary actions in this regard.

Yours faithfully,

*Sedat*  
23.03.18

Joint Secretary

to the Government of West Bengal

Encl: as stated

No. 98/1(7) - MS/HF/O/MS/BMW-02/2017

Dated: 23.03.2018

Copy forwarded for information and necessary action to:

- i) The Director of Medical Education & E.O. Secretary, West Bengal, Swasthya Bhavan, Kolkata – 91
- ii) The Director of Health Services & E.O. Secretary, West Bengal, Swasthya Bhavan, Kolkata – 91
- iii) Joint Director of Health Services (Hospital Administration Branch), Swasthya Bhavan, Kolkata – 91
- iv) Joint Director of Health Services (Planning & Development Branch), Swasthya Bhavan, Kolkata – 91
- v) I.T. Cell for web-posting,
- vi) Office copy
- vii) Guard file

*Sedat*

23.03.18

Joint Secretary  
to the Govt. of West Bengal

**GOVERNMENT OF WEST BENGAL**  
**Urban Development and Municipal Affairs Department**  
**Nagarayan Bhavan, Block-DF-8, Sector-I, Salt Lake City**  
**Kolkata - 700064**

Memo No. Secy/UD&MA/2018/18

Dated: 28/02/2018

From : Secretary, UD & MA Department

To : 1. The Mayor, Howrah MC/Bidhannagar MC/Asansol MC/Durgapur MC/Chandernagore MC/Siliguri MC  
2. The Chairman/Chairperson, ----- Municipality/NAA  
3. The Commissioner, Howrah MC/Bidhannagar MC/Asansol MC/Durgapur MC/  
Chandernagore MC/Siliguri MC

**Sub: Undertaking regular cleaning arrangement for keeping your City Clean**

Sir/Madam,

You are kindly aware that the State Government issued several Orders, Vide memo nos. 344/MA/C-10/3S-18/2016 dated 27.06.2016, 345/MA/C-10/3S-18/2016 dated 27.06.2016, 571/MA/C-10/IG-7/2014(Pt-II) dated 19.06.2017, 625/MA/C-10/3S-18/2016 dated 05.07.2017, 626/MA/O/C-4/1A-20/2017 dated 15.09.2017, 866/MA/O/C-4/1A-20/2017 dated 27.12.2017, for cleanliness, waste removal from Hospitals, Frontage Beautification of Hospitals, Cleaning of Drains, Maintenance of Green Zones etc. in the Municipal Corporations and Municipalities. Several steps have been taken from the end of Urban Local Bodies/Development Authorities for the activities relating to cleanliness and beautification. Coordinated efforts have been taken on various aspects like Hospital Beautification, maintenance of Green Zones etc. Urban Local Bodies have also taken up various schemes under Green City Mission for making the city Clean, Green and Environment Friendly as per direction of Hon'ble Chief Minister.

Adequate resources have been made available to the Urban Local Bodies through Green City Mission, Mission Nirmal Bangla (Urban), West Bengal Urban Employment Scheme, 14<sup>th</sup> Finance Commission Grant. Compactors, Tippers, other equipments have also been made available to the Urban Local Bodies.

Steps taken by the Urban Local Bodies have been reviewed at the level of the State Government, I am directed to emphasise the following actions that need be taken from your end for maintaining the city clean, Green and Environment friendly.

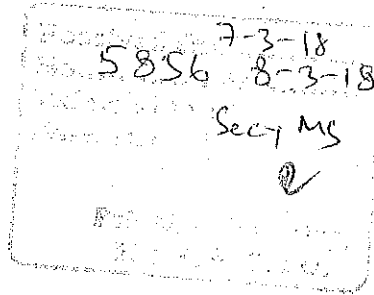
1. Make arrangement for regular Road Sweeping, at least twice a day. Thoroughfares/main roads should be cleaned in the early morning and late evening.
2. Make arrangement for cleaning of all drains and remove blockage due to Solid Wastes, plastics and other materials.
3. Make arrangement for regular door to door collection of solid wastes and segregation at source and improve regular transportation of garbage.
4. Make arrangement for regular removal of old IEC materials/banners etc. along the roads, railings and medians etc.
5. Make arrangement for regular cleaning of road side railings and median railings
6. Widely circulate one Whatsapp No. to all the Citizens for lodging the complaint to the ULB Office.

7. Extensively Use the Compactors, Dumpers and Tippers already provided and monitor their route plan and uses.
8. Keep sharp monitoring on the conservancy activities.

This is requested to depute one Nodal Officer to monitor the activities to keep cities Clean, Green and Citizen friendly.

Funds provided under Finance Commission and West Bengal Urban Employment Scheme and Special Cleanliness may be utilized for this purpose. If additional fund required for this, you may submit the claim to this Department with utilization of funds already allotted.

All concerned be informed suitably.



Yours faithfully,

*(Signature)*  
28.02.2018  
(Onkar Singh Meena)

SECRETARY

Dated : 28/02/2018

Memo No. Secy/UD&MA/2018/18/1(8)

Copy forwarded for kind information and necessary action to:

- ✓ 1. Principal Secretary, Health and Family Welfare Deptt.
2. Municipal Commissioner, Kolkata Municipal Corporation
3. CEO, Kolkata Metropolitan Development Authorities
4. Director, SUDA for periodic review
5. District Magistrate, ..... District (All)
6. Chief Engineer, MED
7. Joint Secretary (SB), for communication to Development Authorities.
8. CEO/EO, ..... Development Authorities (All)

*JB (MS)*  
*pr. internal*  
*all concerned.*  
*JB*

*(Signature)*  
28.02.2018  
(Onkar Singh Meena)

SECRETARY

Dated : 28/02/2018

Memo No. Secy/UD&MA/2018/18/2(4)

Copy forwarded for kind information to :

1. Sr. PA to the Principal Secretary, Hon'ble Chief Minister's Office
2. P.S. to Hon'ble MIC, UD & MA Department, GoWB
3. Sr. P.A. to Chief Secretary
4. Sr. P.A. to Principal Secretary (Home & Hill Affairs)

*(Signature)*  
28.02.2018  
(Onkar Singh Meena)  
SECRETARY

3045-Secy (DK) | 28  
12.03.2018

