

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-41-2020/ 956

Date:/...../2020


To
The Medical Superintendent-cum-Vice Principal,
Dr. B C Roy Post Graduate Institute of Paediatric Sciences,
Kolkata-54

Sub:- Regularisation of the period of absence w.e.f. 24.05.2019 to
01.01.2020 i.r.o. Smt. Pinku Chakraborty, Staff Nurse, Gr. II
attached to your hospital.

Ref:- Your memo No. BCH/ME/PR/294 dt 07.02.2020.

In context of above mentioned subject and reference, you are hereby requested to
furnish the following documents/take following necessary steps:

- 1) Documentary evidence whether Smt. Pinku Chakraborty intimated the local
authority from time to time about her absence from duties w.e.f. 24.05.2019 to
01.01.2020.
- 2) Detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave
due at credit in respect of Smt. Chakraborty as on 23.05.2019.
- 3) Whether Smt. Chakraborty has been granted her due maternity leave w.e.f.
06.07.2019 to 01.01.2020.
- 4) No of Child Care Leave due at credit i.r.o. Smt. Chakraborty as on date.
- 5) Leave admissibility report of Smt. Chakraborty as on date.



11.11.2020
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7L-41-2020/ 956/1(4)

Date:/...../2020

Copy forwarded for information & necessary action to:

1. The Nursing Superintendent, Dr. B C Roy Post Graduate Institute of Paediatric
Sciences, Kolkata-54
2. Smt. Pinku Chakraborty, Staff Nurse, Gr. II, Dr. B C Roy Post Graduate Institute of
Paediatric Sciences, Kolkata-54
3. The I.T Coordinator, Swasthya Bhawan, Kolkata -91. - Requested to post this order
in website.
4. Guard File/Office Copy


11.11.2020
Dy. Assistant Director of Health Services
(Nursing), West Bengal