



Government of West Bengal
Health & Family Welfare Department
Transport, Drugs & Equipment Branch
Swasthya Bhawan, GN-29, Sector-V
Salt Lake, Kolkata-700091

No. H/TDE / 922 /5S-45/2005

Dated: 12.06.2018

From : Secretary to the Government of West Bengal

To : Managing Director
Saraswati Press Limited
11, B T Road, Kolkata – 700 056

MEMO

With reference to this office no. H/TDE/392/5S-45/2005 dated 12.04.2018, the undersigned is directed to convey the approval of this Department towards acceptance of rates offered for printing and supply of (i) OPD Tickets and (ii) Bed Head Tickets from Saraswati Press Limited as stated in "Annexure" until further orders.

MSVP of Medical College & Hospitals/ CMOHs of Districts/ Health Districts and other State Government Health units are authorized to purchase the (i) OPD Tickets and (ii) Bed Head Tickets as per requirement, directly from Saraswati Press on placement of indent through a centralized web based application, developed and maintained by Saraswati Press Limited.

Payment of bills in respect of supplies will be made centrally from Swasthya Bhawan based on bills and GRN submitted by Saraswati Press Ltd, after observance of the required formalities. The Assistant Secretary of this Department will act as the D.D.O in this purpose.

This has approval of Principal Secretary of this Department

[Signature]
Secretary

No. H/ TDE / 922 /5S-45/2005

Dated : 12.06.2018

1. Director of Medical Education, West Bengal.
2. Director of Health Services, West Bengal.
3. Financial Advisor, Health and Family Welfare Department
4. Pay & Accounts Officer, Kolkata Pay & Accounts Office - III
5. MSVP, Medical College & Hospital (all)
6. Director/MSVP/MS, Specialty Hospital/Teaching Institution (all)
7. Deputy Director of Health Services (E&S), West Bengal.
8. Chief Medical Officer of Health (all)
9. Supdt, DH/SDH/SGH/ Super Specialty Hospitals /Decentralized units (All)
10. Assistant Secretary and D.D.O, Health and Family Welfare Department
- ✓ 11. IT cell for website posting.

[Signature]
Secretary
Contd.....Annexure

Annexure

No. H/ TDE / 922 /5S-45/2005 Dated : 12.06.2018

Sn	Item	Accounting Unit	Approved rate
1.	OPD Tickets, Specification: To be printed on 80 GSM MapLitho Paper. Matter as per specimen supplied. Perforation at both ends for DOT Matrix Printer.	Carton of 1000 pcs	@ Rs. 800/- per thousand OPD tickets + 18% GST
2.	Bed Head Tickets (BHT), Specification: To be printed on 80 GSM MapLitho Paper. Matter as per specimen supplied. Perforation at both ends for DOT Matrix Printer.	Carton of 1000 pcs	@Rs.3,400/- per thousand Bed Head Tickets + 18% GST


Secretary