

Government of West Bengal
Directorate of Health Services
Nursing Section
Swasthya Bhawan , Wing-'A' , 1st Floor
GN-29, Sector-V, Salt Lake City, Kolkata-700091

No.HNG/7L-66 -2022/ 816

Dated 24/06/2022

To

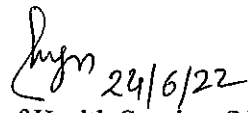
The Medical Superintendent cum Vice Principal,
Murshidabad Medical College & Hospital,
73, Station Road, Raninagar, Gora Bazar,
Berhampore, Murshidabad,
PIN: 742101

Sub: Regularization of Absence Period of Afroja Begam,
Staff Nurse, Gr.-II attached to your Institute.

Ref: Your memo no. Msd/ MCH/MSVP/3087 dt.02.05.2022.

With reference to the aforesaid subject and reference no. you are requested to furnish the following information/documents to the undersigned :-

- 1) Mention exact absence period. Is it from 04.10.2021 to 17.04.2022 or from 04.10.2021 to 18.04.2022 ? Because in the prayer of resumption of duties, Smt. Begam wanted to join her duties on 18.04.2022(F/N).
- 2) Leave Admissibility Report with detailed leave statement showing therein leaves (Earned Leave, Half Pay Leave, Child Care Leave etc.) due at credit in respect of Smt. Afroja Begam as on 03.10.2021 [up to 31.12.2021]. Attach authenticated photocopies of relevant leave calculation pages of the service book [Since joining in service].
- 3) Joining date in Govt. Service under WBNS Cadre with documentary evidence.
- 4) Date of Confirmation in Govt. Service with documentary evidence , if any.
- 5) Comment of the MSVP whether the absence period is authorized or not.
- 6) Other views , if necessary.


Dy. Director of Health Services(Nursing)

Government of West Bengal


No.HNG/7L-66-2022/ 816

11(6)

Dated 24/06/2022

Copy forwarded for information & necessary action to:

1. The Principal, Murshidabad MCH, Berhampore, Murshidabad-742101.
2. The Accounts Officer, Murshidabad MCH, Berhampore, Murshidabad-742101.
3. The Nursing Superintendent, Murshidabad MCH, Berhampore, Murshidabad-742101.
4. Afroja Begam, S/N, Gr.-II, Murshidabad MCH, Berhampore, Murshidabad-742101.
5. The IT Coordinator, IT Cell, Swasthyabhawan, GN-29, Sector-V, Kolkata-91.
6. Office Copy/Guard File.


M. Mandal . 24.6.22
Dy. Asstt. Director of Health Services(Nursing)

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