

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION

SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-69-2021/802

Date: 31/05/2021


To

The Medical Superintendent Cum Vice Principal
B.M.C.H, Purba Bardhaman

Sub:- Granting of Child Care Leave i.r.o. Indrani Chatterjee, Staff Nurse, Gr. II attached to your hospital.

In context of the above mentioned subject and reference, you are hereby requested to furnish the following documents/take following necessary steps:

- 1) The actual period of absence i.r.o. Smt. Indrani Chatterjee which has to be sanctioned from this end.
- 2) Whether Smt. Chatterjee resume her duty after her absence if she did so then copy of her joining report allowing Smt. Chatterjee to resume her after period of absence.
- 3) Whether Smt. Chatterjee has been granted her due maternity leave .
- 4) Documentary evidence whether Smt. Indrani Chatterjee intimated the local authority from time to time about her period of absence .
- 5) Detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave etc.) due at her credit.



31.5.21
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7L-69-2021/802/104

Date: 31/05/2021

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, Bardhaman Medical College & Hospital, Purba Bardhaman.
- 2) Smt. Indrani Chatterjee, Bardhaman Medical College & Hospital, Purba Bardhaman
- 3) The I.T Coordinator, Swasthya Bhawan, Kolkata -91. -with the requested to post this order in website.
- 4) Guard File/Office Copy


31.05.2021
Dy. Assistant Director of Health Services
(Nursing), West Bengal